

Agenda

Call to Order

Pledge of Allegiance

Roll Call

Presentations

1. 2019 4th Quarter Agency-wide Employee Recognition Awards

Larry Delgado
Workforce Development Coordinator

Special Business

1. Appointment to the Service Delivery and Capital Committee

Chair Woodards

Public Comment

(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time allowed to allow sufficient time for the Board to conduct business.)

Consent Agenda

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, January 1, 2020 to January 31, 2020
2. Approval of Minutes – January 13, 2020 Special Study Session Meeting and Regular Board Meeting
3. Fourth Quarter 2019 Sole Source/Contracts and Amendments Report
4. FS 2020-009, Amending Chapter 3.13.120 of the Pierce Transit Code Adding a New Section H – Miscellaneous Provisions, Delegating Authority to the Chief Executive Officer to Combine Capital Projects Similar in Nature

Action Agenda

1. FS 2020-010, Authority to Implement a Permit Parking Program at Pierce Transit Owned Facilities That Meet Capacity Parameters of Program Guidelines; Setting the Initial Permit Parking Fees at Tacoma Dome Station; Adding a New Section I to Pierce Transit Code Section

Sandy Johnson
Senior Planner

3.13.120 – Miscellaneous Provisions – Delegating Authority to the CEO to Manage the Parking Permit Program with Certain Parameters

- | | |
|--|--|
| 1. FS 2020-011, Amending Chapter 3.13. of the Pierce Transit Code Setting the Same Authority Levels for Board-Delegated Committees | Brett Freshwaters
Executive Director of Finance |
| 2. FS 2020-012, Authority to Execute an Interlocal Agreement with the City of Tacoma for the Public Art Commissioning and Management at the Commerce Turnaround Facility | Janine Robinson
Senior Planner |

Staff Updates/Discussion

1. CEO's Report

Informational Board Items

- | | |
|--|---|
| 1. Chair Report | Chair Woodards |
| 2. Sound Transit Update | Commissioners Keel,
Dammeier or Woodards |
| 3. PSRC Transportation Policy Board Update | Commissioner Anderson |
| 4. Commissioners' Comments | |

Executive Session

Adjournment

American Disability Act (ADA) accommodations are available with a 72-hour notice. An interpreter for the hearing impaired will be provided upon request with a minimum notice of two weeks. Please contact the Clerk's office at 253-581-8066 for special accommodations. Meeting room is wheelchair accessible. Registered SHUTTLE customers may obtain specialized transportation to and from the hearing by calling SHUTTLE at 253-581-8000 from one to five days in advance of the hearing.



Consent Agenda

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Jan 1, 2020 to Jan 31, 2020

Cash and Investment Balance: 97,989,506.00

Payment Numbers CK 00372605 through CK 00372958
No Advance Travel Checks
Wire Numbers EFT 00003191 through EFT 00003471
Total \$12,173,883.40

Payments in Excess of \$50,000 are as follows:

Operating Fund				
	Check	Vendor	Item/Service	Amount
CHK	00372610	BRIDGESTONE AMERICA	DAMAGED TIRES 11/19	63,658.70
CHK	00372720	MULTICARE HEALTH SYSTEM	ADHE SVC 11/19	59,276.53
CHK	00372728	SAYBR CONTRACTORS INC	BUS STOP SIGN REPL 92% MS	189,060.13
CHK	00372742	VOYAGER FLEET SYSTEMS INC	FUEL VANPOOL 01/01/20	71,785.63
CHK	00372751	ATU LOCAL 758 CORP	EE DED PP2 2020	52,550.62
CHK	00372822	SWIFTLY	MAINT AGR 2020 REALTIME SOFTW	143,000.00
CHK	00372885	BRIDGESTONE AMERICA	DAMAGED TIRES 11/19	51,412.64
CHK	00372956	WA ST DEPT OF L&I - ELEVATOR	SELF INS RPT Q419	47,719.26
EFT	00003199	CUMMINS INC	MISC BUS INVENTORY PARTS	71,488.01
EFT	00003240	GREAT WEST RETIREMENT	PP 01 2020 Empower	87,218.65
EFT	00003241	ICMA RETIREMENT	PP 01 2020 ICMA	248,790.64
EFT	00003247	ASSOCIATED PETROLEUM	DIESEL USAGE	61,613.90
EFT	00003296	CUMMINS INC	MISC BUS INVENTORY PARTS	57,140.09
EFT	00003301	FIRST TRANSIT	First Transit Farebox Dec 2019	543,852.15
EFT	00003336	AWC	AWC BGLI Jan 20	1,281,490.95
EFT	00003337	GREAT WEST RETIREMENT	PP 02 2020 Empower	97,100.41
EFT	00003338	ICMA RETIREMENT	PP 02 2020 ICMA	274,781.32
EFT	00003342	US BANK CORPORATE PAYMENT SYST	MISC BUSN EXPENSES	77,350.80
EFT	00003349	ASSOCIATED PETROLEUM	DIESEL USAGE	51,952.92
EFT	00003387	SOUND TRANSIT	CLAIMS RMB SEP-DEC 2019	164,644.47
EFT	00003402	GREAT WEST RETIREMENT	PP 03 2020 Empower	99,922.75
EFT	00003403	ICMA RETIREMENT	PP 03 2020 ICMA	271,549.61
EFT	00003408	ASSOCIATED PETROLEUM	B5 DYED DIESEL	117,440.92
EFT	00003409	AWC	EMP BENEFIT ASSESS FEE 2020	94,955.43
EFT	00003412	COST MANAGEMENT SERVICES INC	CNG 12/19	104,776.02
EFT	00003467	WA ST TRANSIT INSURANCE POOL	INS PREM GL 01/20	4,089,870.00
Payments for Fund 1 Total				8,474,402.55
Self Insurance Fund				
	Check	Vendor	Item/Service	Amount
CHK	00372956	WA ST DEPT OF L&I - ELEVATOR	SELF INS RPT Q419	67,231.22
Payments for Fund 4 Total				67,231.22
Capital Fund				
	Check	Vendor	Item/Service	Amount
CHK	00372728	SAYBR CONTRACTORS INC	INSTALL MONITORS REALTIME SIGN	2,797.78
CHK	00372734	SM STEMPER ARCHITECTS PLLC	ARCH SVC B4 IMPR 11/19	115,307.81
CHK	00372752	AUTO CRIB	Automated Tool Control System	145,357.46
CHK	00372788	HULTZ BHU ENGINEERS INC.	ENG SVC COMM 10/25-11/24/19	58,060.86
CHK	00372844	E-BUILDER INC	IMPLEMENTATION SVC 25%	84,408.71
CHK	00372878	WSP USA, INC.	DESIGN SVC BRT 08/05-09/30/19	622,170.21
EFT	00003258	HUITT-ZOLLARS INC.	PROF SVC FUEL/WASH IMPR 11/19	209,290.35
EFT	00003342	US BANK CORPORATE PAYMENT SYST	Additional Cisco DNA Licenses	10,024.89
Payments for Fund 9 Total				1,247,418.07
Total Payments in Excess of \$50,000.00				9,789,051.84

Pierce Transit
Payment Certification for Jan 31, 2020
Payments Jan 1, 2020 through Jan 31, 2020

