

Virtual Meeting Participation Information:

Dial: 1-253-215-8782 Meeting ID No. 89899980712
Webinar link: <https://us02web.zoom.us/j/89899980712>

Physical Meeting Location:

Pierce Transit Training Center
3720 96th Street SW
Lakewood, WA 98499

Call to Order

Approval of Minutes – June 16, 2022, committee meeting

Public Comment:

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Action Agenda

- | | |
|---|--------------------------------------|
| 1. FS 2022-054, Authority to Purchase up to Twelve (12)
Replacement Vanpool Vehicles from Washington State DES
Contract No. 05916 | Brenda Lacey
Warranty Coordinator |
| 2. FS 2022-055, Authority to Purchase up to Sixteen (16)
Replacement Support Vehicles from Washington State DES
Contract No. 05916 and/or 13022 | Brenda Lacey
Warranty Coordinator |

Review/Discussion

- | | |
|---|--|
| 1. Review of 2022 Q3 Ridership Report | Lindsey Sehmel
Principal Planner – Scheduling |
| 2. Review of 2022 Q3 Public Safety Report | Jim Kelly
Chief of Public Safety |

Commissioner Comments

Executive Session – None Scheduled

Adjournment

**PIERCE TRANSIT
SERVICE DELIVERY & CAPITAL COMMITTEE MEETING**

June 16, 2022

MINUTES

CALL TO ORDER

Chair Roscoe called the meeting to order at 3:02 p.m.

ATTENDANCE

Service Delivery & Capital Committee members present:

John Palmer, Deputy Mayor of Puyallup
Kim Roscoe, Committee Chair, Mayor of the City of Fife
(represents Fife, Milton, Auburn, Pacific, Gig Harbor, Steilacoom and Ruston)
Kristina Walker, Committee Vice Chair, City of Tacoma Councilmember
Don Green, CTAG Non-voting Member

Service Delivery & Capital Committee members excused:

Kent Keel, City of University Place Councilmember *(represents Fircrest
and University Place)*

Pierce Transit staff present:

Mike Griffus, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Brittany Carbullido, Deputy Clerk of the Board

APPROVAL OF MINUTES

Commissioners Walker and Palmer **moved** and seconded to approve the April 21, 2022, meeting minutes as presented.

Motion **carried**, 3-0.

PUBLIC COMMENT

No public comments were received.

ACTION AGENDA

- 1. FS 2022-031, Authorize the Chief Executive Officer to enter into and execute Contract No. 1371 with Cabbros Cleaning, LLC, to provide janitorial services for Buildings 4 and 5 for up to three (3) years in the amount of \$540,338; presentation by Larry McCarty, Facilities Manager**

Mr. McCarty presented on the item and stated that the current custodial contract ends at the end of this month. He reported that the agency conducted a competitive bid and received five proposals.

He advised that Cabbros will be a new contract for the agency and noted that the agency received good reference checks from other agencies that use them. He responded to questions relating to the type of work that will be conducted under this contract.

Commissioners Walker and Palmer **moved** and seconded to authorize the Chief Executive Officer to enter into and execute Contract No. 1371 with Cabbros Cleaning, LLC, to provide janitorial services for Buildings 4 and 5 for up to three (3) years in the amount of \$540,338.

Motion **carried**, 3-0.

COMMITTEE MEMBER COMMENTS

No comments were provided.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

There being no further business, Commissioners Walker and Palmer **moved** and seconded to adjourn the meeting at 3:10 p.m.

Motion **carried**, 3-0.

Deanne Jacobson
Clerk of the Board

Kim Roscoe, Chair
Service Delivery & Capital Committee

TITLE: Authority to Purchase up to Twelve (12)
 Replacement Vanpool Vehicles from Washington State DES
 Contract No. 05916

DIVISION: Maintenance
 SUBMITTED BY: Adam Davis, Director of Maintenance

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Vanpool Replacement 2021

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 814,118	This project was carried over from 2021, as no vehicles were available for ordering due to COVID-19.
Grant/Other Amounts	\$	
Total Expenditure	\$ 814,118	

BACKGROUND:

The 2022 capital budget includes funds to replace existing vehicles that meet the replacement parameters and are beyond their useful life. Staff has reviewed the replacement schedule and found that twelve (12) Vanpool vans in the Agency's fleet are eligible for replacement (replacement policy: eight (8) years or 120,000 miles).

The State of Washington has established vehicle contracts that allow for use by political subdivisions. Maintenance staff has reviewed the contracts available and has identified the vehicles appropriate for the intended purpose. State contract pricing is obtained on a competitive bid basis and is considered fair and reasonable. Replacing the vehicles will help mitigate major component failures, downtime, and unplanned maintenance cost. Potential vendors include Bud Clary Dodge, Bud Clary Chevy and Dwayne Lane's Chrysler Jeep Dodge.

STAFF RECOMMENDATION:

Staff recommends replacing the twelve (12) vanpool vehicles utilizing the state contract.

ALTERNATIVES:

Develop specifications and solicit bids ourselves; however, in the past Pierce Transit was not able to achieve the same discounts offered in the state contract due to combined statewide volume; and

Do not replace any of the vanpool vans; however, these vehicles will be beyond their useful life and will require higher maintenance costs.

PROPOSED MOTION:

Authorize the purchase of up to twelve (12) replacement vanpool vans from the Washington State Contract No. 05916 in an amount not to exceed \$814,118.

TITLE: Authority to Purchase up to Sixteen (16)
 Replacement Support Vehicles from Washington State DES
 Contract No. 05916 and/or 13022

DIVISION: Maintenance
 SUBMITTED BY: Adam Davis, Director of Maintenance

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Support Replacement 2022

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 334,837	The project is included in the 2022 Capital Budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 334,837	

BACKGROUND:

The 2022 capital budget includes funds to replace existing vehicles that meet the replacement parameters and are beyond their useful life. Staff has reviewed the replacement schedule and found that sixteen (16) Relief vehicles in the Agency's fleet are eligible for replacement (replacement policy: ten (10) years or 150,000 miles).

The State of Washington has established vehicle contracts that allow for use by political subdivisions. Maintenance staff has reviewed the contracts available and has identified the vehicles appropriate for the intended purpose. State contract pricing is obtained on a competitive bid basis and is considered fair and reasonable. Replacing the vehicles will help mitigate major component failures, downtime, and unplanned maintenance cost. Potential vendors include Bud Clary Dodge, Bud Clary Chevy and Dwayne Lane's Chrysler Jeep Dodge.

STAFF RECOMMENDATION:

Replace up to sixteen (16) support vehicles utilizing the state contract.

ALTERNATIVES:

1. Develop specifications and solicit bids ourselves; however, in the past Pierce Transit was not able to achieve the same discounts offered in the state contract due to combined statewide volume; or
2. Do not replace any of the support vehicles; however, these vehicles will be beyond their useful life and will require higher maintenance costs.

PROPOSED MOTION:

Move to: Authorize the purchase of up to sixteen (16) replacement support vehicles from the Washington State Contract No. 05916 and/or 13022 in an amount not to exceed \$334,837.



**Pierce
Transit**

2022 Q3 Ridership Update

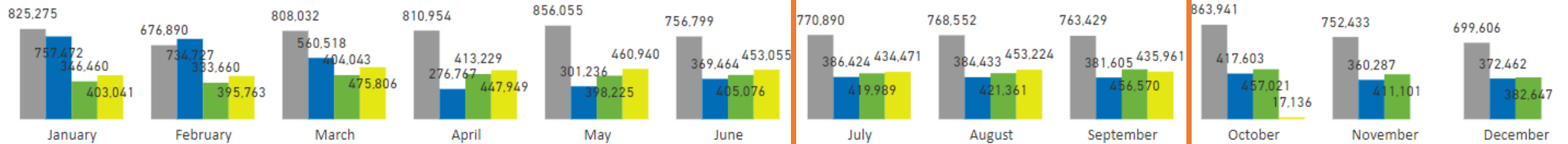
524

Pierce Transit

WASHINGTON
C4313C

Total boardings (all modes) by month and year

● 2019 ● 2020 ● 2021 ● 2022



All modes boardings, miles, and hours by year and month

Year & Month	Pierce Transit Fixed Route Boardings	Vanpool Boardings	SHUTTLE Boardings	Sound Transit Fixed Route Boardings	Total Boardings	Pierce Transit Fixed Route Revenue Hours	Vanpool Revenue Hours	SHUTTLE Revenue Hours	Sound Transit Fixed Route Revenue Hours	Total Revenue Hours	Pierce Transit Fixed Route Revenue Miles	Vanpool Miles
2022	1,226,299	65,549	31,808	629,945	1,323,656	94,060	15,613	18,523	51,399	128,197	1,042,788	
July	386,808	30,135	17,528	201,350	434,471	30,779	7,322	10,250	16,777	48,351	341,677	
August	403,565	35,414	14,245	219,105	453,224	32,439	8,292	8,256	17,577	48,986	359,415	
September	435,926		35	209,490	435,961	30,843		17	17,045	30,859	341,696	
Total	1,226,299	65,549	31,808	629,945	1,323,656	94,060	15,613	18,523	51,399	128,197	1,042,788	

- (Does not include Runner service – Demand Response)

- July and August 2022:

- Still below pre-COVID (2019), but
- Higher than July and August in 2020 and 2021 (Sept shuttle/vanpool data not complete)

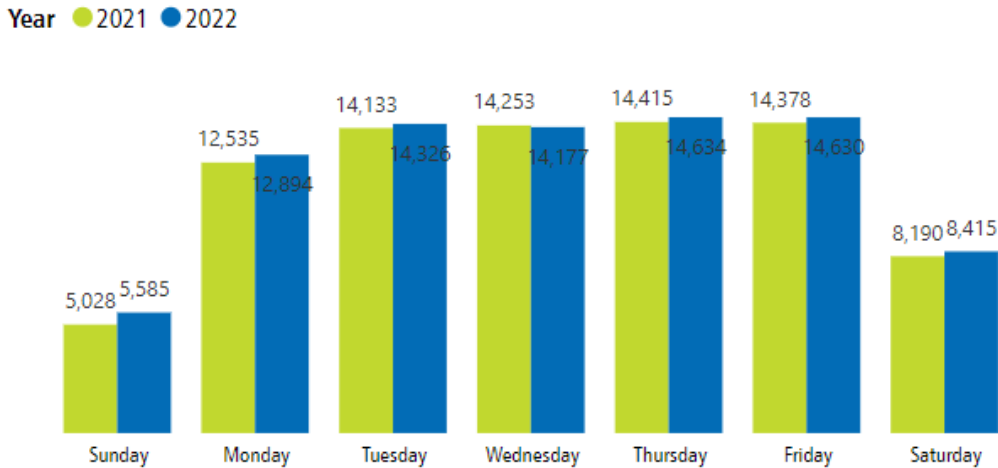
LINK TO REPORT:

<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/6fe4d92e-c9bb-49c3-b3bf-db8daffc56a7/ReportSection3d358eb5aaff3b318dd>

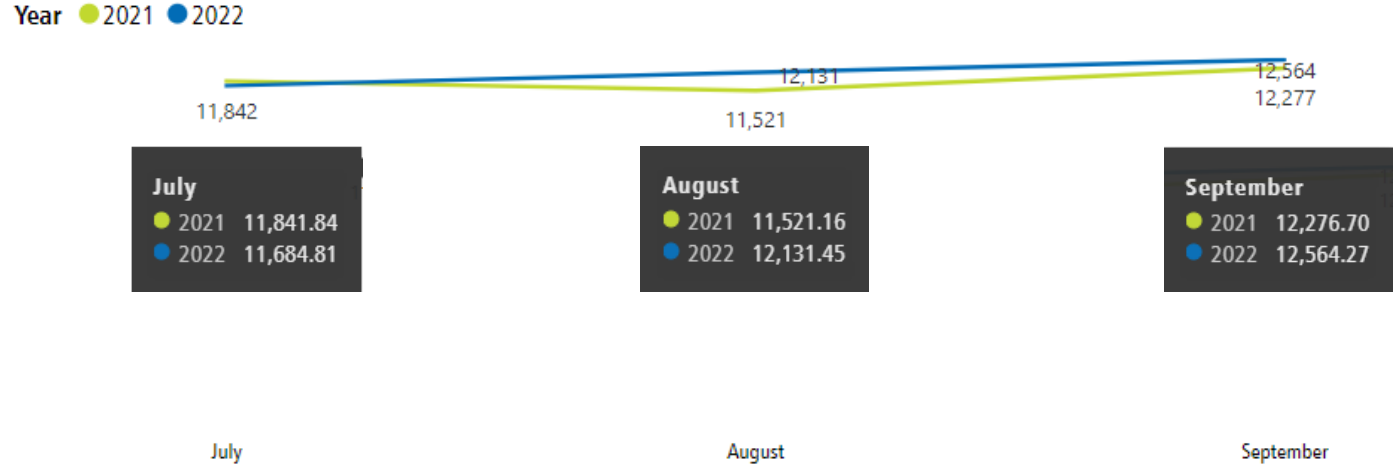
Click to clear all filters

Year, Month: Multiple selectio...
 ID-StopName: All
 Route #: All
 Route Type: PT
 Jurisdiction, Zip: All
 Day Type, Day: All
 Timepoint: All

Average boardings, by day



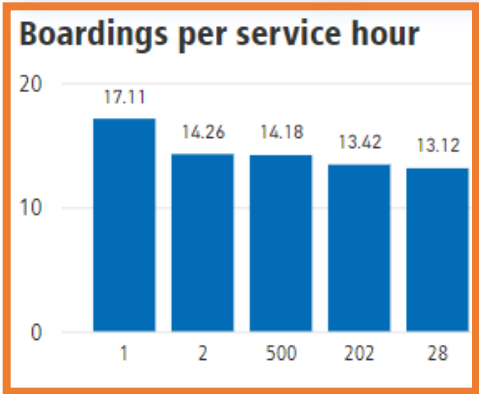
Average boardings, by month



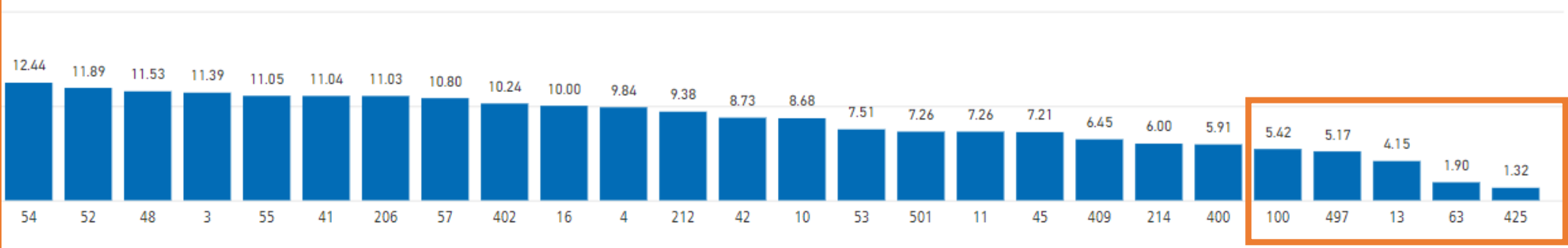
- July – September 2021 vs. July – September 2022
- 2022 = higher average daily boardings for 6/7 days
 - All days except Wednesday higher than previous year
- Average daily boardings by month higher in August and September 2022 than in August and September 2021

LINK TO REPORT:
<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/71faebef-82c3-419d-ba51-cfe1eb921796/ReportSection04c3ba47bb6b50c00121>

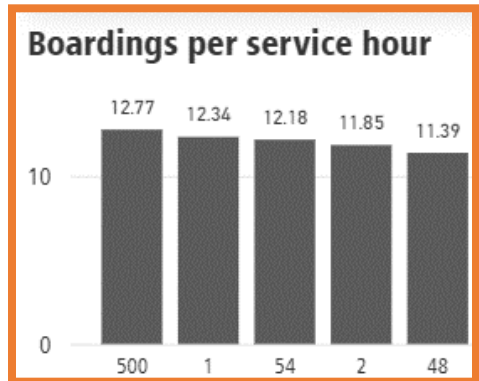
Year, Month:
 ID-StopName:
 Route #:
 Route Type:
 Jurisdiction, Zip:
 Day Type, Day:
 Timepoint:



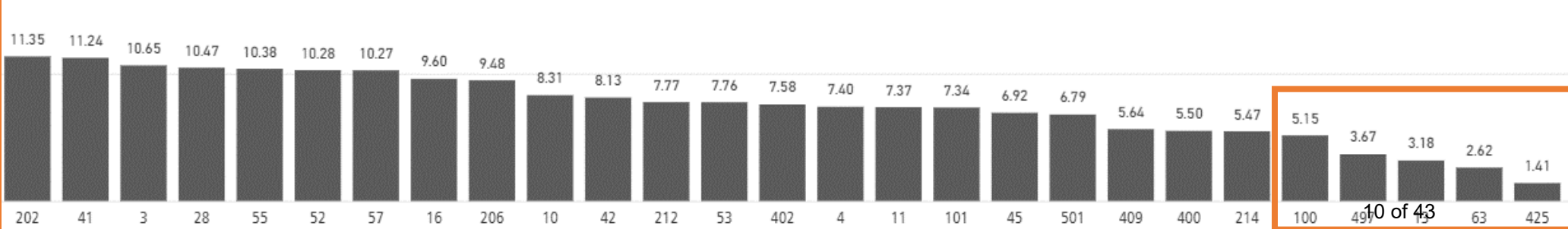
Q3 2022:



LINK TO REPORT:
<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/71faebef-82c3-419d-ba51-cfe1eb921796/ReportSection34d5d511ffe9b2c3877c>

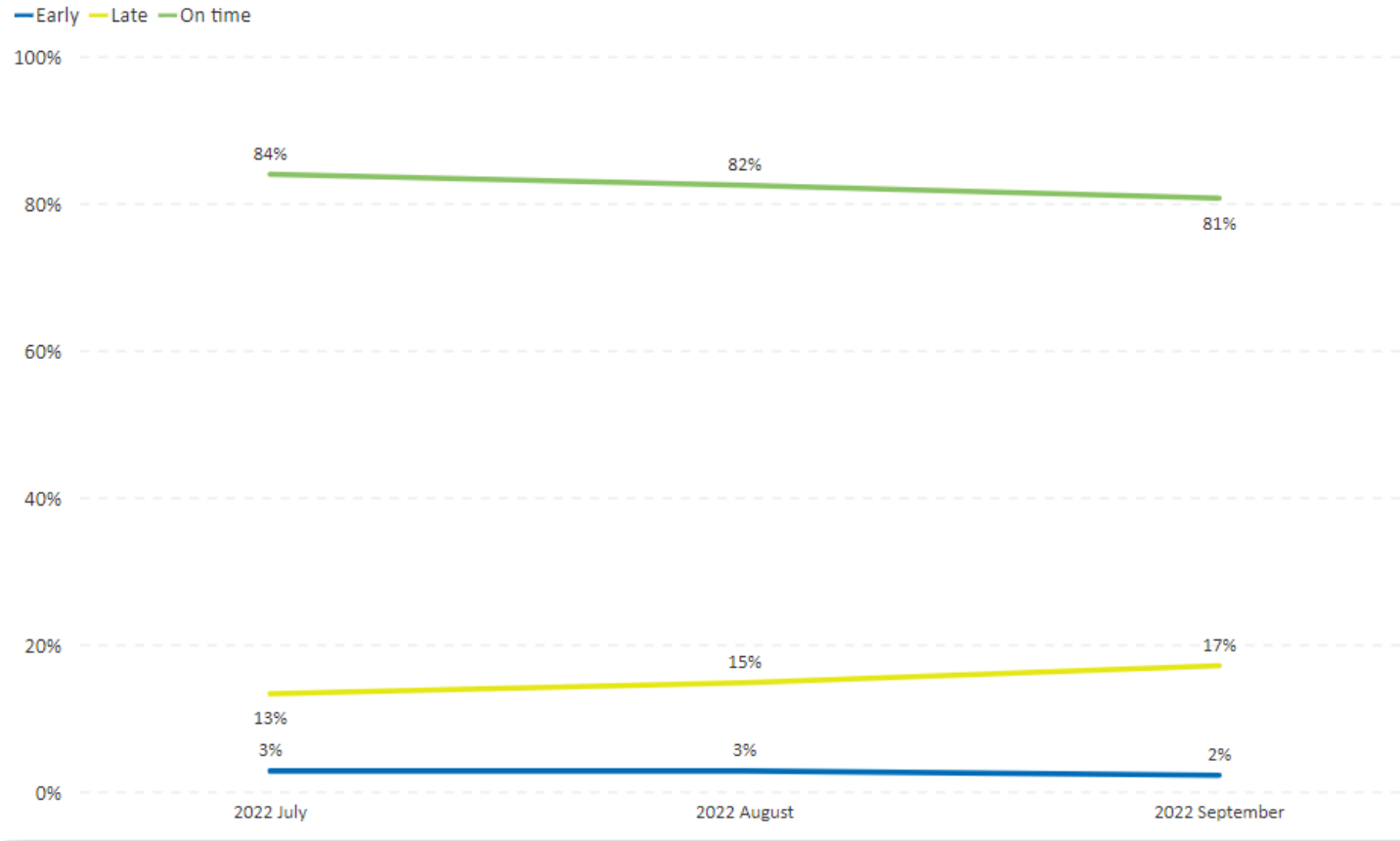


Q3 2021:



Year: 2022 |
 Month: Multiple selections |
 PT or ST: PT |
 Route: All |
 Day Type: All |
 TimepointType: Fixed

Official monthly on-time performance (OTP)



Highest OTP Routes	
13 – N 30 th St	94.3%
52 – TCC Tac Mall	93.3%
63 – NE Tacoma	91.9%
10 – Pearl St	91.6%
497 – Lakeland Hill connector	91.6%

Lowest OTP Routes	
409 – Puyallup/72 nd	65.6%
425 – Puyallup Connector	73.5%
1 – 6th Ave / Pacific Ave	73.9%
28 – S 12 th St	75.5%
402 – Meridian/Federal Way	76.7%

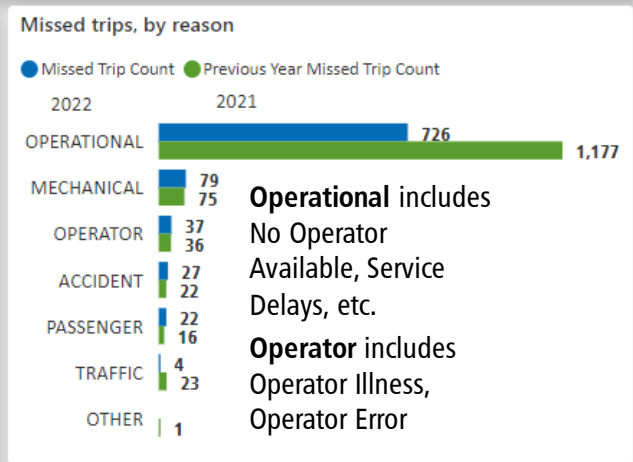
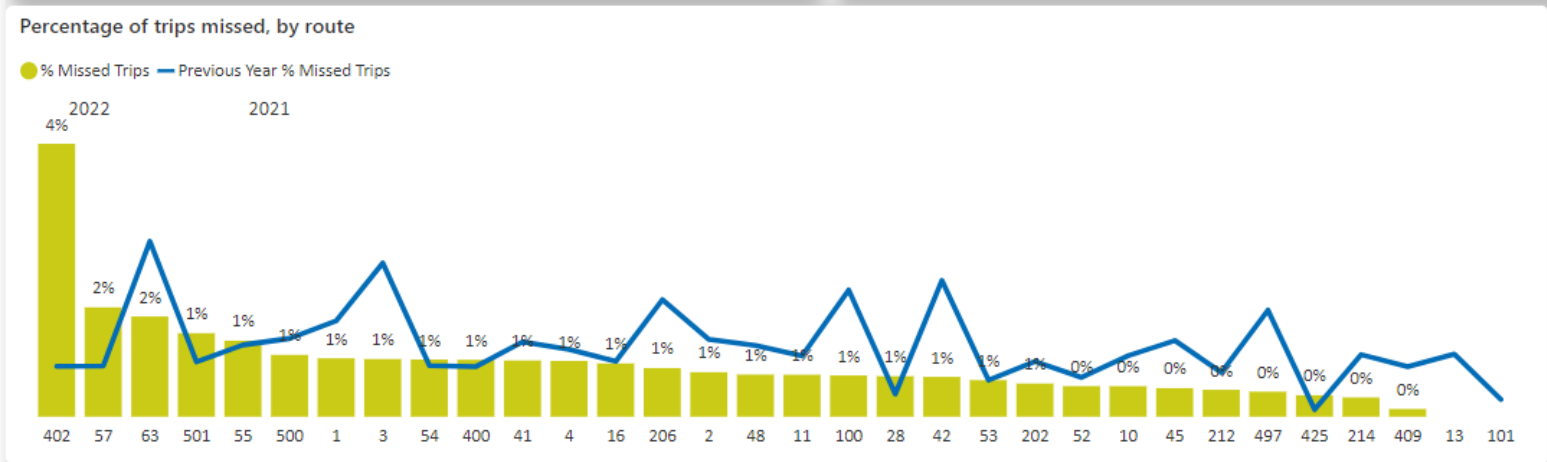
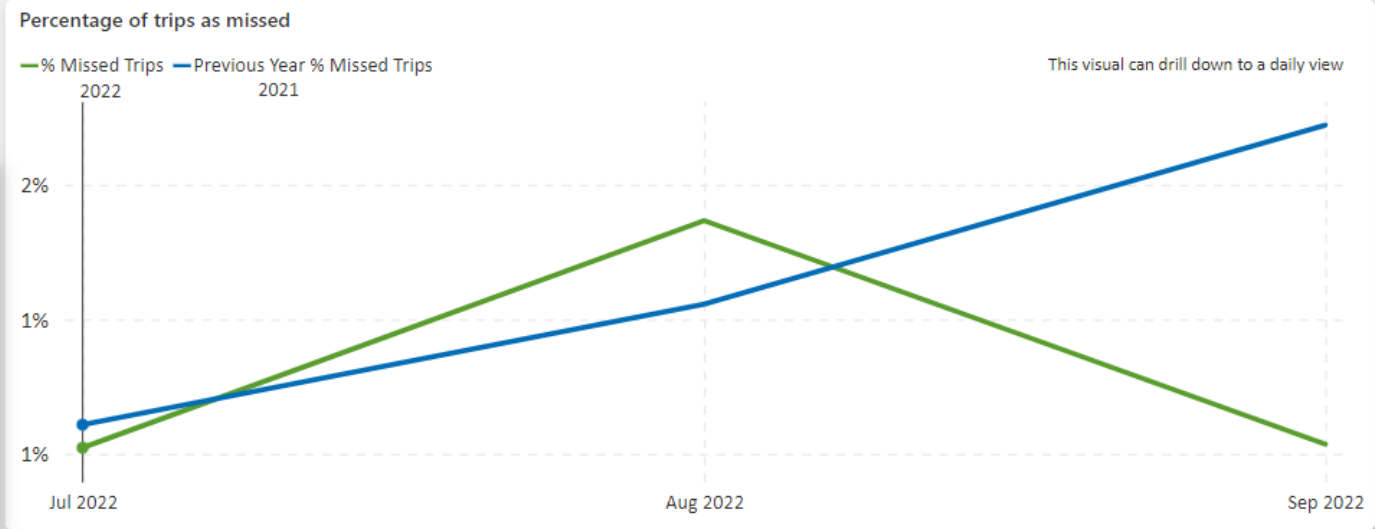
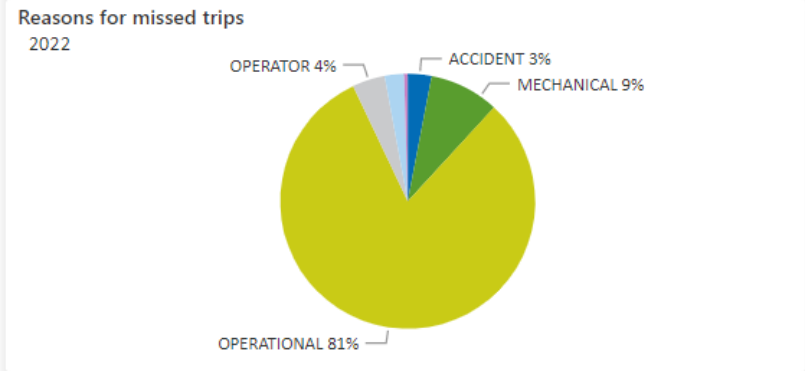


Missed Trips Report

Data sources: Scheduled trips (HASTUS), Missed trips (Radio Call Log)
 Report Contact(s): Trevor Manley & Pam Gant | Data Analytics

Year: 2022 |
 Month: Multiple selections |
 Week: All |
 Day: All |
 Route Type: PT |
 Route # & Name: All

Missed trips in 2022		Missed trips in 2021	
895	0.82%	1,350	1.12%



Key Take-Aways

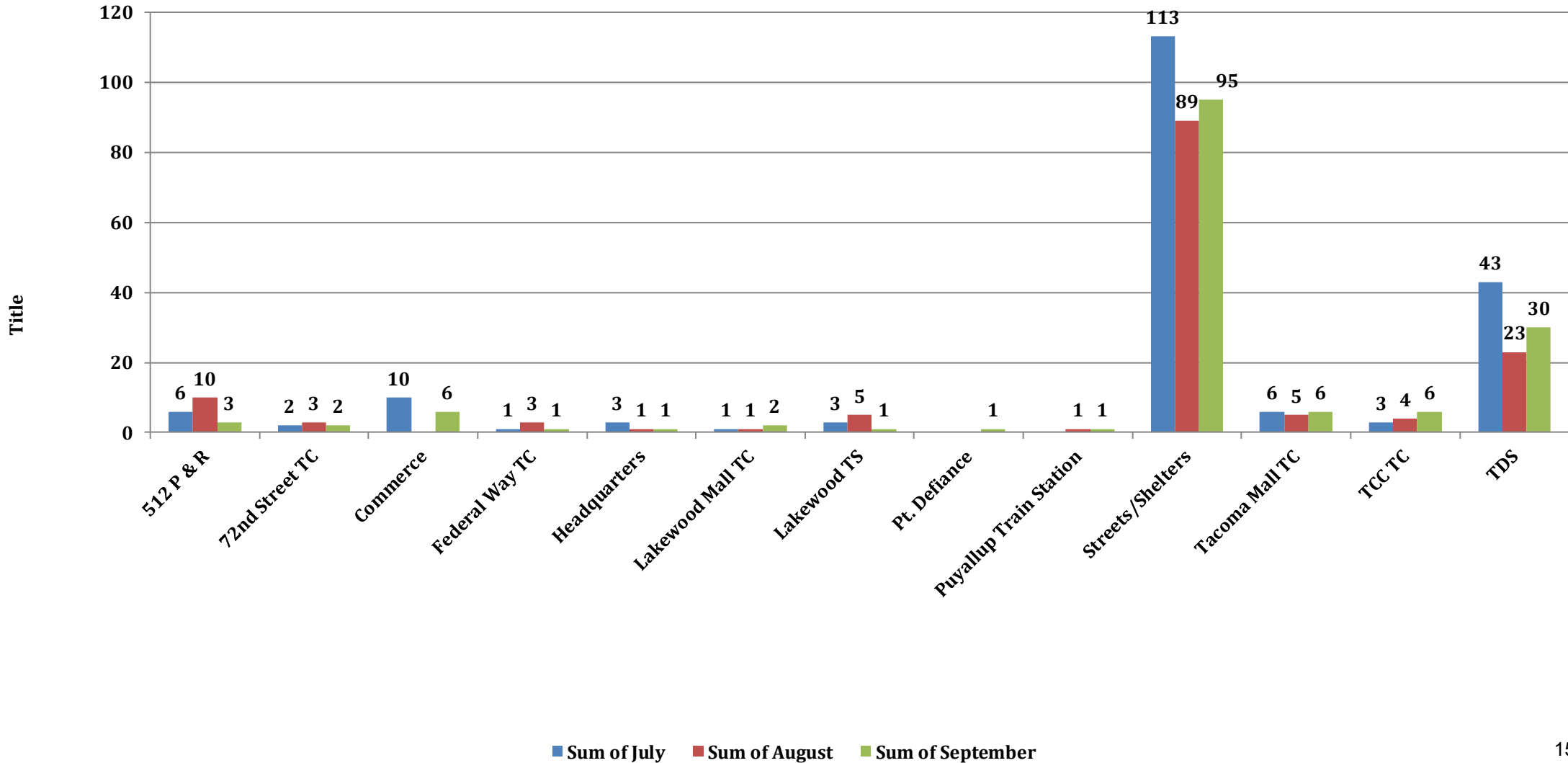
- Total boardings for all modes are higher in July, August, and September (Projected) 2022 compared to same months in 2020 and 2021
- Boardings per service hour (all day types) are highest on PT routes 1, 2, 500, 202, and 28 and the lowest on 100, 497, 13, 63, and 425
- Average OTP for all PT routes during July, August, and September 2022 is 82.33%.
- Missed trips on PT routes in Q2 were the highest in August (518), then decreased in September (191)



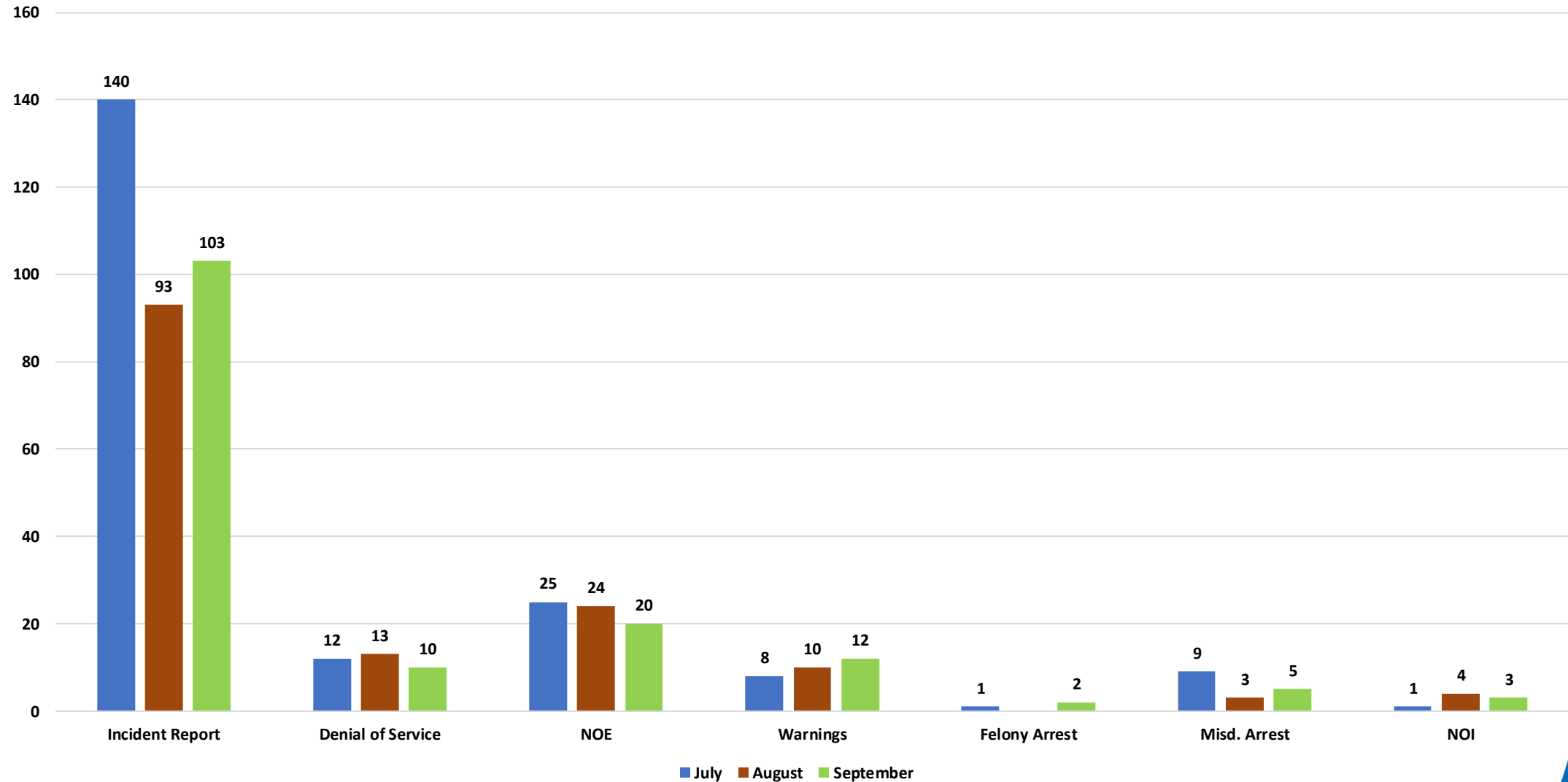
**Pierce
Transit**

**Public Safety Quarterly Report
Third Quarter 2022**

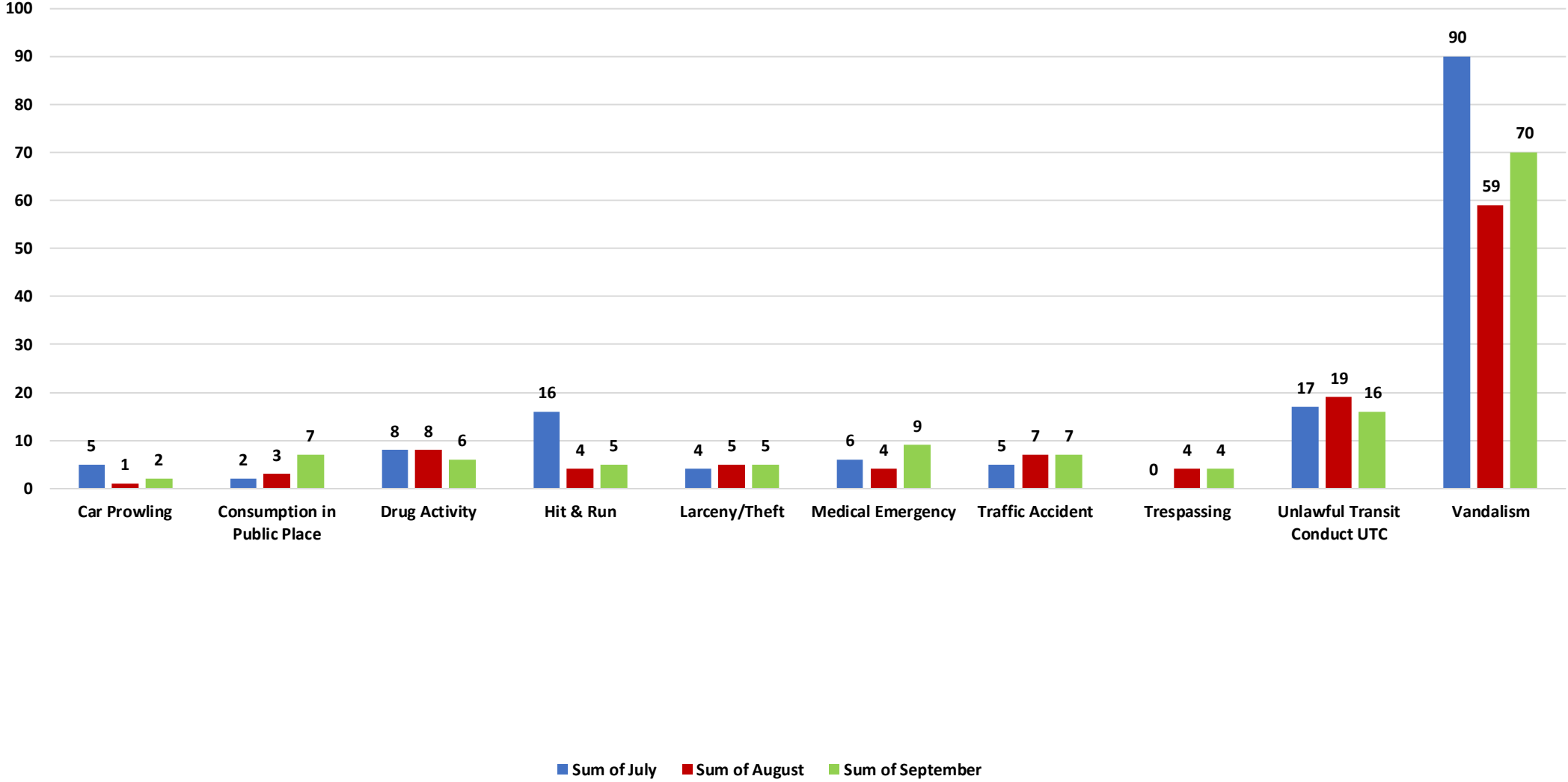
Top 10 Incident Locations



Resulting Actions for Reported Incidents



Top 10 Documented Offenses



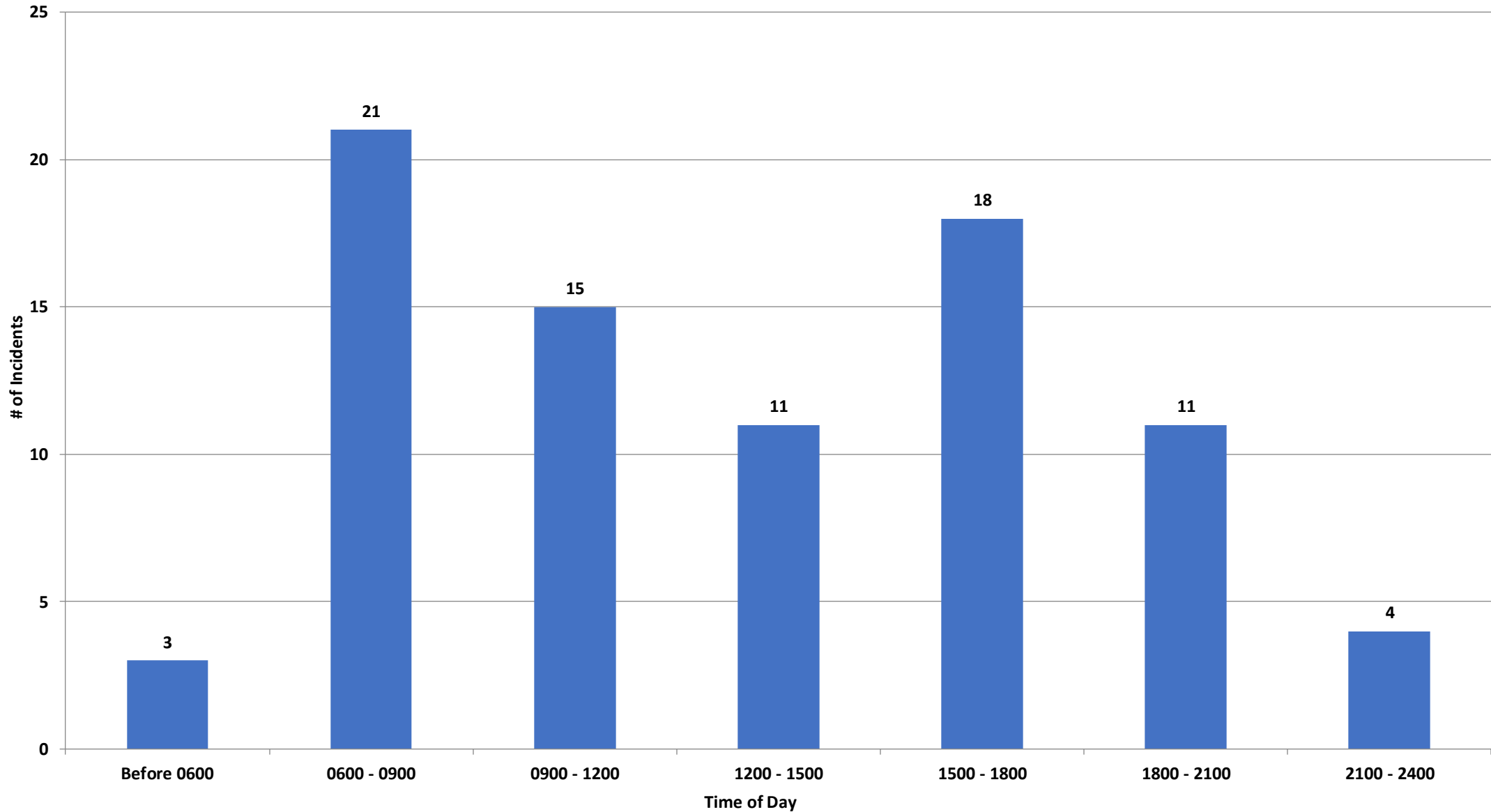
Security Incidents – Top Routes

Some routes have more activity than others. The chart below reflects the routes with the most documented incidents:

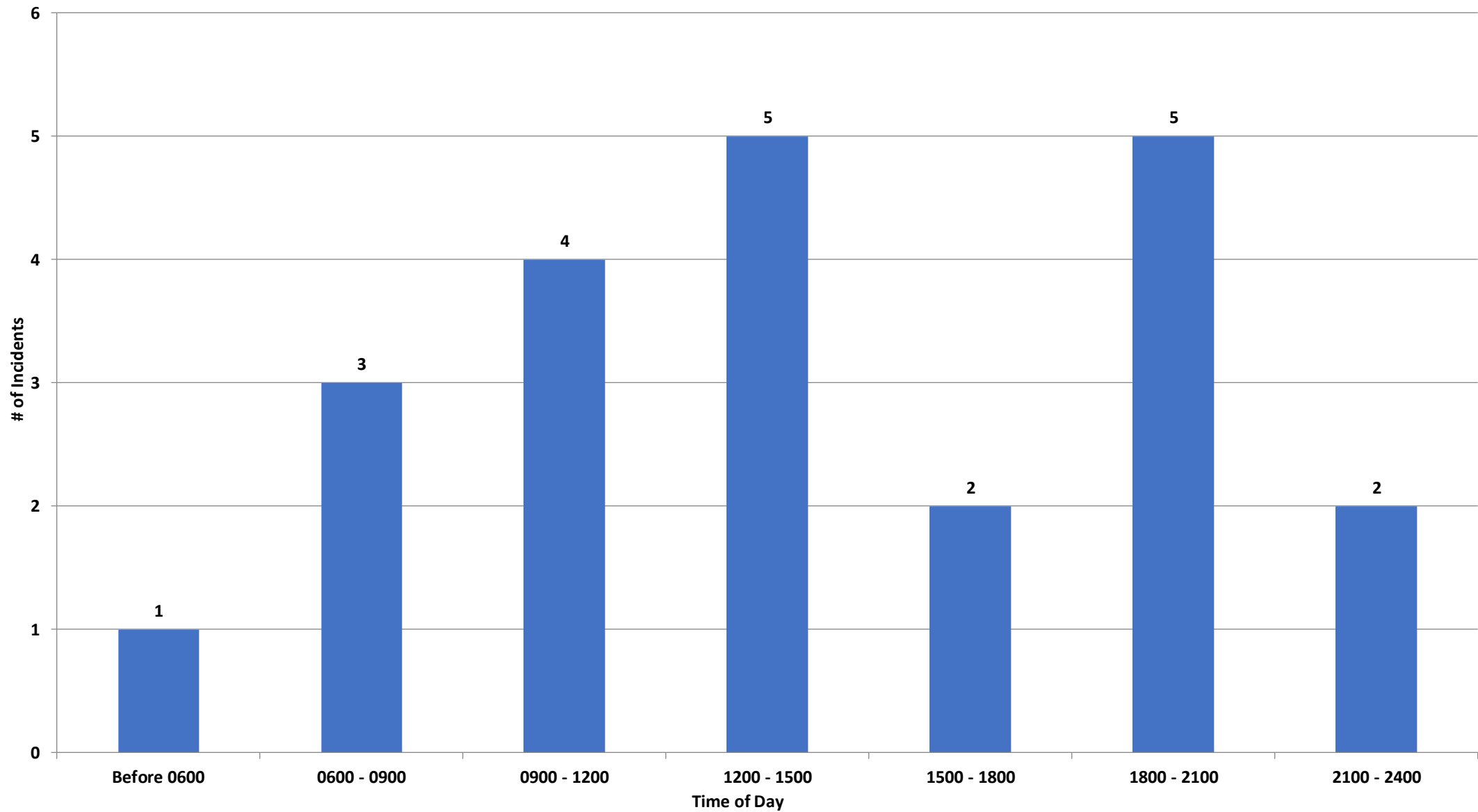
There were 213 incidents documented to have occurred in and around Pierce Transit's top 10 routes during the third quarter of 2022. Below are charts displaying the number of incidents and the times those incidents occurred for each route