Payment Numbers CK 00372605 through CK 00372958
 No Advance Travel Checks
 Wire Numbers EFT 00003191 through EFT 00003471

Bank ID	Check Number	Check Date	Amount	Vendor Name
01	CHK 00372605	01/02/2020	33.06	AABERGS TOOL & EQUIPMENT RENTAL
01	CHK 00372606	01/02/2020	677.69	APOLLO VIDEO TECHNOLOGY
01	CHK 00372607	01/02/2020	281.55	AT&T
01	CHK 00372608	01/02/2020	80.08	AT&T
01	CHK 00372609	01/02/2020	2,125.00	ATU LOCAL 758 CORP
01	CHK 00372610	01/02/2020	63,658.70	BRIDGESTONE AMERICA
01	CHK 00372611	01/02/2020	57.60	BUNCE RENTALS INC
01	CHK 00372612	01/02/2020	103.50	CALIFORNIA STATE DISBURSEMENT
01	CHK 00372613	01/02/2020	1,191.30	CHAPTER 13 TRUSTEE
01	CHK 00372614	01/02/2020	495.00	CHILD SUPPORT ENFORCEMEN
01	CHK 00372615	01/02/2020	38,739.83	CITY OF LAKEWOOD
01	CHK 00372616	01/02/2020	711.09	CITY OF PUYALLUP
01	CHK 00372617	01/02/2020	871.70	CITY TREASURER - TPU
01	CHK 00372618	01/02/2020	5,167.88	COLONIAL SUPPLEMENTAL LIFE
01	CHK 00372619	01/02/2020	133.10	COMCAST
01	CHK 00372620	01/02/2020	238.58	COMCAST
01	CHK 00372621	01/02/2020	131.17	COMCAST
01	CHK 00372622	01/02/2020	52.51	COMM ON POLITICAL EDUCATION
01	CHK 00372623	01/02/2020	165.60	DAILY JOURNAL OF COMMERCE INC
01	CHK 00372624	01/02/2020	178.04	DANNY DORSEY
01	CHK 00372625	01/02/2020	11,735.00	DAPHNE R. SCHNEIDER
01	CHK 00372626	01/02/2020	121.19	DENNIS PIERCE
01	CHK 00372627	01/02/2020	76.94	DESTANY DAVIS
01	CHK 00372628	01/02/2020	19.34	DIANNE JOHNSON
01	CHK 00372629	01/02/2020	17,244.64	DKS ASSOCIATES
01	CHK 00372630	01/02/2020	1,500.00	DOWNTOWN ON THE GO
01	CHK 00372631	01/02/2020	75.00	DSHS
01	CHK 00372632	01/02/2020	26,156.20	ELECTRONIC DATA MAGNETIC
01	CHK 00372633	01/02/2020	50.00	EMPLOYMENT SECURITY DEPA
01	CHK 00372634	01/02/2020	470.90	FIRST LOAN
01	CHK 00372635	01/02/2020	2,042.10	GENES TOWING CORP
01	CHK 00372636	01/02/2020	528.12	GILCHRIST CHEVROLET
01	CHK 00372637	01/02/2020	4,485.00	GREEN ENERGY LIGHTING CORP
01	CHK 00372638	01/02/2020	856.75	IAM & AW
01	CHK 00372639	01/02/2020	45,186.60	IBI GROUP A CALIFORNIA PARTNER
01	CHK 00372640	01/02/2020	47.45	IDAHO CHILD SUPPORT RECEIPTING
01	CHK 00372641	01/02/2020	220.00	INTERNAL REVENUE SERVICE
01	CHK 00372642	01/02/2020	1,875.00	JAYRAY
01	CHK 00372643	01/02/2020	127.95	JOHN JACKSON
01	CHK 00372644	01/02/2020	502.06	JON-DON
01	CHK 00372645	01/02/2020	121.05	KEVIN LEGGETT
01	CHK 00372646	01/02/2020	5,756.40	KIDDER MATHEWS, INC.
01	CHK 00372647	01/02/2020	7,200.00	LONE FIR CREATIVE
01	CHK 00372648	01/02/2020	1,965.91	LUMINATOR MASS TRANSIT LLC
01	CHK 00372649	01/02/2020	5,000.00	MARGO BERGMAN
01	CHK 00372650	01/02/2020	356.08	SIRENNET.COM
01	CHK 00372651	01/02/2020	1,380.00	MICHAEL G MALAIER
01	CHK 00372652	01/02/2020	95.54	MOOD MEDIA
01	CHK 00372653	01/02/2020	136.40	NH DEPT OF H & HS
01	CHK 00372654	01/02/2020	1,086.03	NYS CHILD SUPPORT PROCESSING
01	CHK 00372655	01/02/2020	470.60	OFFICE DEPOT CORP
01	CHK 00372656	01/02/2020	586.84	PUGET SOUND ENERGY
01	CHK 00372657	01/02/2020	302.23	QUALITY BRAKE & MUFFLER
01	CHK 00372658	01/02/2020	2,455.34	R E AUTO ELECTRIC
01	CHK 00372659	01/02/2020	256.00	ROBIN FARRIS
01	CHK 00372660	01/02/2020	862.61	RPAI US MANAGEMENT LLC
01	CHK 00372661	01/02/2020	128.00	RYAN MELLO
01	CHK 00372662	01/02/2020	3,587.15	SNIDER ENERGY
01	CHK 00372663	01/02/2020	2,390.75	SM STEMPER ARCHITECTS PLLC
01	CHK 00372664	01/02/2020	314.93	SUNBELT RENTALS
01	CHK 00372665	01/02/2020	880.00	SWARNER COMMUNICATIONS
01	CHK 00372666	01/02/2020	420.00	T-MOBILE USA, INC
01	CHK 00372667	01/02/2020	4,690.77	TACOMA COMMUNITY COLLEGE
01	CHK 00372668	01/02/2020	86.21	TACOMA DAILY INDEX
01	CHK 00372669	01/02/2020	4,689.62	TACOMA MALL PARTNERSHIP
01	CHK 00372670	01/02/2020	593.35	TX CHILD SUPPORT SDU
01	CHK 00372671	01/02/2020	12.21	TIFFANY ODELL
01	CHK 00372672	01/02/2020	1,000.00	UNITED SITE SERVICES (Everson)
01	CHK 00372673	01/02/2020	941.17	UNITED WAY OF PIERCE COUNTY
01	CHK 00372674	01/02/2020	912.21	VERIZON WIRELESS
01	CHK 00372675	01/02/2020	128.00	VICTORIA R WOODARDS