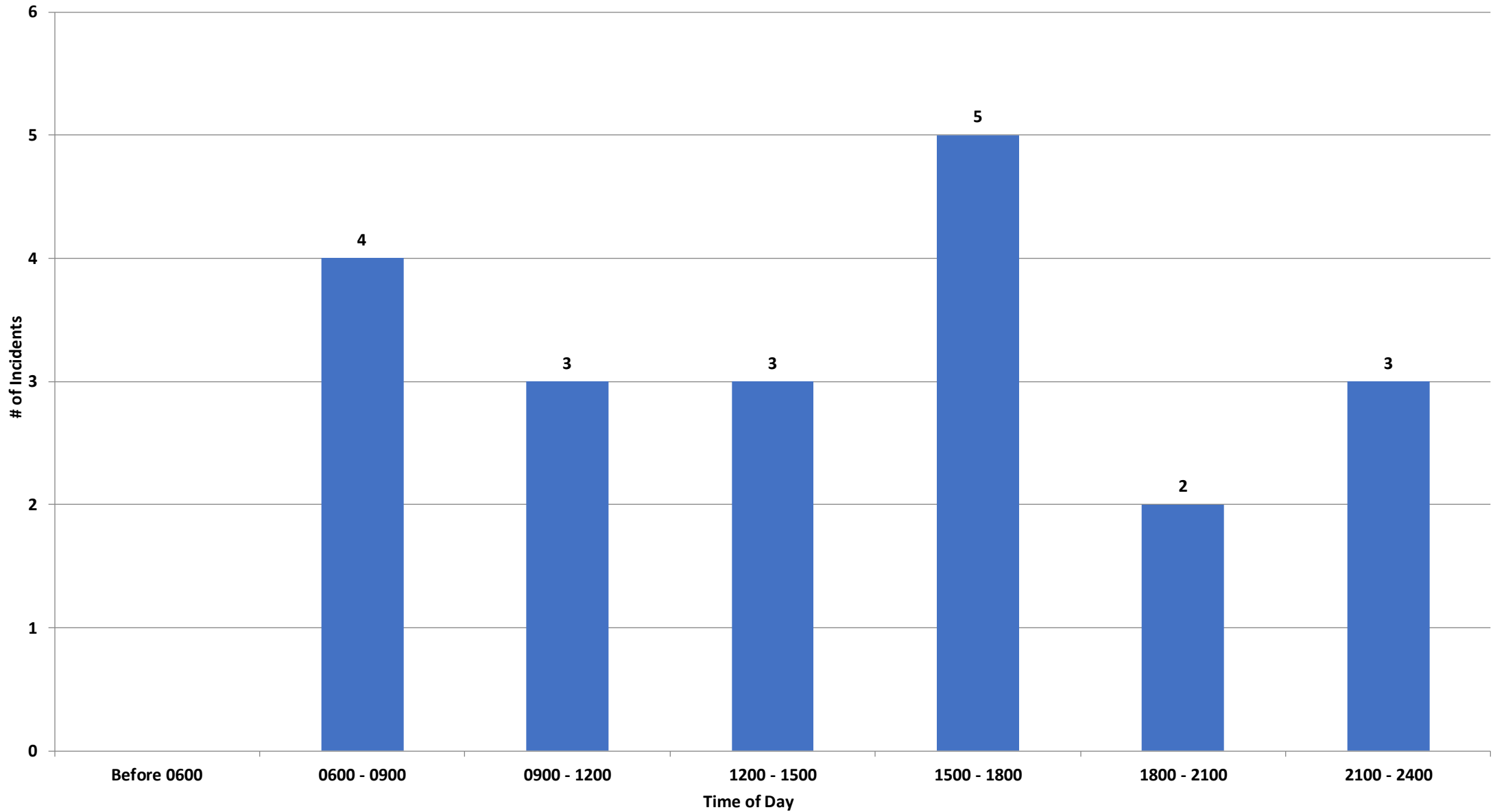
Route 1 (83 Incidents)



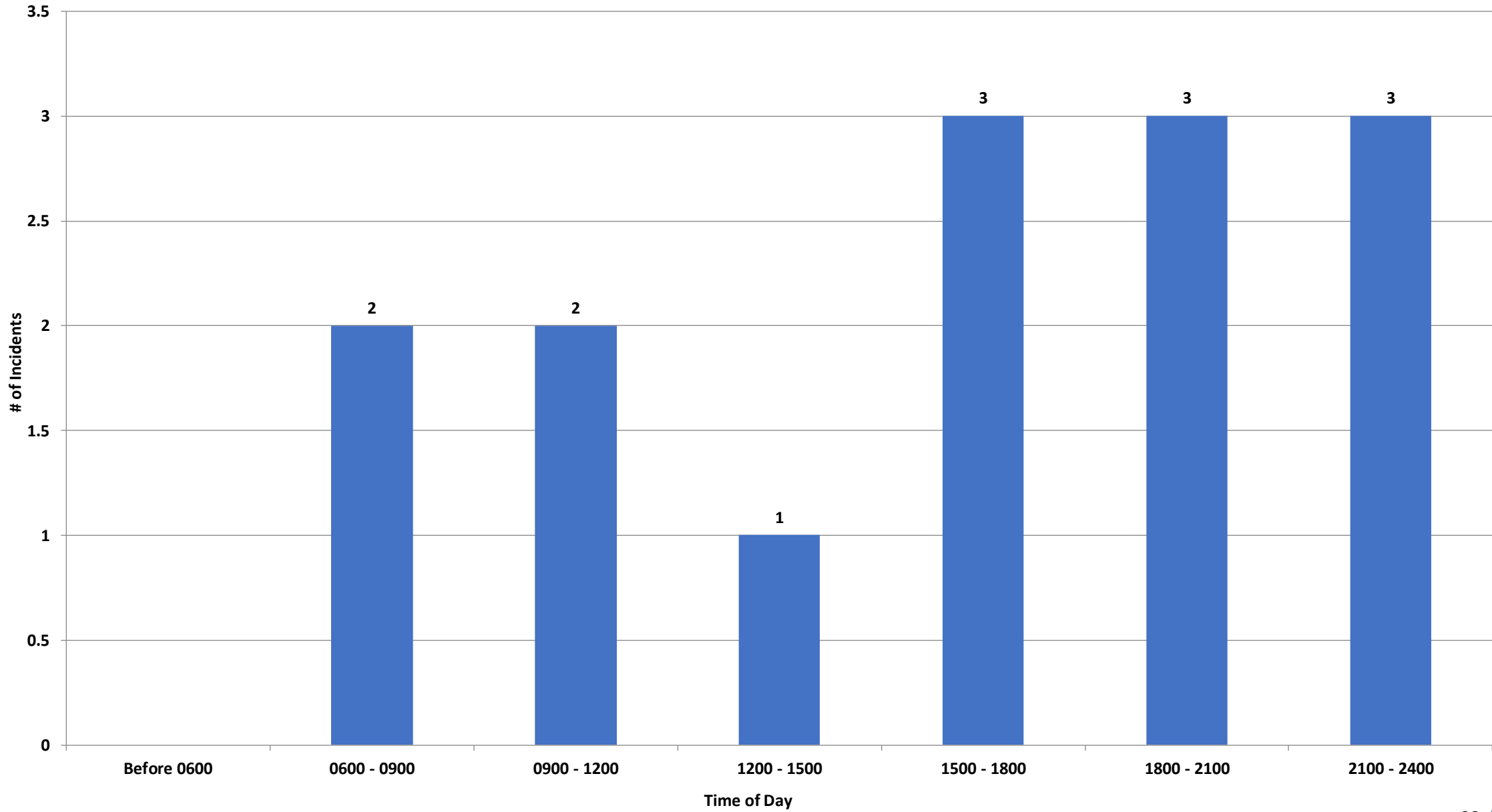
Route 3 (22 Incidents)



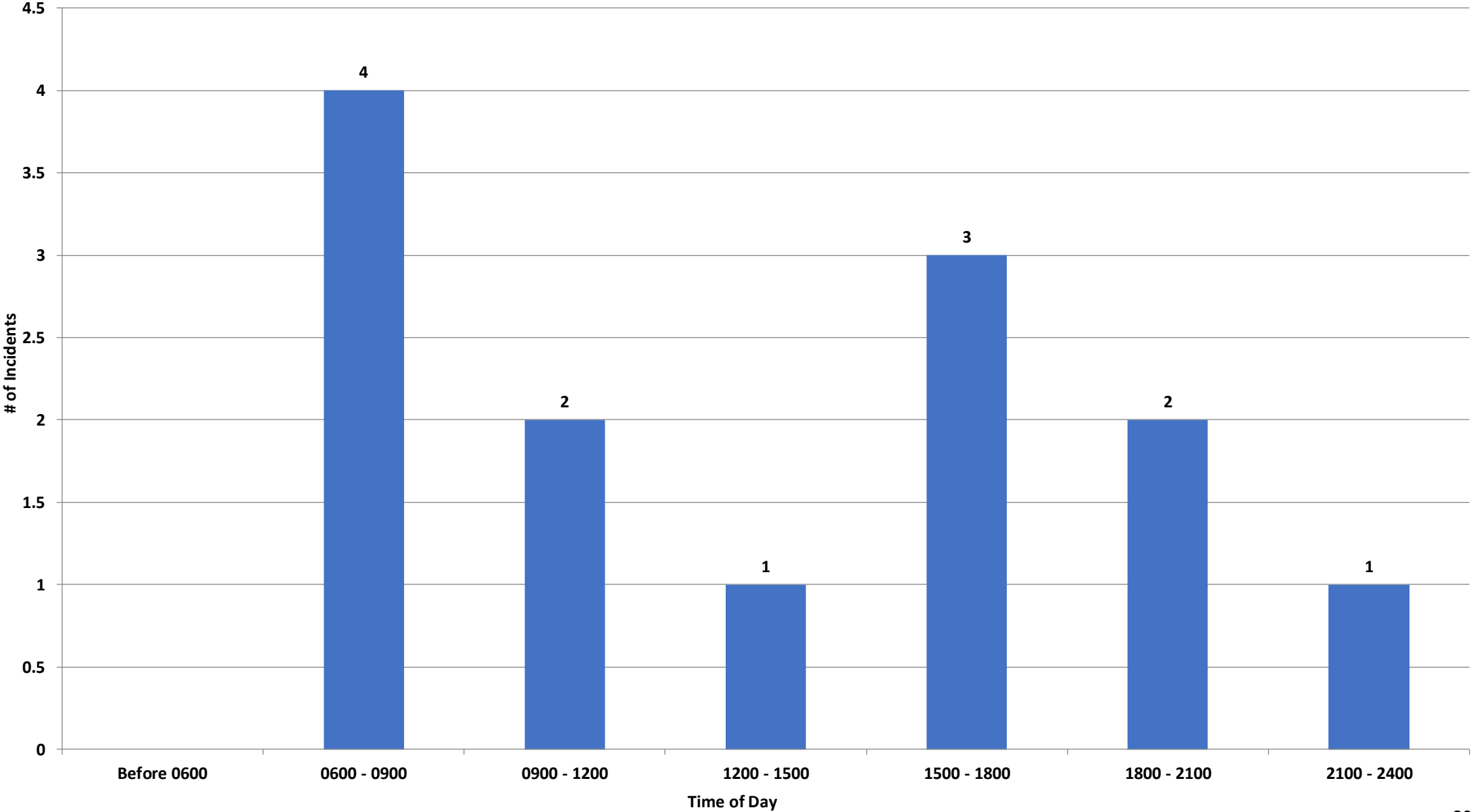
Route 2 (20 Incidents)



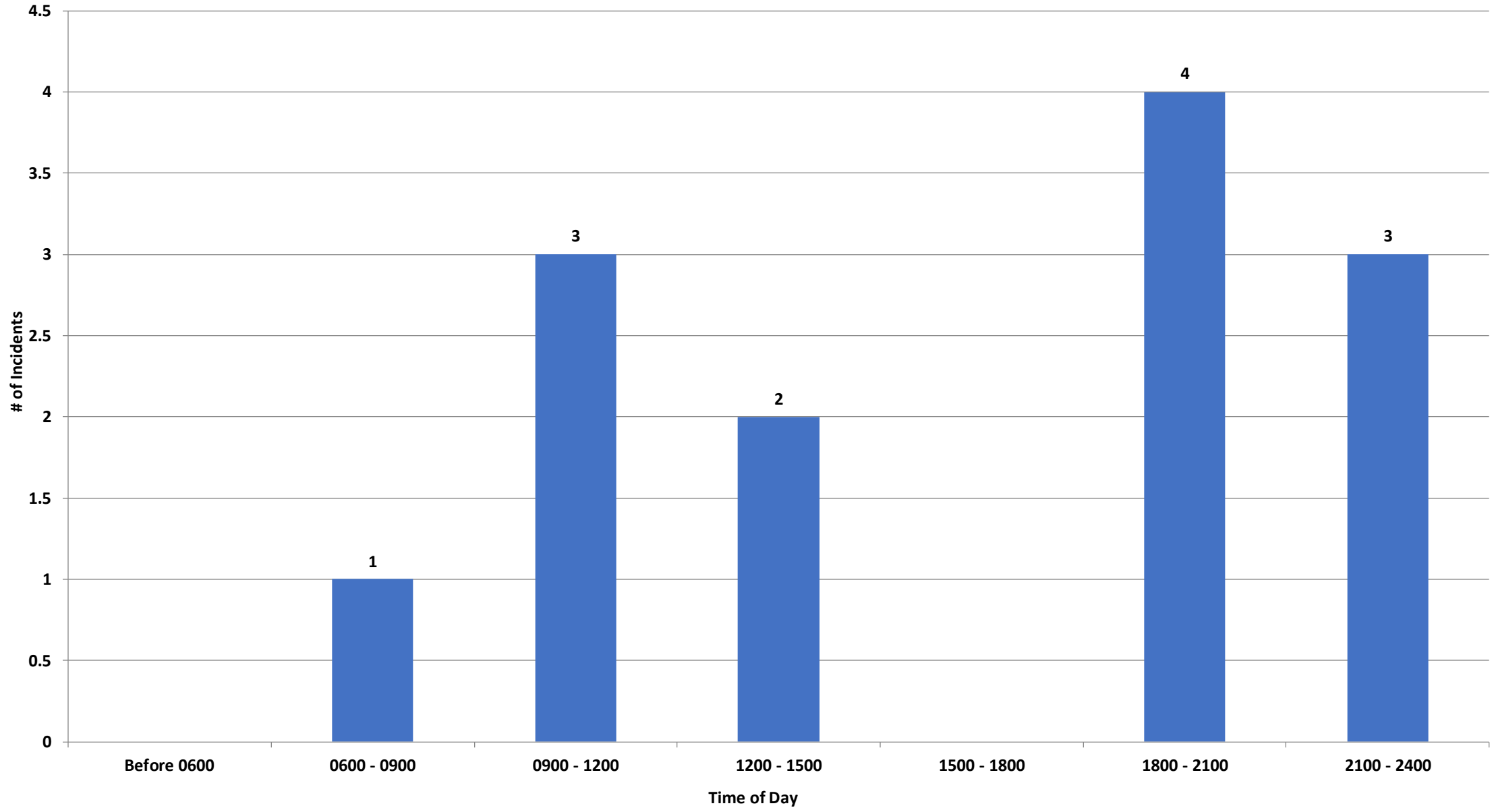
Route 54 (14 Incidents)