01	CHK 00372676	01/02/2020	8,500.00	WA ST DEPT OF ENTERPRISE SVCS
01	CHK 00372677	01/02/2020	369.85	WSDOT
01	CHK 00372678	01/02/2020	1,422.21	WALTER E NELSON CO.
01	CHK 00372679	01/02/2020	28.34	WILLIAM FORD
01	CHK 00372680	01/08/2020	200.00	JACK O'NEAL
01	CHK 00372681	01/09/2020	329.70	AABERGS TOOL & EQUIPMENT RENTA
01	CHK 00372682	01/09/2020	2,459.56	APOLLO VIDEO TECHNOLOGY
01	CHK 00372683	01/09/2020	50.22	AT&T
01	CHK 00372684	01/09/2020	28.25	AT&T
01	CHK 00372685	01/09/2020	192.00	BROADWAY CENTER FOR THE PERFOR
01	CHK 00372686	01/09/2020	41.00	CATHY PEDIGO
01	CHK 00372687	01/09/2020	16,872.55	CDW GOVERNMENT INC
01	CHK 00372688	01/09/2020	61.82	CENTURY LINK
01	CHK 00372689	01/09/2020	143.84	CHRISTINE BARRY
01	CHK 00372690	01/09/2020	5,501.81	CITY TREASURER - TPU
01	CHK 00372691	01/09/2020	1,707.15	CITY TREASURER - TPU
01	CHK 00372692	01/09/2020	1,950.00	COACHING SYSTEMS, LLC
01	CHK 00372693	01/09/2020	348.07	COMCAST
01	CHK 00372694	01/09/2020	138.58	COMCAST
01	CHK 00372695	01/09/2020	155.18	COMCAST
01	CHK 00372696	01/09/2020	250.00	CYBERSOURCE CORP.
01	CHK 00372697	01/09/2020	2,500.00	D2 CREATIVE LLC
01	CHK 00372698	01/09/2020	40.00	DAVID RIGONI
01	CHK 00372699	01/09/2020	14,793.84	DKS ASSOCIATES
01	CHK 00372700	01/09/2020	657.03	DM RECYCLING CO INC
01	CHK 00372701	01/09/2020	123.57	FRUITLAND MUTUAL WATER COMPANY
01	CHK 00372702	01/09/2020	427.79	GENES TOWING CORP
01	CHK 00372703	01/09/2020	275.01	GILCHRIST CHEVROLET
01	CHK 00372704	01/09/2020	21.96	HARBOR FREIGHT TOOLS
01	CHK 00372705	01/09/2020	212.32	HAROLD LEMAY ENTERPRISES
01	CHK 00372706	01/09/2020	406.02	HERITAGE-CRYSTAL CLEAN LLC
01	CHK 00372707	01/09/2020	62.00	HYEONG KIM
01	CHK 00372708	01/09/2020	13.89	JOHNSTONE SUPPLY
01	CHK 00372709	01/09/2020	62.00	JUNGHYUN YOON
01	CHK 00372710	01/09/2020	885.54	LAWSON PRODUCTS INC
01	CHK 00372711	01/09/2020	3,591.67	KING COUNTY FINANCE
01	CHK 00372712	01/09/2020	56.00	KRISTY MAGYAR
01	CHK 00372713	01/09/2020	192.00	LAKEWOOD COLONIAL
01	CHK 00372714	01/09/2020	23,328.00	LAKEWOOD WATER DISTRICT
01	CHK 00372715	01/09/2020	964.40	LUMINATOR MASS TRANSIT LLC
01	CHK 00372716	01/09/2020	14,371.53	MACHINISTS HEALTH &
01	CHK 00372717	01/09/2020	58.00	MATTHEW FISHER
01	CHK 00372718	01/09/2020	2,765.98	MOHAWK MFG & SUPPLY
01	CHK 00372719	01/09/2020	1,976.63	MOSS ADAMS LLP
01	CHK 00372720	01/09/2020	59,276.53	MULTICARE HEALTH SYSTEM
01	CHK 00372721	01/09/2020	1,919.06	NORTHWEST IAM BENEFIT TRUST
01	CHK 00372722	01/09/2020	56.25	OFFICE DEPOT CORP
01	CHK 00372723	01/09/2020	855.89	OPEN SQUARE
01	CHK 00372724	01/09/2020	205.40	PAPE MATERIAL HANDLING
01	CHK 00372725	01/09/2020	5,298.79	PIERCE COUNTY BUDGET & FINANCE
01	CHK 00372726	01/09/2020	57.78	R E AUTO ELECTRIC
01	CHK 00372727	01/09/2020	231.63	REX PEGG FABRICS INC
01	CHK 00372728	01/09/2020	191,857.91	SAYBR CONTRACTORS INC
01	CHK 00372729	01/09/2020	62.00	SEONGHUN PARK
01	CHK 00372730	01/09/2020	3,270.00	SIMON AND COMPANY INC
01	CHK 00372731	01/09/2020	680.46	SNIDER ENERGY
01	CHK 00372732	01/09/2020	500.00	SOURCE PANEL
01	CHK 00372733	01/09/2020	95.50	STARLA FRANCE
01	CHK 00372734	01/09/2020	115,307.81	SM STEMPER ARCHITECTS PLLC
01	CHK 00372735	01/09/2020	86.82	STEVEN J MILLER
01	CHK 00372736	01/09/2020	81.00	SUBIN LEE
01	CHK 00372737	01/09/2020	65.40	TACOMA RUBBER STAMP & MARKING
01	CHK 00372738	01/09/2020	2,513.34	TACOMA TROPHY
01	CHK 00372739	01/09/2020	110.20	TERMINIX COMMERCIAL
01	CHK 00372740	01/09/2020	110.20	TERMINIX COMMERCIAL
01	CHK 00372741	01/09/2020	1,860.00	UNITED SITE SERVICES (Everson)
01	CHK 00372742	01/09/2020	71,785.63	VOYAGER FLEET SYSTEMS INC
01	CHK 00372743	01/09/2020	35.50	WA ST DEPT OF LICENSING
01	CHK 00372744	01/09/2020	1,783.47	WA ST DEPT OF REVENUE
01	CHK 00372745	01/09/2020	44,432.95	WSP USA, INC.
01	CHK 00372746	01/09/2020	285.00	XIAO GUANG XHANG
01	CHK 00372747	01/09/2020	62.00	YOUJIN JEONG
01	CHK 00372748	01/09/2020	62.00	YUKEUN KIM
01	CHK 00372749	01/09/2020	222.55	ZUMAR INDUSTRIES
01	CHK 00372750	01/16/2020	342.88	APOLLO VIDEO TECHNOLOGY
01	CHK 00372751	01/16/2020	52,550.62	ATU LOCAL 758 CORP
01	CHK 00372752	01/16/2020	145,357.46	AUTO CRIB
01	CHK 00372753	01/16/2020	51.78	AUTOZONE
01	CHK 00372754	01/16/2020	328.46	MCLENDON HARDWARE

01	CHK 00372755	01/16/2020	25,000.00	BUXTON COMPANY
01	CHK 00372756	01/16/2020	103.50	CALIFORNIA STATE DISBURSEMENT
01	CHK 00372757	01/16/2020	617.62	CENTURY LINK
01	CHK 00372758	01/16/2020	7,434.59	CENTURY LINK
01	CHK 00372759	01/16/2020	73.29	CENTURY LINK
01	CHK 00372760	01/16/2020	1,191.30	CHAPTER 13 TRUSTEE
01	CHK 00372761	01/16/2020	4,870.57	CHEVRON PRODUCTS CO.
01	CHK 00372762	01/16/2020	495.00	CHILD SUPPORT ENFORCEMEN
01	CHK 00372763	01/16/2020	20,938.00	CITY OF FEDERAL WAY
01	CHK 00372764	01/16/2020	11,654.15	CITY TREASURER - TPU
01	CHK 00372765	01/16/2020	3,210.00	CITY TREASURER - TPU
01	CHK 00372766	01/16/2020	217.17	CLF WAREHOUSE
01	CHK 00372767	01/16/2020	150.18	COMCAST
01	CHK 00372768	01/16/2020	171.10	COMCAST
01	CHK 00372769	01/16/2020	150.18	COMCAST
01	CHK 00372770	01/16/2020	334.00	COMMUNITY TRANSIT
01	CHK 00372771	01/16/2020	50.00	COMMUNITY TRANSPORTATION ASSOC
01	CHK 00372772	01/16/2020	194.40	DAILY JOURNAL OF COMMERCE INC
01	CHK 00372773	01/16/2020	89.00	DISH
01	CHK 00372774	01/16/2020	318.55	DM RECYCLING CO INC
01	CHK 00372775	01/16/2020	75.00	DSHS
01	CHK 00372776	01/16/2020	16,518.51	EBERLE VIVIAN
01	CHK 00372777	01/16/2020	50.00	EMPLOYMENT SECURITY DEPA
01	CHK 00372778	01/16/2020	972.10	EXCEL GLOVES & SAFETY SUPPLIES
01	CHK 00372779	01/16/2020	489.78	FIRST LOAN
01	CHK 00372780	01/16/2020	994.11	GTT COMMUNICATIONS
01	CHK 00372781	01/16/2020	498.76	GTT COMMUNICATIONS
01	CHK 00372782	01/16/2020	494.81	GTT COMMUNICATIONS
01	CHK 00372783	01/16/2020	1,194.59	GENES TOWING CORP
01	CHK 00372784	01/16/2020	328.00	GILCHRIST CHEVROLET
01	CHK 00372785	01/16/2020	6,448.38	HAROLD LEMAY ENTERPRISES
01	CHK 00372786	01/16/2020	212.23	HERITAGE-CRYSTAL CLEAN LLC
01	CHK 00372787	01/16/2020	1,112.54	HOME DEPOT CREDIT SERVICES
01	CHK 00372788	01/16/2020	58,060.86	HULTZ BHU ENGINEERS INC.
01	CHK 00372789	01/16/2020	37.75	IAM & AW
01	CHK 00372790	01/16/2020	47.45	IDAHO CHILD SUPPORT RECEIPTING
01	CHK 00372791	01/16/2020	220.00	INTERNAL REVENUE SERVICE
01	CHK 00372792	01/16/2020	62.00	JAEWON UH
01	CHK 00372793	01/16/2020	44.00	K-D-L HARDWARE SUPPLY INC
01	CHK 00372794	01/16/2020	2,232.00	KING COUNTY METRO TRANSIT
01	CHK 00372795	01/16/2020	5.25	KITSAP TRANSIT
01	CHK 00372796	01/16/2020	264.48	KLEEN BLAST
01	CHK 00372797	01/16/2020	48,980.36	LAKEVIEW LIGHT & POWER CO
01	CHK 00372798	01/16/2020	203.75	LEMAY MOBILE SHREDDING
01	CHK 00372799	01/16/2020	5,738.72	LEVEL 3 (CENTURY LINK)
01	CHK 00372800	01/16/2020	686.91	LEVEL 3 (CENTURY LINK)
01	CHK 00372801	01/16/2020	1,871.60	MB ELECTRIC LLC
01	CHK 00372802	01/16/2020	1,380.00	MICHAEL G MALAIER
01	CHK 00372803	01/16/2020	119.96	MINUTEMAN PRESS
01	CHK 00372804	01/16/2020	117.68	MOHAWK MFG & SUPPLY
01	CHK 00372805	01/16/2020	9,798.00	MULTICARE HEALTH SYSTEM
01	CHK 00372806	01/16/2020	827.10	ELEMENT 14
01	CHK 00372807	01/16/2020	136.40	NH DEPT OF H & HS
01	CHK 00372808	01/16/2020	855.22	NYS CHILD SUPPORT PROCESSING
01	CHK 00372809	01/16/2020	7.86	O'REILLY AUTO PARTS
01	CHK 00372810	01/16/2020	182.50	OFFICE DEPOT CORP
01	CHK 00372811	01/16/2020	158.66	OWEN EQUIPMENT
01	CHK 00372812	01/16/2020	533.79	PENINSULA LIGHT
01	CHK 00372813	01/16/2020	135.76	PTBA PETTY CASH
01	CHK 00372814	01/16/2020	47.99	RENE ALEMAN
01	CHK 00372815	01/16/2020	79.61	REX PEGG FABRICS INC
01	CHK 00372816	01/16/2020	71.00	SEYOOUNG LEE
01	CHK 00372817	01/16/2020	498.00	ROBIN LUCAS
01	CHK 00372818	01/16/2020	6,725.18	SNIDER ENERGY
01	CHK 00372819	01/16/2020	373.36	SONITROL PACIFIC
01	CHK 00372820	01/16/2020	200.00	MARK W MEROD
01	CHK 00372821	01/16/2020	410.62	STANFORD RESEARCH SYSTEM
01	CHK 00372822	01/16/2020	143,000.00	SWIFTLY
01	CHK 00372823	01/16/2020	103.97	TACOMA DAILY INDEX
01	CHK 00372824	01/16/2020	593.35	TX CHILD SUPPORT SDU
01	CHK 00372825	01/16/2020	178.03	THE RUSTY RACK GUYS
01	CHK 00372826	01/16/2020	501.00	UNITED SITE SERVICES (Everson)
01	CHK 00372827	01/16/2020	941.17	UNITED WAY OF PIERCE COUNTY
01	CHK 00372828	01/16/2020	145.00	WA ST DEPT OF ENTERPRISE SVCS
01	CHK 00372829	01/23/2020	4,303.61	4IMPRINT
01	CHK 00372830	01/23/2020	224.40	ABATIX CORP
01	CHK 00372831	01/23/2020	1,516.04	APOLLO VIDEO TECHNOLOGY
01	CHK 00372832	01/23/2020	12.33	AUTO PLUS PARTS
01	CHK 00372833	01/23/2020	49.18	BRAUN CORPORATION
01	CHK 00372834	01/23/2020	100.50	BUNCE RENTALS INC