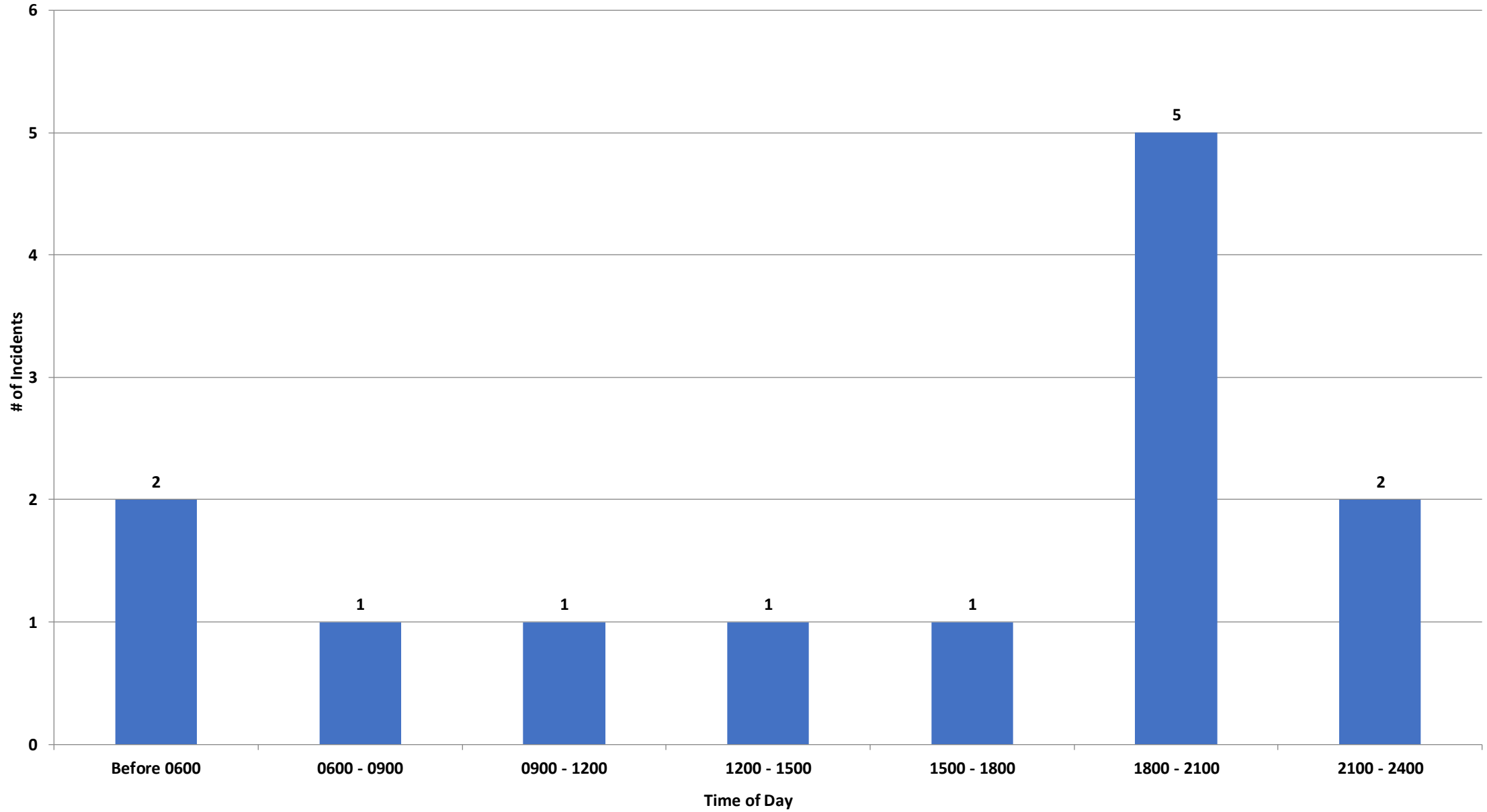
Route 202 (13 Incidents)



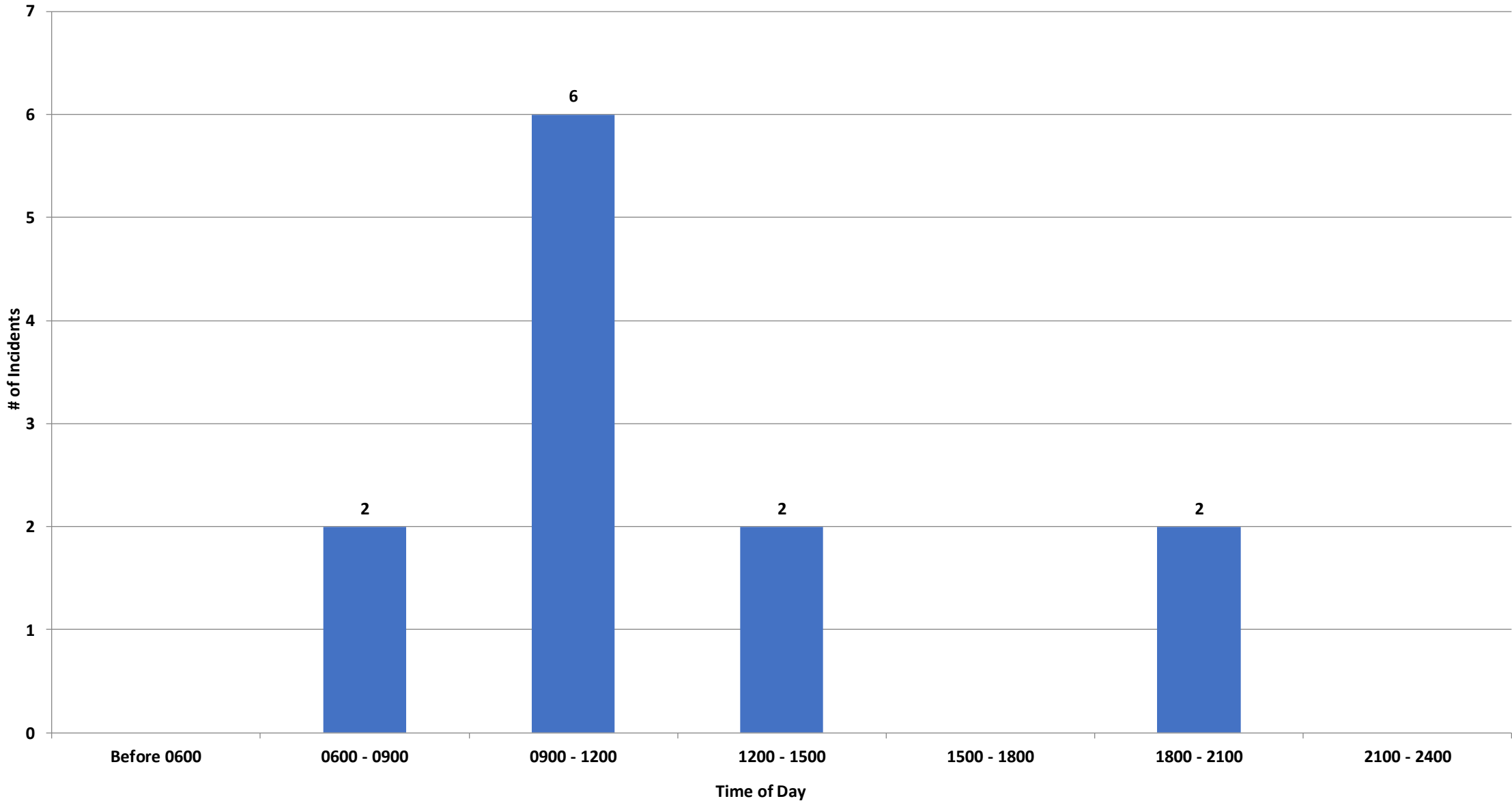
Route 500 (13 Incidents)



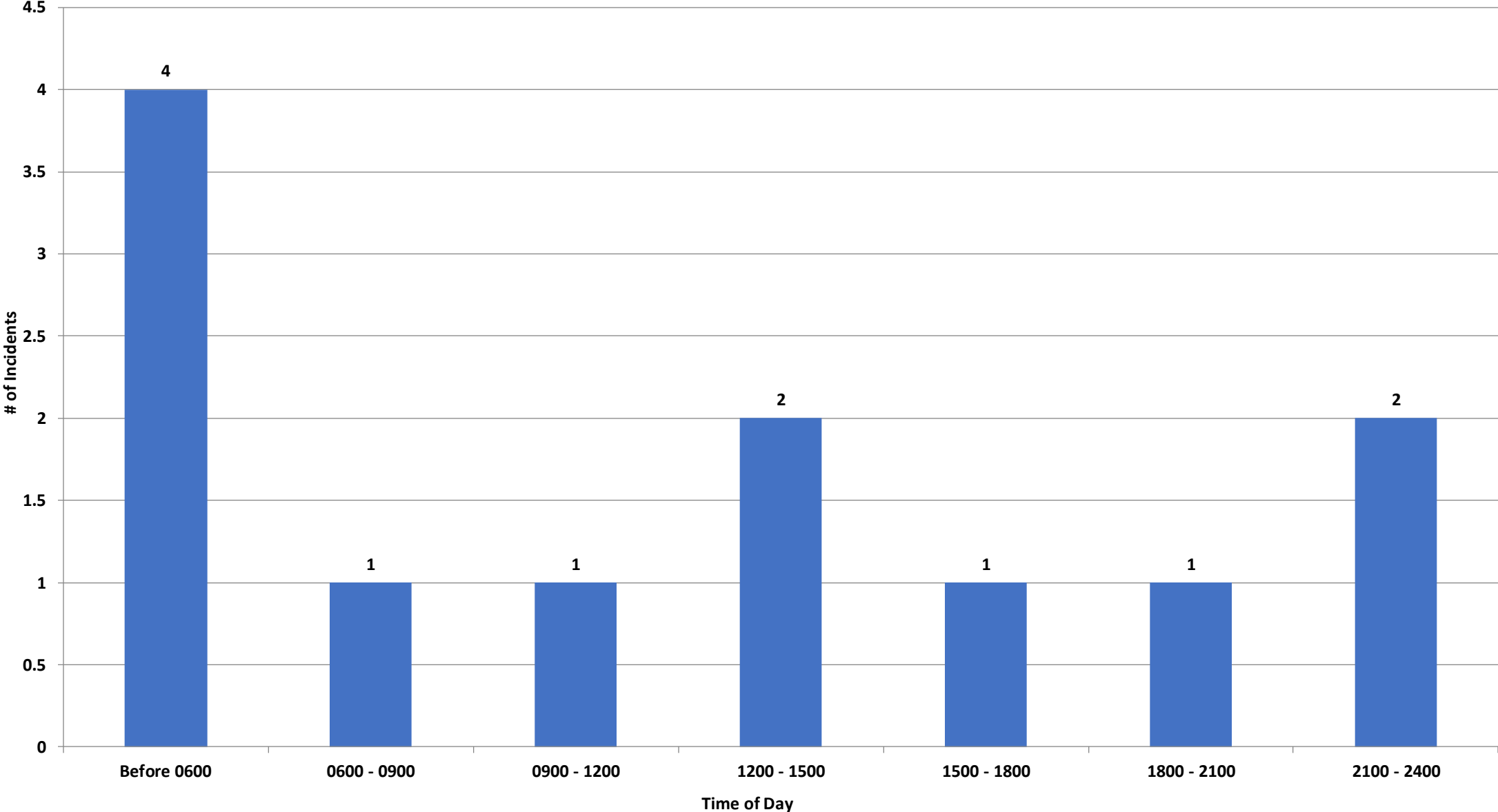
Route 594 (13 Incidents)



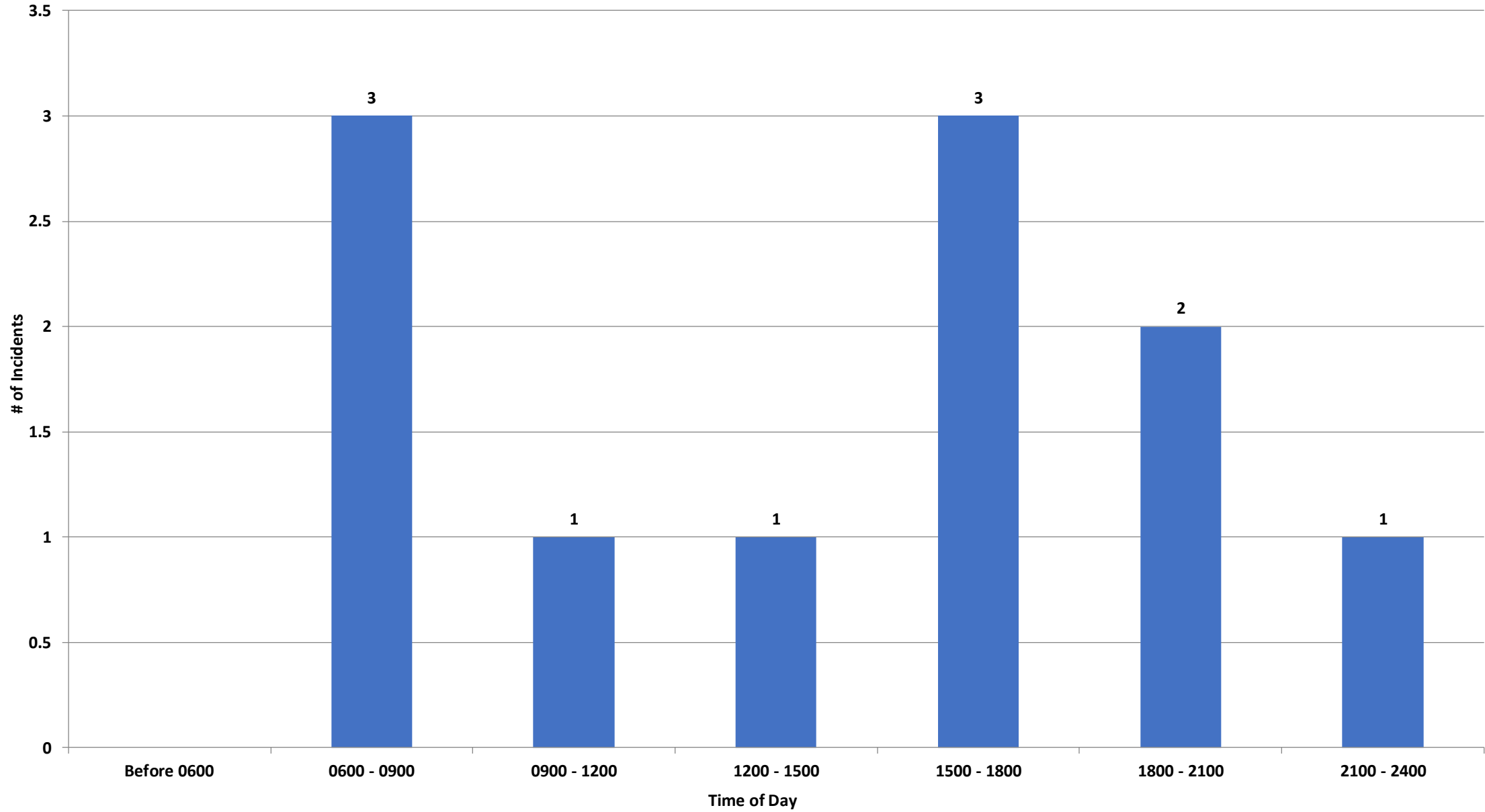
Route 42 (12 Incidents)



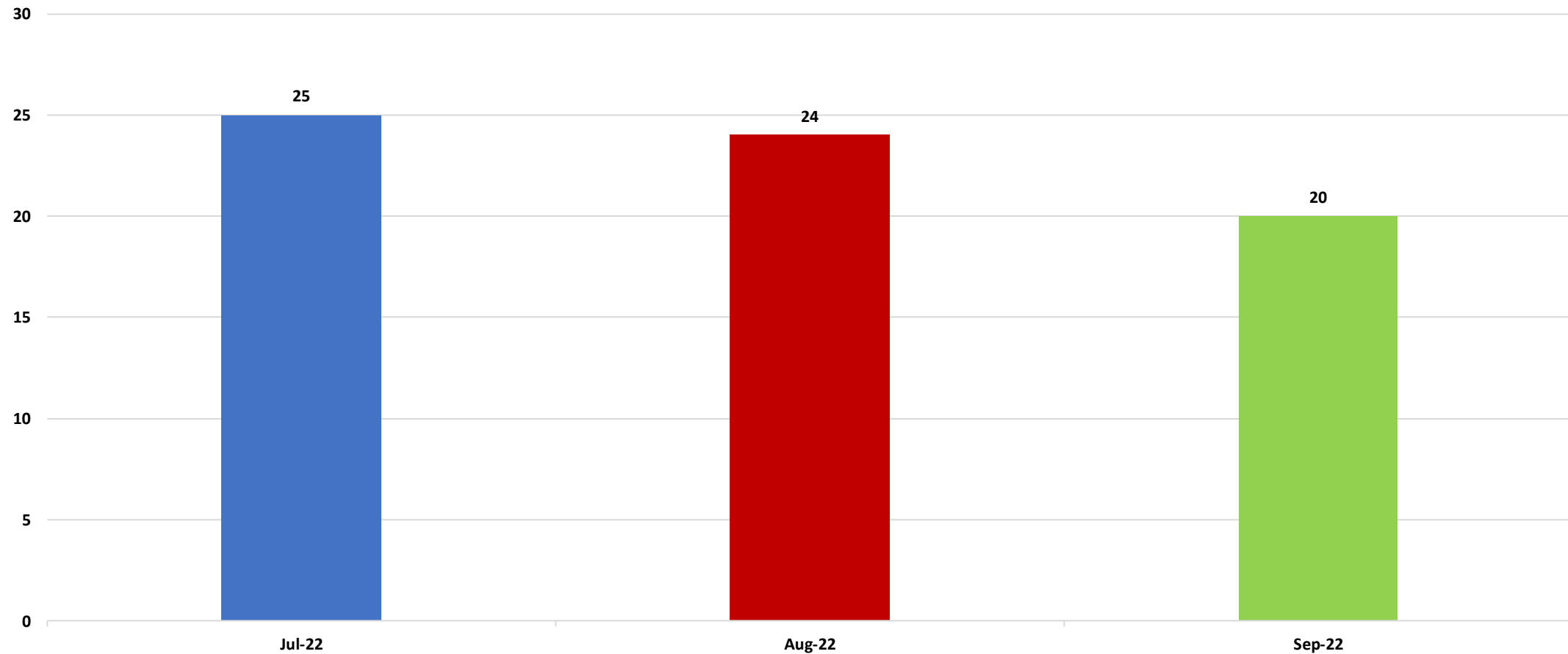
Route 574 (12 Incidents)



Route 57 (11 Incidents)

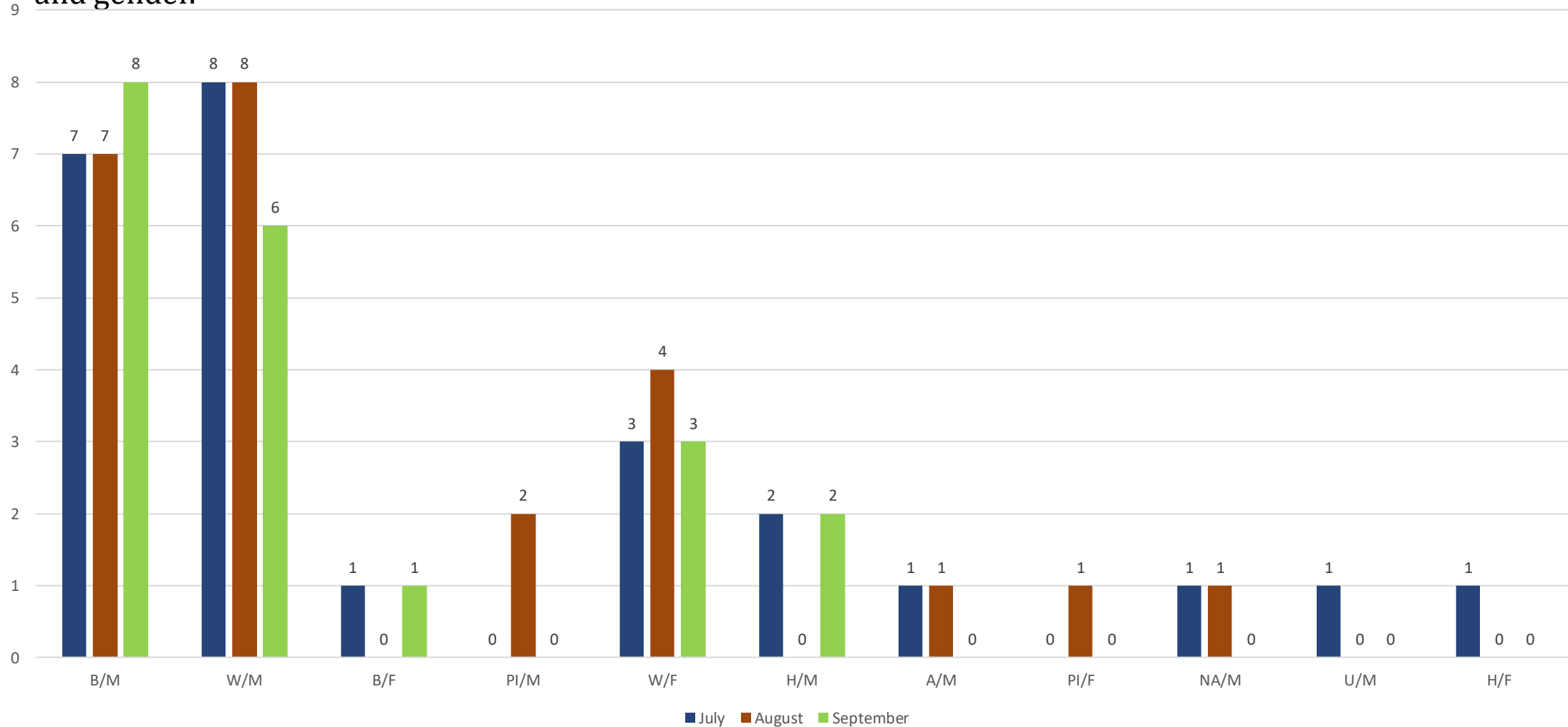


Notices of Exclusion Issued

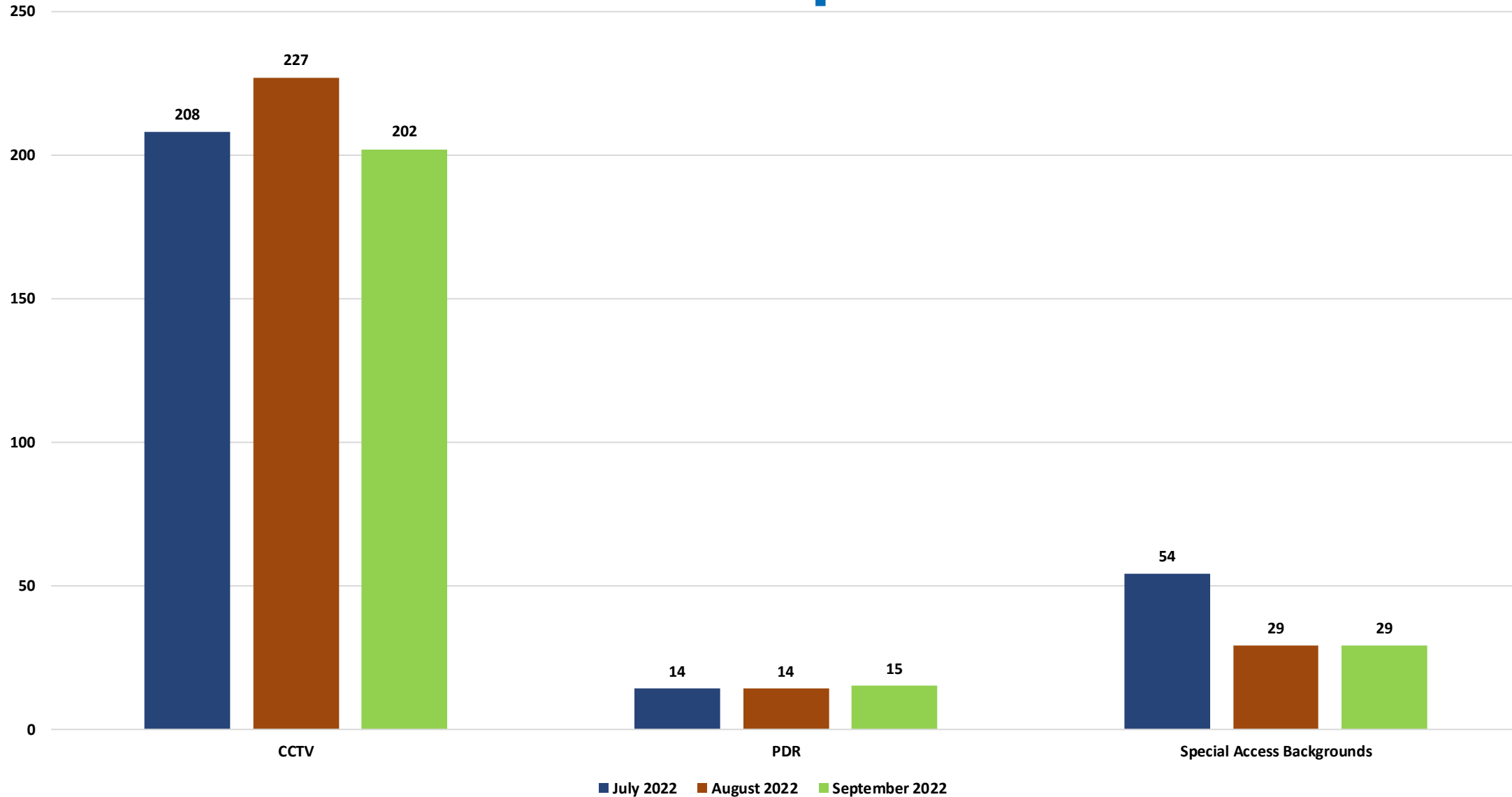


Exclusion Breakdown:

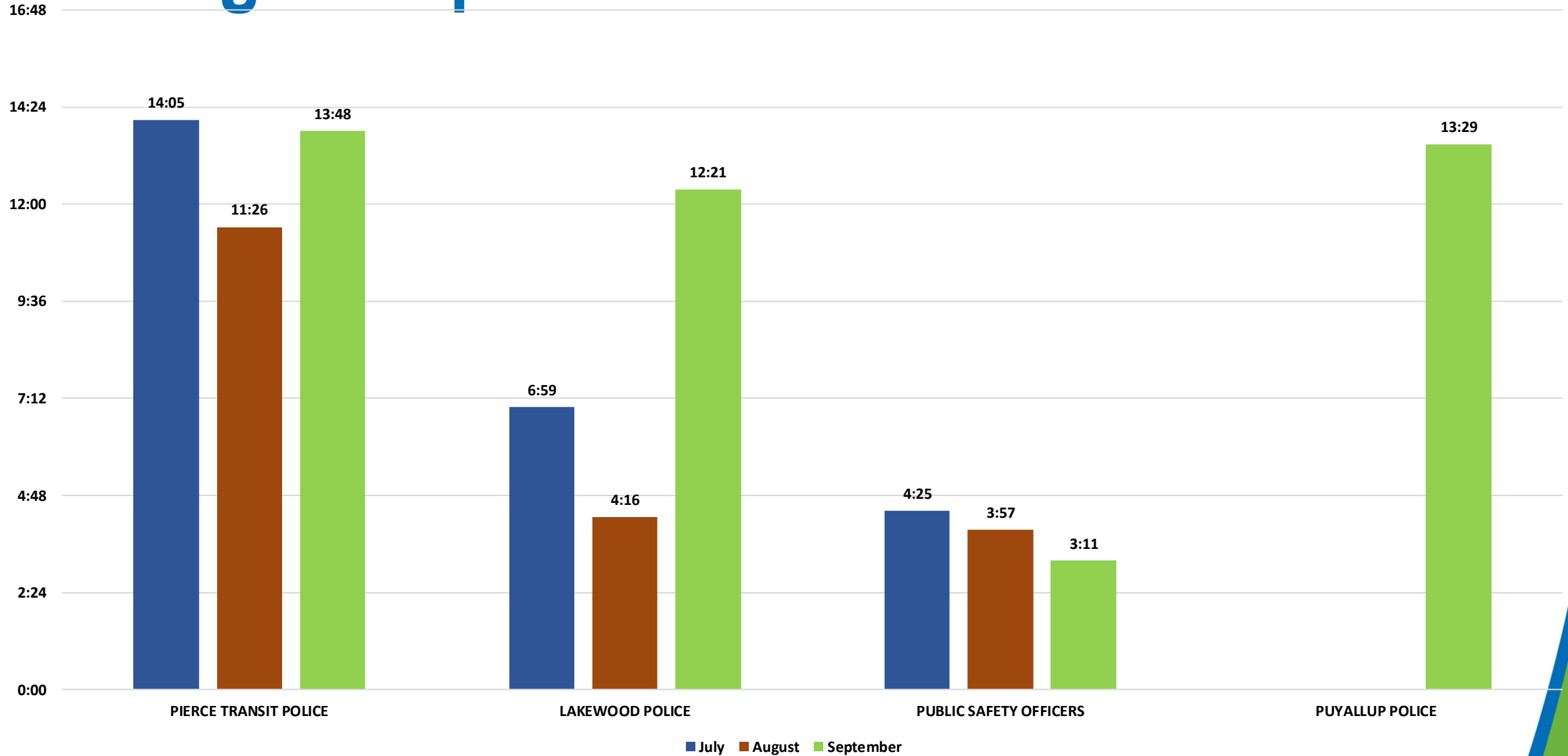
This chart reflects the total number of exclusions issued in the third quarter of 2022. It's been broken down by race and gender.