01	CHK 00372835	01/23/2020	861.00	CITY TREASURER - TPU
01	CHK 00372836	01/23/2020	100.82	CLF WAREHOUSE
01	CHK 00372837	01/23/2020	677.25	CLINICAL REFERENCE LABORATORY
01	CHK 00372838	01/23/2020	150.18	COMCAST
01	CHK 00372839	01/23/2020	150.24	COMCAST
01	CHK 00372840	01/23/2020	946.81	CURBELL PLASTICS INC
01	CHK 00372841	01/23/2020	128.00	DONALD L ANDERSON
01	CHK 00372842	01/23/2020	1,500.00	DOWNTOWN ON THE GO
01	CHK 00372843	01/23/2020	249.10	DRIVELINES NW INC
01	CHK 00372844	01/23/2020	84,408.71	E-BUILDER INC
01	CHK 00372845	01/23/2020	26,844.09	ENVIROISSUES
01	CHK 00372846	01/23/2020	523.68	FASTENAL
01	CHK 00372847	01/23/2020	33.40	FREIGHTLINER NORTHWEST PACIFIC
01	CHK 00372848	01/23/2020	17.57	GALLS LLC
01	CHK 00372849	01/23/2020	1,938.34	GENES TOWING CORP
01	CHK 00372850	01/23/2020	22,200.00	GORDON THOMAS HONEYWELL
01	CHK 00372851	01/23/2020	886.23	HAUGEN GRAPHICS
01	CHK 00372852	01/23/2020	18,960.00	IBI GROUP A CALIFORNIA PARTNER
01	CHK 00372853	01/23/2020	59.52	L.N. CURTIS & SONS
01	CHK 00372854	01/23/2020	3,303.10	LEVEL 3 (CENTURY LINK)
01	CHK 00372855	01/23/2020	641.76	LOWE'S COMPANIES INC
01	CHK 00372856	01/23/2020	2,881.54	LUMINATOR MASS TRANSIT LLC
01	CHK 00372857	01/23/2020	1,180.69	MAILFINANCE, INC.
01	CHK 00372858	01/23/2020	347.02	PACIFIC TORQUE
01	CHK 00372859	01/23/2020	846.94	R E AUTO ELECTRIC
01	CHK 00372860	01/23/2020	26.92	RANDEE STRANGE
01	CHK 00372861	01/23/2020	1,865.72	REX PEGG FABRICS INC
01	CHK 00372862	01/23/2020	25,057.20	SELECTRON TECHNOLOGIES INC.
01	CHK 00372863	01/23/2020	19,355.59	SERVICES FOR THE BLIND
01	CHK 00372864	01/23/2020	165.84	SHERWIN-WILLIAMS (LKWD, CEDR)
01	CHK 00372865	01/23/2020	3,971.15	SIGNDOG
01	CHK 00372866	01/23/2020	8,789.77	SNIDER ENERGY
01	CHK 00372867	01/23/2020	42.09	STEPHANIE JUREIDINE
01	CHK 00372868	01/23/2020	82.19	STEPHANIE KEIRSTEAD
01	CHK 00372869	01/23/2020	85.73	STERICYCLE
01	CHK 00372870	01/23/2020	300.00	TACOMA PIERCE COUNTY CHAMBER
01	CHK 00372871	01/23/2020	179.13	TACOMA RUBBER STAMP & MARKING
01	CHK 00372872	01/23/2020	27,800.89	TECHNICAL SECURITY INTEGRATION
01	CHK 00372873	01/23/2020	913.14	UNITED PARCEL SERVICE
01	CHK 00372874	01/23/2020	234.28	REDDAWAY
01	CHK 00372875	01/23/2020	564.53	WSDOT
01	CHK 00372876	01/23/2020	15.15	WALLACE NELSON
01	CHK 00372877	01/23/2020	1,035.59	WALTER E NELSON CO.
01	CHK 00372878	01/23/2020	622,170.21	WSP USA, INC.
01	CHK 00372879	01/30/2020	4,853.29	ANGI ENERGY SYSTEMS
01	CHK 00372880	01/30/2020	2,626.99	APOLLO VIDEO TECHNOLOGY
01	CHK 00372881	01/30/2020	265.61	AT&T
01	CHK 00372882	01/30/2020	319.30	ATU LOCAL 758 CORP
01	CHK 00372883	01/30/2020	862.84	AUDIT & ADJUSTMENT CO INC
01	CHK 00372884	01/30/2020	10,935.53	AWC EMPLOYEE BENEFIT TRUST
01	CHK 00372885	01/30/2020	51,412.64	BRIDGESTONE AMERICA
01	CHK 00372886	01/30/2020	5,454.00	CASCADE BICYCLE CLUB
01	CHK 00372887	01/30/2020	1,191.30	CHAPTER 13 TRUSTEE
01	CHK 00372888	01/30/2020	1,701.37	CHEVRON PRODUCTS CO.
01	CHK 00372889	01/30/2020	41.41	CHRISTOPHER GEORGE
01	CHK 00372890	01/30/2020	21,876.60	CITY OF FEDERAL WAY
01	CHK 00372891	01/30/2020	40,709.44	CITY OF LAKEWOOD
01	CHK 00372892	01/30/2020	50.00	CITY OF LAKEWOOD
01	CHK 00372893	01/30/2020	50.00	CITY OF MILTON
01	CHK 00372894	01/30/2020	4,589.59	CITY TREASURER - TPU
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01	CHK 00372897	01/30/2020	240.24	COMCAST
01	CHK 00372898	01/30/2020	9,263.08	COMCAST
01	CHK 00372899	01/30/2020	271.00	COMMUNITY TRANSIT
01	CHK 00372900	01/30/2020	2,291.66	CONNECTIQ LABS INC
01	CHK 00372901	01/30/2020	249.44	CONSOLIDATED ELECTRICAL DIST
01	CHK 00372902	01/30/2020	280.25	COPIERS NORTHWEST INC
01	CHK 00372903	01/30/2020	60.00	COSTCO
01	CHK 00372904	01/30/2020	6,568.25	CSCHED
01	CHK 00372905	01/30/2020	76.94	DESTANY DAVIS
01	CHK 00372906	01/30/2020	50.00	DOMETOP NEIGHBORHOOD ALLIANCE
01	CHK 00372907	01/30/2020	383.60	EMPLOYMENT SECURITY DEPA
01	CHK 00372908	01/30/2020	14,053.45	FLEET MOBILE LUBE-WASH INC
01	CHK 00372909	01/30/2020	75.97	FREIGHTLINER NORTHWEST PACIFIC
01	CHK 00372910	01/30/2020	2,959.81	GENES TOWING CORP
01	CHK 00372911	01/30/2020	20.00	GERRY PINERO
01	CHK 00372912	01/30/2020	2,254.91	GILCHRIST CHEVROLET
01	CHK 00372913	01/30/2020	820.14	GLOBAL TRAFFIC TECHNOLOGIES
01	CHK 00372914	01/30/2020	1,420.24	GORDON, ALYWORTH & TAMI

01	CHK	00372915	01/30/2020	1,040.75	GOVERNMENTJOBS.COM INC
01	CHK	00372916	01/30/2020	32.90	HARBOR FREIGHT TOOLS
01	CHK	00372917	01/30/2020	220.00	INTERNAL REVENUE SERVICE
01	CHK	00372918	01/30/2020	83.77	JAMES SMITH
01	CHK	00372919	01/30/2020	1,104.50	JOHNSON CONTROLS
01	CHK	00372920	01/30/2020	1,878.00	KING COUNTY METRO TRANSIT
01	CHK	00372921	01/30/2020	3.50	KITSAP TRANSIT
01	CHK	00372922	01/30/2020	473.73	LAKEVIEW LIGHT & POWER CO
01	CHK	00372923	01/30/2020	112.69	LAKEWOOD WATER DISTRICT
01	CHK	00372924	01/30/2020	1,380.00	MICHAEL G MALAIER
01	CHK	00372925	01/30/2020	533.41	MINUTEMAN PRESS
01	CHK	00372926	01/30/2020	47,884.60	MULTICARE HEALTH SYSTEM
01	CHK	00372927	01/30/2020	3,431.00	MULTICARE HEALTH SYSTEM
01	CHK	00372928	01/30/2020	819.00	NORTHWEST HANDLING SYSTEMS
01	CHK	00372929	01/30/2020	50.00	NPCCC
01	CHK	00372930	01/30/2020	544.74	PACIFIC TORQUE
01	CHK	00372931	01/30/2020	491.99	PARKLAND LIGHT & WATER CO
01	CHK	00372932	01/30/2020	505.19	PENINSULA LIGHT
01	CHK	00372933	01/30/2020	10.00	PERRY OLECK
01	CHK	00372934	01/30/2020	43,098.95	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00372935	01/30/2020	3,161.74	PUGET SOUND ENERGY
01	CHK	00372936	01/30/2020	24.00	PUYALLUP VALLEY FLOWER
01	CHK	00372937	01/30/2020	949.76	R E AUTO ELECTRIC
01	CHK	00372938	01/30/2020	17.29	REFRIGERATION SUPPLY DIST
01	CHK	00372939	01/30/2020	133.07	REX PEGG FABRICS INC
01	CHK	00372940	01/30/2020	862.61	RPAI US MANAGEMENT LLC
01	CHK	00372941	01/30/2020	449.57	SHERWIN-WILLIAMS (LKWD, CEDR)
01	CHK	00372942	01/30/2020	98.39	SIX ROBBLEES INC
01	CHK	00372943	01/30/2020	769.42	SNAP-ON TOOLS - Robert Mustain
01	CHK	00372944	01/30/2020	15,461.95	SNIDER ENERGY
01	CHK	00372945	01/30/2020	500.00	SOURCE PANEL
01	CHK	00372946	01/30/2020	420.00	T-MOBILE USA, INC
01	CHK	00372947	01/30/2020	4,689.62	TACOMA MALL PARTNERSHIP
01	CHK	00372948	01/30/2020	148.02	TERRYBERRY MANUFACTURING JEWEL
01	CHK	00372949	01/30/2020	41.21	THE LINEUP
01	CHK	00372950	01/30/2020	1,392.51	NEWS TRIBUNE, THE
01	CHK	00372951	01/30/2020	234.28	REDDAWAY
01	CHK	00372952	01/30/2020	912.65	VERIZON WIRELESS
01	CHK	00372953	01/30/2020	7,363.39	VERIZON WIRELESS
01	CHK	00372954	01/30/2020	13,516.75	VERIZON WIRELESS
01	CHK	00372955	01/30/2020	4,186.85	VERIZON WIRELESS
01	CHK	00372956	01/30/2020	114,950.48	WA ST DEPT OF L&I - ELEVATOR
01	CHK	00372957	01/30/2020	38,244.23	EMPLOYMENT SECURITY DEPT WASHI
01	CHK	00372958	01/30/2020	504.44	WRAPJAX, LLC.
01	EFT	00003191	01/02/2020	3,453.75	STUDIO 3MW PARTNERS LLC
01	EFT	00003192	01/02/2020	588.64	A & E IMAGING
01	EFT	00003193	01/02/2020	27,653.00	ACI CUSTODIAL INC
01	EFT	00003194	01/02/2020	399.45	AIRGAS-NOR PAC INC
01	EFT	00003195	01/02/2020	21,036.94	ASSOCIATED PETROLEUM
01	EFT	00003196	01/02/2020	1,874.87	BRIOTIX
01	EFT	00003197	01/02/2020	159.44	CINTAS FIRE PROTECTION
01	EFT	00003198	01/02/2020	212.28	COMMERCIAL BRAKE & CLUTCH
01	EFT	00003199	01/02/2020	71,488.01	CUMMINS INC
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01	EFT	00003202	01/02/2020	9.67	FEDERAL EXPRESS CORP
01	EFT	00003203	01/02/2020	41.15	FERGUSON
01	EFT	00003204	01/02/2020	4,125.56	GALLS LLC
01	EFT	00003205	01/02/2020	11,141.06	GILLIG LLC
01	EFT	00003206	01/02/2020	640.25	GRAINGER
01	EFT	00003207	01/02/2020	2,616.72	HERC RENTALS INC
01	EFT	00003208	01/02/2020	4,800.00	HIGH LINE SOFTWARE INC
01	EFT	00003209	01/02/2020	1,406.00	INTERCITY TRANSIT
01	EFT	00003210	01/02/2020	2,404.00	IWG TOWERS ASSETS I LLC
01	EFT	00003211	01/02/2020	14,203.08	JENCO DEVELOPMENT
01	EFT	00003212	01/02/2020	938.19	KORUM FORD
01	EFT	00003213	01/02/2020	989.10	LARSEN SIGN COMPANY
01	EFT	00003214	01/02/2020	1,971.27	LEGACY TELECOMMUNICATIONS, INC
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01	EFT	00003217	01/02/2020	128.00	NANCY HENDERSON
01	EFT	00003218	01/02/2020	6,949.64	PACIFIC POWER PRODUCTS
01	EFT	00003219	01/02/2020	37,582.93	PETROCARD SYSTEMS INC
01	EFT	00003220	01/02/2020	548.11	PLATT ELECTRIC SUPPLY
01	EFT	00003221	01/02/2020	3,499.26	PRINT NW
01	EFT	00003222	01/02/2020	2,042.22	QUALITY PRESS
01	EFT	00003223	01/02/2020	204.41	SIR SPEEDY
01	EFT	00003224	01/02/2020	814.00	SITECRAFTING INC.
01	EFT	00003225	01/02/2020	14,280.23	SMS CLEANING INC
01	EFT	00003226	01/02/2020	5,135.87	SOUND TRANSIT