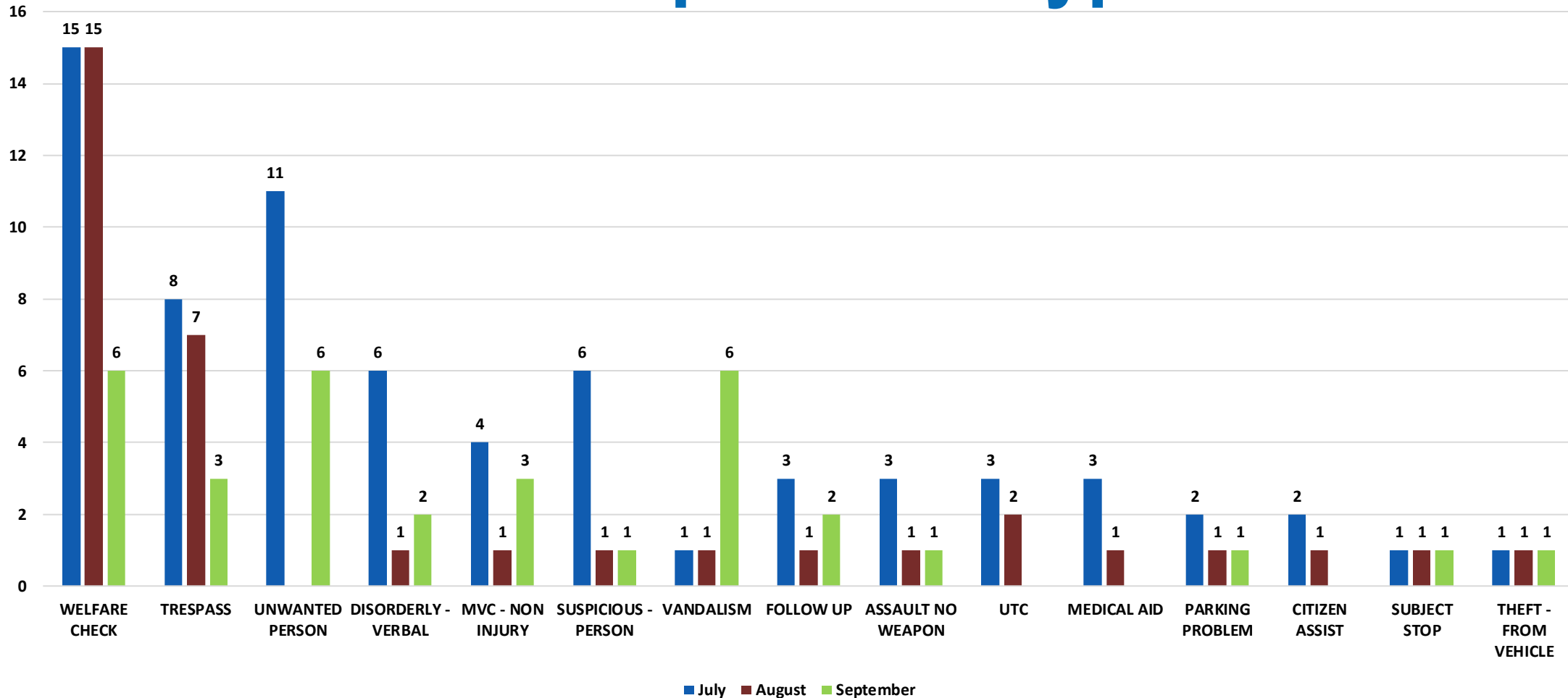
Records Division Requests



Average Response Times



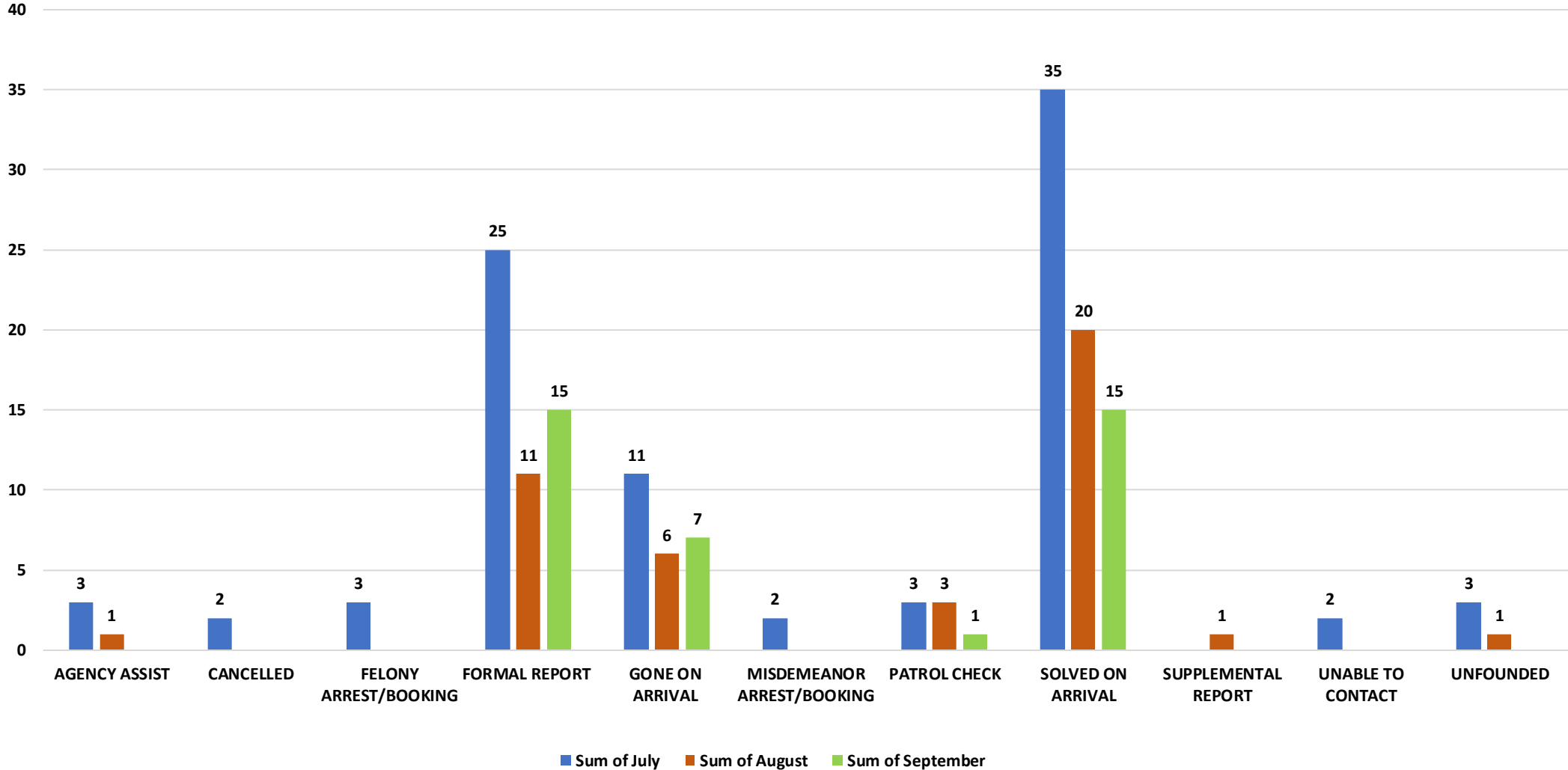
Transit Police Top 15 Call Types



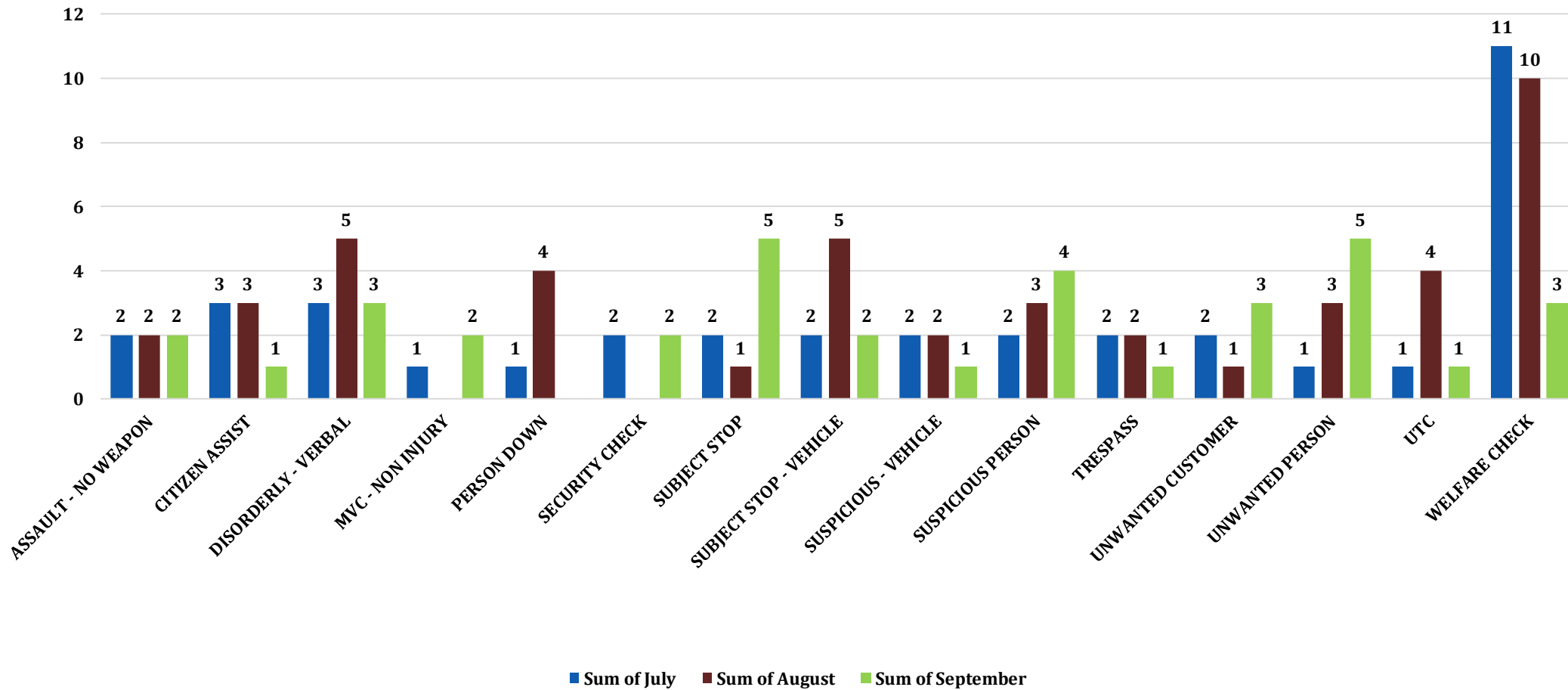
An increased presence at Transit Centers in Tacoma/Unincorporated Pierce County by PSOs and Allied Security has resulted in fewer calls. In August and September, there were fewer calls at Transit areas in Tacoma/Unincorporated Pierce County than there were in Lakewood.