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01	EFT	00003228	01/02/2020	650.61	STAPLES
01	EFT	00003229	01/02/2020	696.94	TACOMA DODGE CHRYSLER JEEP
01	EFT	00003230	01/02/2020	341.05	TACOMA SCREW
01	EFT	00003231	01/02/2020	28,493.04	THE AFTERMARKET PARTS CO LLC
01	EFT	00003232	01/02/2020	2,937.78	TINY'S TIRE
01	EFT	00003233	01/02/2020	2,452.87	TRAPEZE SOFTWARE GROUP
01	EFT	00003234	01/02/2020	3,075.50	UDEMY INC
01	EFT	00003235	01/02/2020	663.20	UNIFIRST CORPORATION
01	EFT	00003236	01/02/2020	6,200.60	VIX TECHNOLOGY USA INC
01	EFT	00003237	01/02/2020	436.34	WESTERN FLUID COMPONENTS
01	EFT	00003238	01/02/2020	1,919.26	WESTERN PETERBILT
01	EFT	00003239	01/02/2020	31.65	WILLIAMS OIL FILTER
01	EFT	00003240	01/02/2020	87,218.65	GREAT WEST RETIREMENT
01	EFT	00003241	01/02/2020	248,790.64	ICMA RETIREMENT
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01	EFT	00003245	01/09/2020	1,574.30	ALLSTREAM
01	EFT	00003246	01/09/2020	5,794.95	ANA LABORATORIES INC
01	EFT	00003247	01/09/2020	61,613.90	ASSOCIATED PETROLEUM
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01	EFT	00003249	01/09/2020	2,181.29	BATTERY SYSTEMS
01	EFT	00003250	01/09/2020	37.71	BLANCHARD AUTO ELECTRIC CO
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01	EFT	00003253	01/09/2020	628.98	FINISHMASTER, INC
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01	EFT	00003257	01/09/2020	1,297.96	GREAT FLOORS COMMERCIAL SALES
01	EFT	00003258	01/09/2020	209,290.35	HUITT-ZOLLARS INC.
01	EFT	00003259	01/09/2020	91.71	LARSCO INC
01	EFT	00003260	01/09/2020	479.16	LYTX INC
01	EFT	00003261	01/09/2020	183.58	MALLORY SAFETY & SUPPLY LLC
01	EFT	00003262	01/09/2020	326.51	MCGUIRE BEARING CO
01	EFT	00003263	01/09/2020	31.41	MUNCIE RECLAMATION & SUPPLY CO
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01	EFT	00003265	01/09/2020	2,916.72	NORTHWEST STEEL & PIPE CO
01	EFT	00003266	01/09/2020	234.08	OUTFITTER SATELLITE INC
01	EFT	00003267	01/09/2020	4,690.07	PACIFIC POWER PRODUCTS
01	EFT	00003268	01/09/2020	17.47	PACIFIC WELDING SUPPLY INC
01	EFT	00003269	01/09/2020	3,877.36	PARAMETRIX ENGINEERING
01	EFT	00003270	01/09/2020	267.18	PROTERRA INC
01	EFT	00003271	01/09/2020	140.49	RED WING SHOE STORE
01	EFT	00003272	01/09/2020	299.95	SEATTLE AUTOMOTIVE DIST.
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01	EFT	00003275	01/09/2020	889.38	STANDARD PARTS CORP
01	EFT	00003276	01/09/2020	84.09	TACOMA DODGE CHRYSLER JEEP
01	EFT	00003277	01/09/2020	2,279.36	TACOMA SCREW
01	EFT	00003278	01/09/2020	143.68	TACOMA TROPHY
01	EFT	00003279	01/09/2020	12,421.48	THE AFTERMARKET PARTS CO LLC
01	EFT	00003280	01/09/2020	500.75	THERMO KING NW INC
01	EFT	00003281	01/09/2020	34,970.17	TRAPEZE SOFTWARE GROUP
01	EFT	00003282	01/09/2020	7,688.33	UNIFIRST CORPORATION
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01	EFT	00003287	01/09/2020	5,528.41	WESTERN PETERBILT
01	EFT	00003288	01/09/2020	1,751.41	WILLIAMS OIL FILTER
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01	EFT	00003293	01/16/2020	10,483.88	ATWORK! COMMERCIAL ENTERPRISES
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01	EFT	00003296	01/16/2020	57,140.09	CUMMINS INC
01	EFT	00003297	01/16/2020	204.00	DRUG FREE BUSINESS
01	EFT	00003298	01/16/2020	1,117.60	ELIZABETH A PASSMORE
01	EFT	00003299	01/16/2020	5,786.75	EMERALD SERVICES, INC
01	EFT	00003300	01/16/2020	1,020.36	FINISHMASTER, INC
01	EFT	00003301	01/16/2020	543,852.15	FIRST TRANSIT
01	EFT	00003302	01/16/2020	263.73	GALLS LLC
01	EFT	00003303	01/16/2020	2,363.95	GEIGER
01	EFT	00003304	01/16/2020	16,363.40	GENFARE
01	EFT	00003305	01/16/2020	25,771.04	GILLIG LLC

01	EFT	00003306	01/16/2020	1,069.46	GRAINGER
01	EFT	00003307	01/16/2020	1,980.74	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00003308	01/16/2020	6,000.00	HIGH LINE SOFTWARE INC
01	EFT	00003309	01/16/2020	780.00	INTERCITY TRANSIT
01	EFT	00003310	01/16/2020	312.20	KORUM FORD
01	EFT	00003311	01/16/2020	423.12	LARSCO INC
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01	EFT	00003313	01/16/2020	1,162.94	MALLORY SAFETY & SUPPLY LLC
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01	EFT	00003315	01/16/2020	3,535.89	MUNCIE RECLAMATION & SUPPLY CO
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01	EFT	00003320	01/16/2020	4,710.56	PARAMETRIX ENGINEERING
01	EFT	00003321	01/16/2020	18,777.54	PETROCARD SYSTEMS INC
01	EFT	00003322	01/16/2020	43.80	ROBBLEES TOTAL SECURITY INC
01	EFT	00003323	01/16/2020	109.55	SEATTLE AUTOMOTIVE DIST.
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01	EFT	00003325	01/16/2020	241.72	SOUND TRANSIT
01	EFT	00003326	01/16/2020	504.37	STANDARD PARTS CORP
01	EFT	00003327	01/16/2020	37.92	STAPLES
01	EFT	00003328	01/16/2020	8,153.32	SUMMIT LAW GROUP PLLC
01	EFT	00003329	01/16/2020	422.69	TACOMA DODGE CHRYSLER JEEP
01	EFT	00003330	01/16/2020	10,953.63	THE AFTERMARKET PARTS CO LLC
01	EFT	00003331	01/16/2020	2,160.68	TINY'S TIRE
01	EFT	00003332	01/16/2020	2,036.04	VIX TECHNOLOGY USA INC
01	EFT	00003333	01/16/2020	33.70	WESTERN FLUID COMPONENTS
01	EFT	00003334	01/16/2020	170.45	WESTERN PETERBILT
01	EFT	00003335	01/16/2020	4,411.69	XEROX FINANCIAL SERVICES
01	EFT	00003336	01/17/2020	1,281,490.95	AWC
01	EFT	00003337	01/17/2020	97,100.41	GREAT WEST RETIREMENT
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01	EFT	00003339	01/17/2020	16,659.20	NAVIA BENEFIT SOLUTIONS
01	EFT	00003340	01/17/2020	6,912.11	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00003341	01/17/2020	7,125.02	WA ST CHILD SUPPORT REGISTRY
01	EFT	00003342	01/17/2020	87,375.69	US BANK CORPORATE PAYMENT SYST
01	EFT	00003343	01/21/2020	250.03	DAVID KRENTKOWSKI
01	EFT	00003344	01/21/2020	311.21	JAMES BICKERSTAFF
01	EFT	00003345	01/23/2020	26,705.96	WA ST DEPT OF REVENUE
01	EFT	00003346	01/23/2020	4,680.00	A CUSTOMER'S POINT OF VIEW
01	EFT	00003347	01/23/2020	40,716.52	ABSHER CONSTRUCTION COMPANY
01	EFT	00003348	01/23/2020	5,176.29	AMAZON.COM CORPORATE CREDIT
01	EFT	00003349	01/23/2020	51,952.92	ASSOCIATED PETROLEUM
01	EFT	00003350	01/23/2020	2,823.33	BATTERY SYSTEMS
01	EFT	00003351	01/23/2020	53.08	BLANCHARD AUTO ELECTRIC CO
01	EFT	00003352	01/23/2020	626.13	BRAUN CORPORATION
01	EFT	00003353	01/23/2020	86.80	COMMERCIAL BRAKE & CLUTCH
01	EFT	00003354	01/23/2020	22,226.48	CUMMINS INC
01	EFT	00003355	01/23/2020	250.00	CYBERSOURCE CORP.
01	EFT	00003356	01/23/2020	14,193.20	DKS ASSOCIATES
01	EFT	00003357	01/23/2020	171.31	EXCEL GLOVES & SAFETY SUPPLIES
01	EFT	00003358	01/23/2020	18.09	FERGUSON
01	EFT	00003359	01/23/2020	624.43	FINISHMASTER, INC
01	EFT	00003360	01/23/2020	338.53	FLAGS-A-FLYING
01	EFT	00003361	01/23/2020	657.64	GALLS LLC
01	EFT	00003362	01/23/2020	26,309.05	GILLIG LLC
01	EFT	00003363	01/23/2020	3,066.02	GRAINGER
01	EFT	00003364	01/23/2020	243.30	HEIDI SOULE
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01	EFT	00003366	01/23/2020	12,185.71	HUBSPOT, INC.
01	EFT	00003367	01/23/2020	4,887.23	KORUM FORD
01	EFT	00003368	01/23/2020	488.10	LARSCO INC
01	EFT	00003369	01/23/2020	949.17	MALLORY SAFETY & SUPPLY LLC
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01	EFT	00003371	01/23/2020	48.56	MOUNTAIN MIST WATER
01	EFT	00003372	01/23/2020	557.51	MUNCIE RECLAMATION & SUPPLY CO
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01	EFT	00003375	01/23/2020	105.51	NORTHWEST STEEL & PIPE CO
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01	EFT	00003377	01/23/2020	6,336.42	PARAMETRIX ENGINEERING
01	EFT	00003378	01/23/2020	148.32	PLATT ELECTRIC SUPPLY
01	EFT	00003379	01/23/2020	264.47	REGINALD REESE
01	EFT	00003380	01/23/2020	88.00	RON MACKENZIE
01	EFT	00003381	01/23/2020	40.97	SARCO SUPPLY
01	EFT	00003382	01/23/2020	19,139.38	SAYBR CONTRACTORS INC
01	EFT	00003383	01/23/2020	633.74	SCHETKY NORTHWEST SALES INC
01	EFT	00003384	01/23/2020	634.21	SEATTLE AUTOMOTIVE DIST.