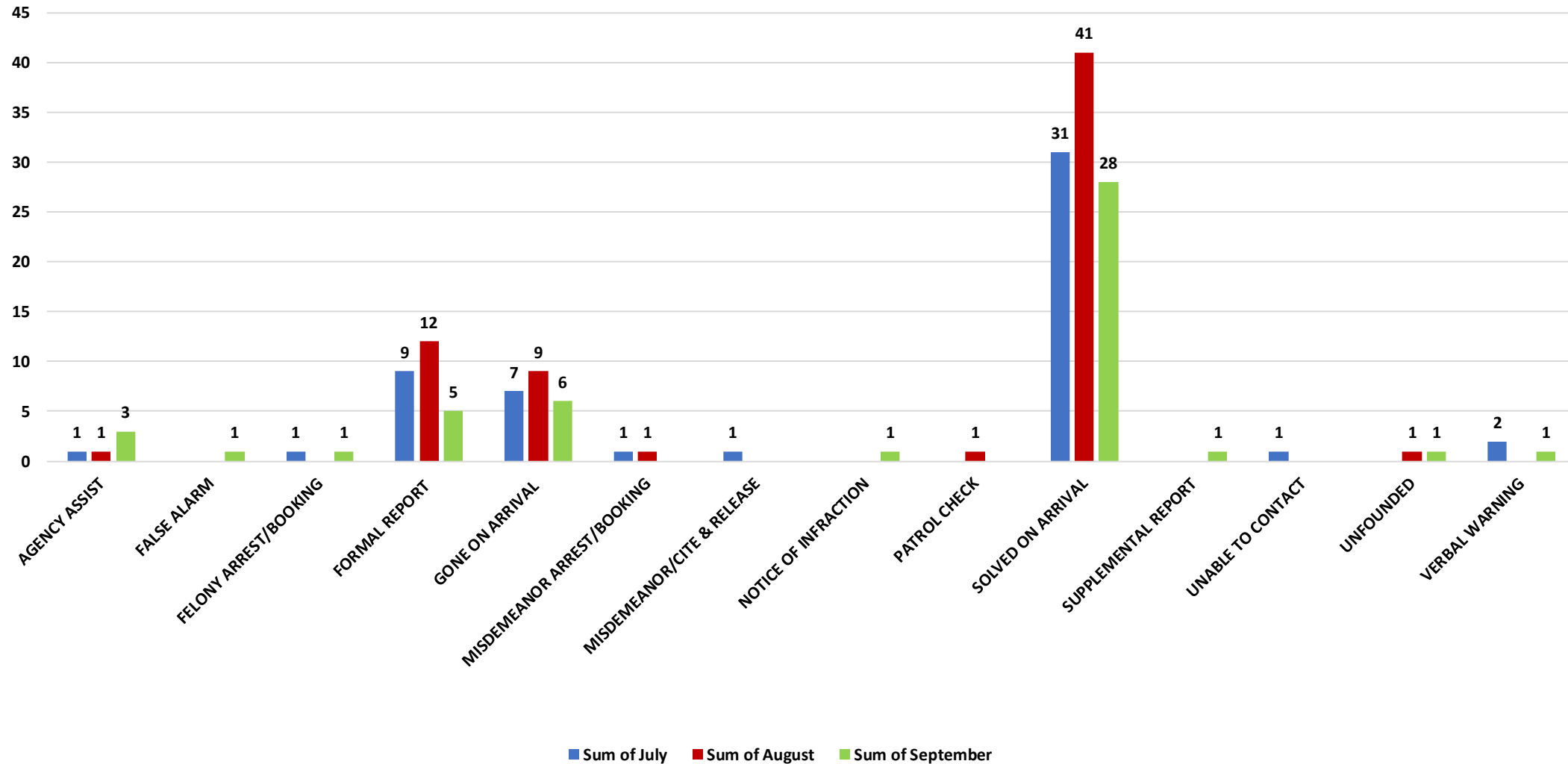
Transit Police Call Dispositions



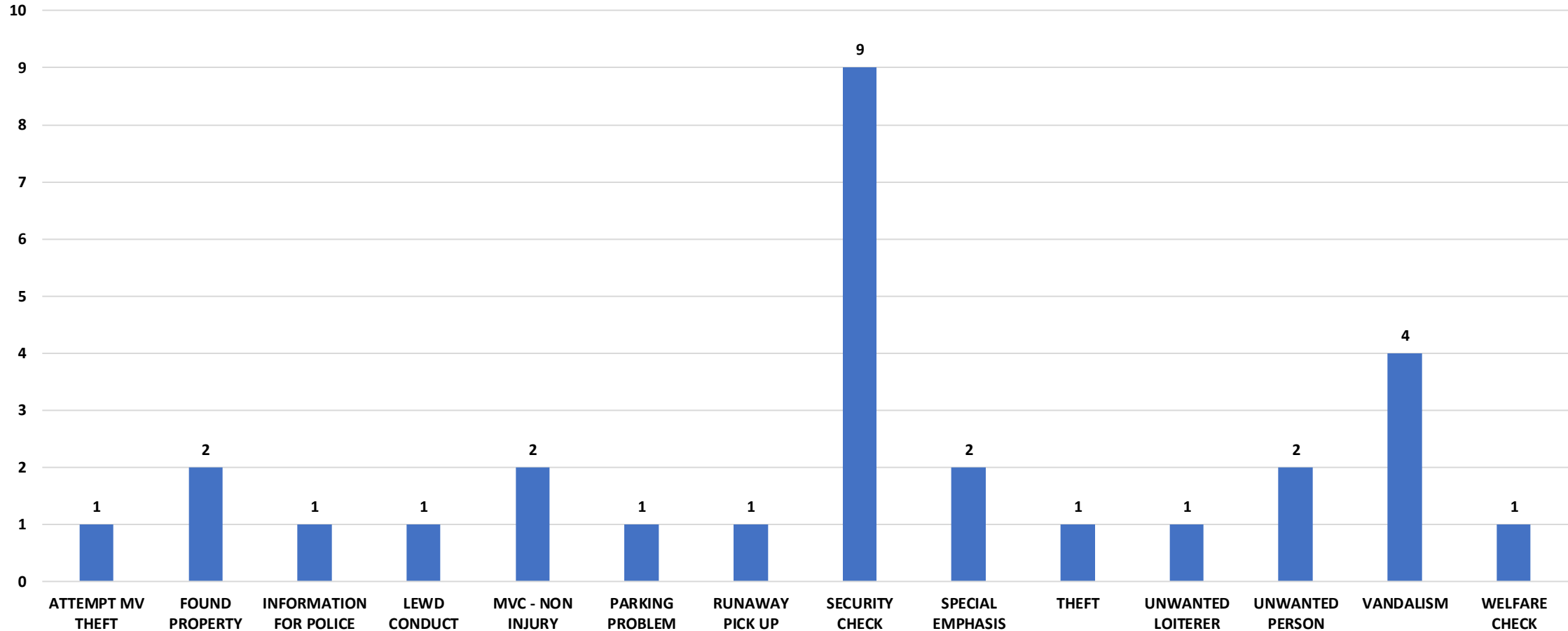
Lakewood PD Call Types



Lakewood PD Call Dispositions



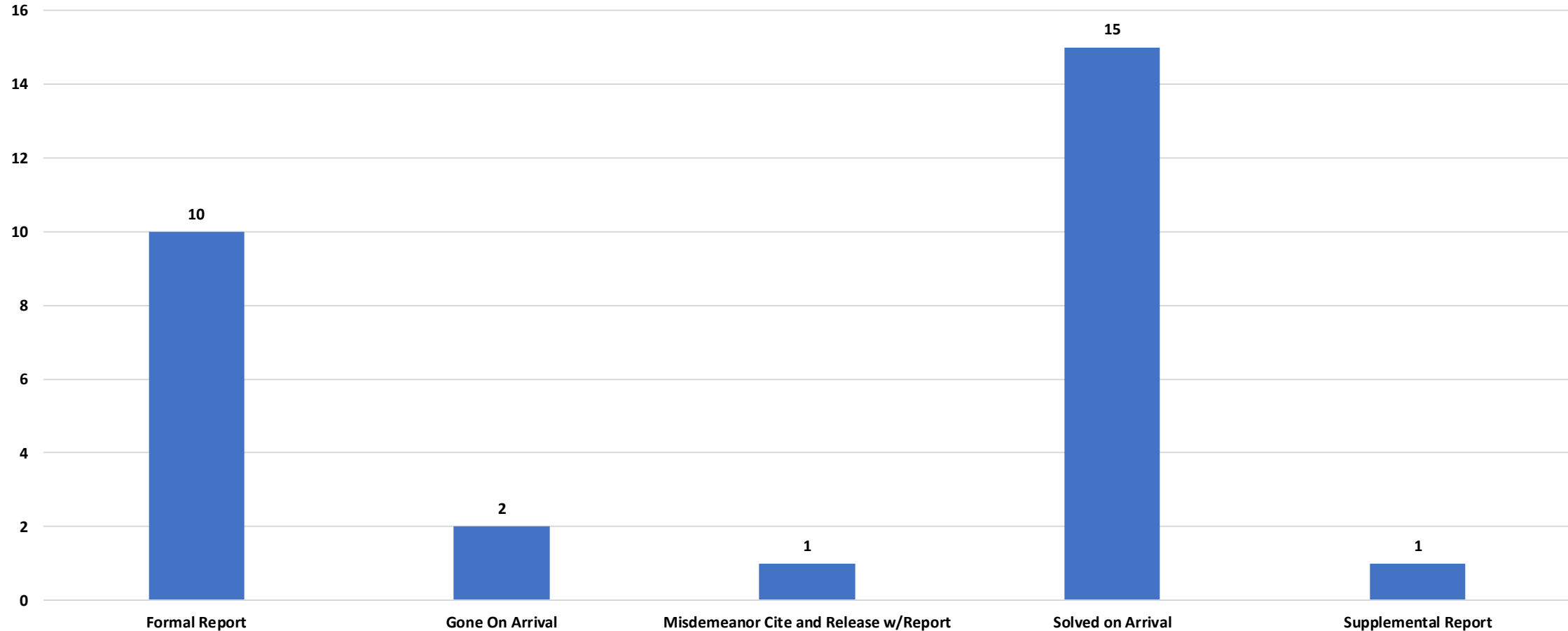
Puyallup PD Call Types



September 2022 was Puyallup PD's first month with Pierce Transit



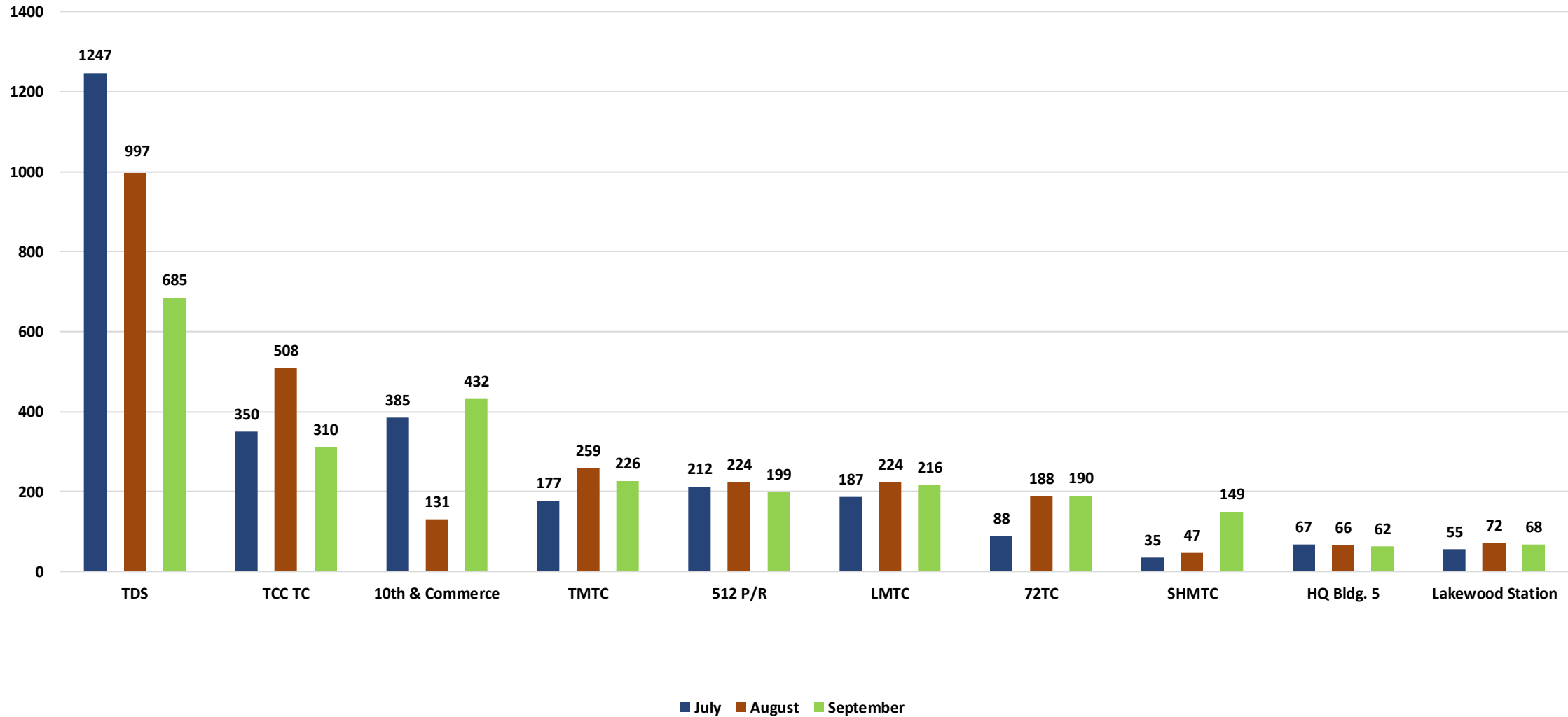
Puyallup PD Call Dispositions



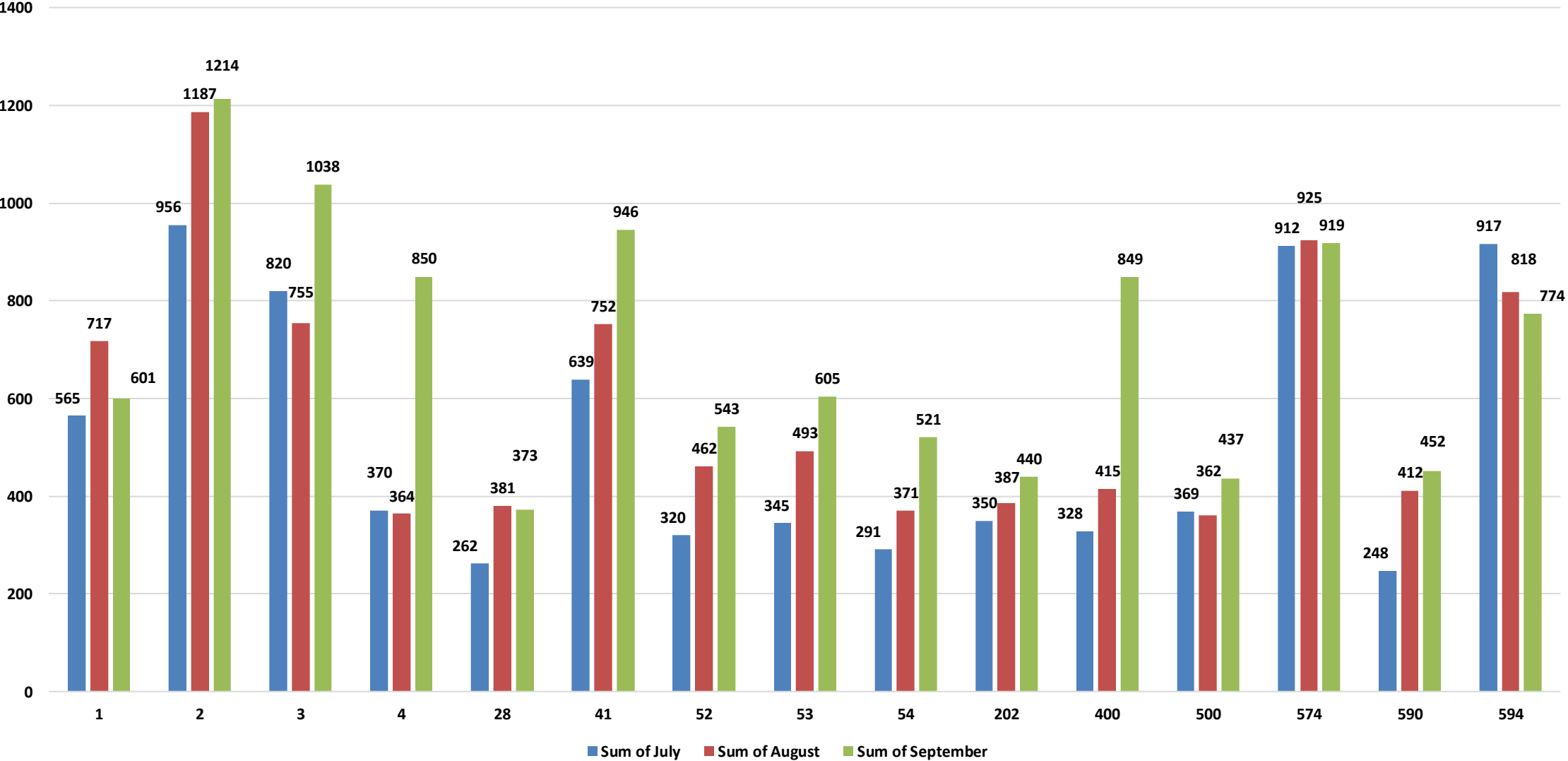
September 2022 was Puyallup PD's first month with Pierce Transit



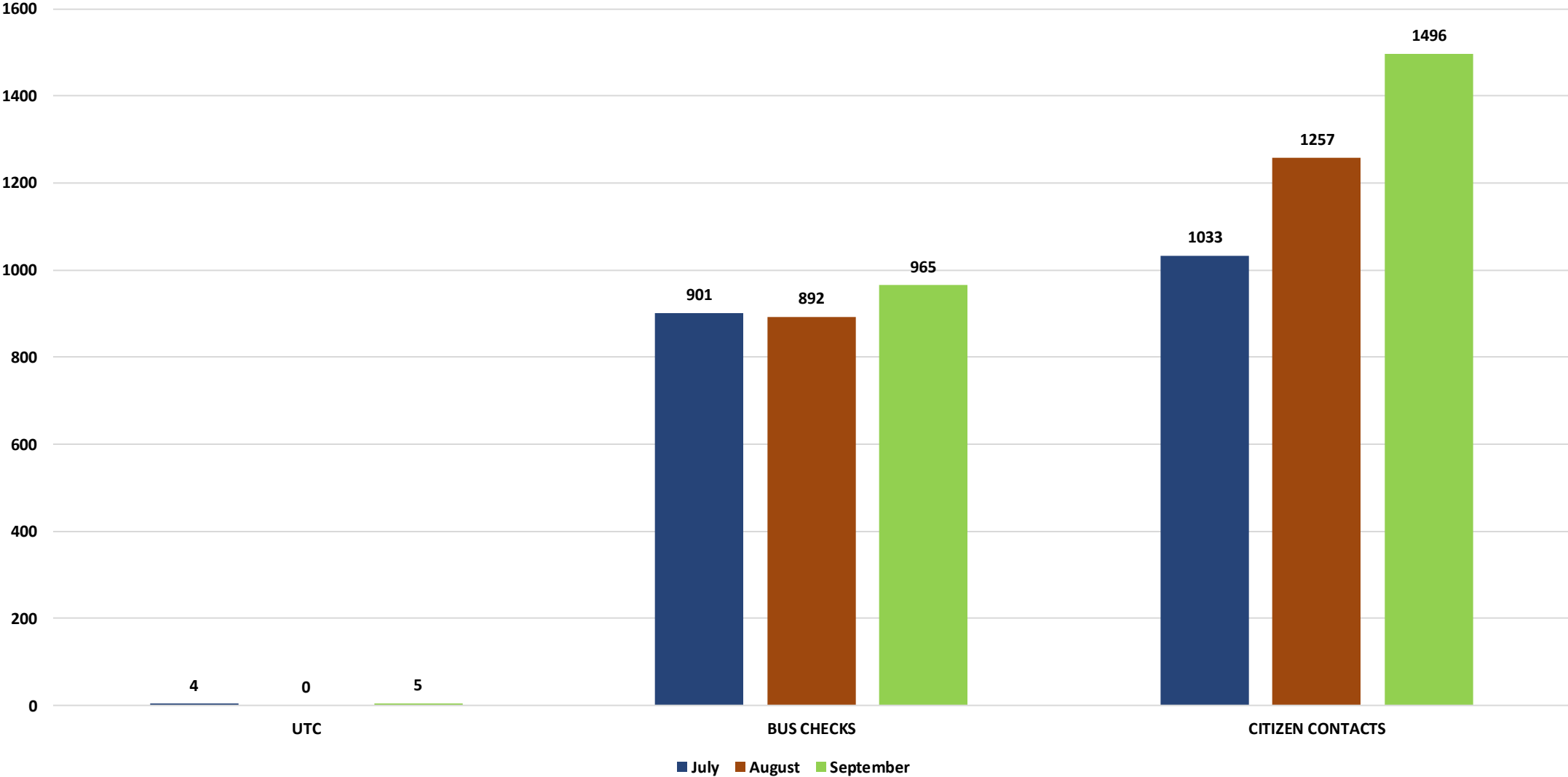
Facility Checks – Top Facilities



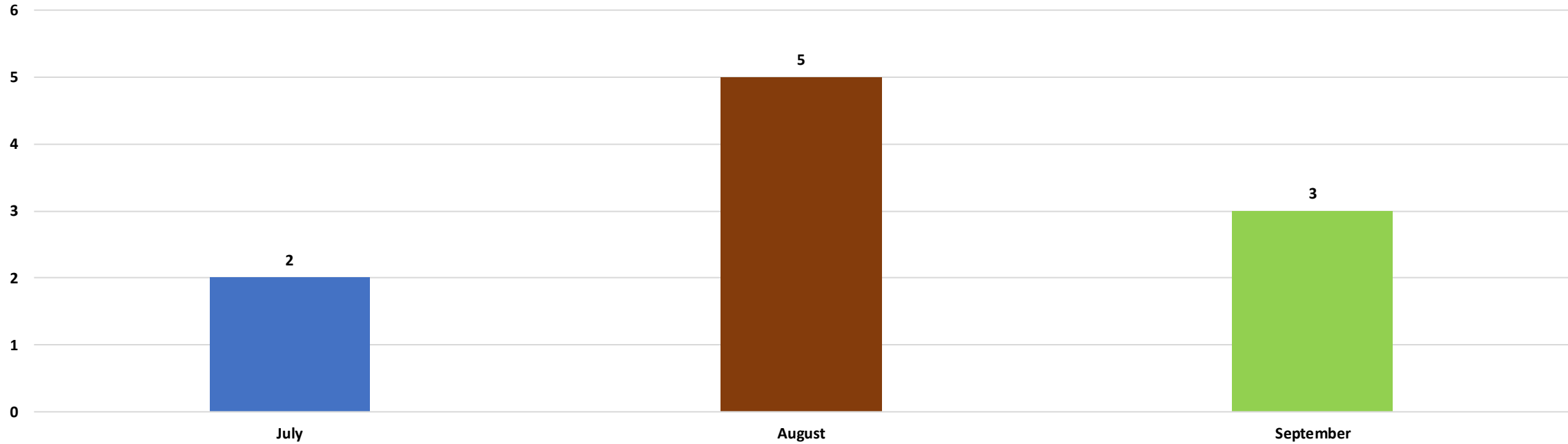
Bus Checks – Top Routes



Federal Way Transit Center Statistics



Employee Assaults - 10



In the third quarter, there were 10 employee assaults:

- 2 involved the Employee being spit on or at.
- 5 involved a passenger making some sort of contact with the Employee (Push/Shove/Punch).
- 3 involved items being thrown at the Employee

10 Incidents: 4 resulted in arrest, 2 cases referred for charges with no arrest, and in 4 cases the suspect was not identified.

In the first quarter there were 6 Employee Assaults, in the second quarter there were 9 Employee Assaults.

In 2022 there have been 25 Employee Assaults. 14 of the 25 have been Operator assaults, 46% of the Operators assaults came from a fare dispute.



Trespass Arrests

	2017	2018	2019	2020	2021	2022
January	14	8	7	10	2	2
February	13	6	3	5	4	1
March	7	4	4	3	3	0
April	8	10	7	6	6	4
May	10	10	8	7	0	0
June	11	4	18	1	1	2
July	9	11	15	1	4	1
August	11	6	8	3	3	0
September	4	16	10	4	1	1
October	5	11	7	1	3	
November	6	8	6	5	2	
December	5	15	10	2	1	