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01	EFT	00003387	01/23/2020	164,644.47	SOUND TRANSIT
01	EFT	00003388	01/23/2020	501.28	STANDARD PARTS CORP
01	EFT	00003389	01/23/2020	2,056.67	STAPLES
01	EFT	00003390	01/23/2020	151.00	SUSAN DREIER
01	EFT	00003391	01/23/2020	1,301.07	TACOMA DODGE CHRYSLER JEEP
01	EFT	00003392	01/23/2020	936.03	TACOMA SCREW
01	EFT	00003393	01/23/2020	47,928.36	THE AFTERMARKET PARTS CO LLC
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01	EFT	00003395	01/23/2020	339.59	THOMSON REUTERS-WEST
01	EFT	00003396	01/23/2020	3,118.59	UNIFIRST CORPORATION
01	EFT	00003397	01/23/2020	641.88	VEHICLE MAINTENANCE PROGRAM
01	EFT	00003398	01/23/2020	13,977.25	WA ST TRANSIT INSURANCE POOL
01	EFT	00003399	01/23/2020	380.48	WESTERN FLUID COMPONENTS
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01	EFT	00003401	01/23/2020	121.46	WILLIAMS OIL FILTER
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01	EFT	00003405	01/31/2020	6,947.21	TACOMA EMPLOYEES RETIREMENT SY
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01	EFT	00003407	01/30/2020	502.21	AMERICAN DRIVING RECORDS
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01	EFT	00003413	01/30/2020	48,324.02	CUMMINS INC
01	EFT	00003414	01/30/2020	2,005.00	EASTER SEALS WASHINGTON
01	EFT	00003415	01/30/2020	1,840.89	EMERALD SERVICES, INC
01	EFT	00003416	01/30/2020	632.25	EXCEL GLOVES & SAFETY SUPPLIES
01	EFT	00003417	01/30/2020	9.88	FEDERAL EXPRESS CORP
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01	EFT	00003423	01/30/2020	4,372.01	GREAT FLOORS COMMERCIAL SALES
01	EFT	00003424	01/30/2020	2,309.00	HERC RENTALS INC
01	EFT	00003425	01/30/2020	1,130.22	HOLMES DISTRIBUTING
01	EFT	00003426	01/30/2020	1,194.00	HOPTHRU INC
01	EFT	00003427	01/30/2020	796.12	INTELLICORP RECORDS INC
01	EFT	00003428	01/30/2020	1,356.00	INTERCITY TRANSIT
01	EFT	00003429	01/30/2020	6,018.75	JAYRAY
01	EFT	00003430	01/30/2020	2,047.76	K & L GATES
01	EFT	00003431	01/30/2020	1,869.38	KORUM FORD
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01	EFT	00003433	01/30/2020	9,273.20	LYFT INC
01	EFT	00003434	01/30/2020	3,232.47	MALLORY SAFETY & SUPPLY LLC
01	EFT	00003435	01/30/2020	55.10	MCGUIRE BEARING CO
01	EFT	00003436	01/30/2020	1,443.31	SIRENNET.COM
01	EFT	00003437	01/30/2020	308.53	MUNCIE RECLAMATION & SUPPLY CO
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01	EFT	00003439	01/30/2020	174.66	NEOPART TRANSIT LLC
01	EFT	00003440	01/30/2020	796.78	NORMED
01	EFT	00003441	01/30/2020	74.63	NORTHWEST STEEL & PIPE CO
01	EFT	00003442	01/30/2020	1,853.78	PACIFIC POWER PRODUCTS
01	EFT	00003443	01/30/2020	1,347.50	PACIFICA LAW GROUP
01	EFT	00003444	01/30/2020	119.01	PATRICK MILNER
01	EFT	00003445	01/30/2020	19,233.66	PETROCARD SYSTEMS INC
01	EFT	00003446	01/30/2020	13.63	PLATT ELECTRIC SUPPLY
01	EFT	00003447	01/30/2020	4,962.04	PRINT NW
01	EFT	00003448	01/30/2020	2,726.11	PROTERRA INC
01	EFT	00003449	01/30/2020	11,498.87	QBSI-XEROX
01	EFT	00003450	01/30/2020	10,958.00	QGAC INC (QUICKGIFTS)
01	EFT	00003451	01/30/2020	1,852.97	QUALITY PRESS
01	EFT	00003452	01/30/2020	436.15	RED WING SHOE STORE
01	EFT	00003453	01/30/2020	3,485.91	SCHETKY NORTHWEST SALES INC
01	EFT	00003454	01/30/2020	87.92	SIR SPEEDY
01	EFT	00003455	01/30/2020	22,575.42	SOUND TRANSIT
01	EFT	00003456	01/30/2020	8,191.53	SOUTH TACOMA GLASS
01	EFT	00003457	01/30/2020	1,068.17	STANDARD PARTS CORP
01	EFT	00003458	01/30/2020	1,335.20	STAPLES
01	EFT	00003459	01/30/2020	1,719.00	SUMMIT LAW GROUP PLLC
01	EFT	00003460	01/30/2020	4,690.77	TACOMA COMMUNITY COLLEGE
01	EFT	00003461	01/30/2020	4,330.21	TACOMA DODGE CHRYSLER JEEP
01	EFT	00003462	01/30/2020	701.03	TACOMA SCREW
01	EFT	00003463	01/30/2020	37,757.85	THE AFTERMARKET PARTS CO LLC

01	EFT	00003464	01/30/2020	402.62	THERMO KING NW INC
01	EFT	00003465	01/30/2020	245.66	UNIFIRST CORPORATION
01	EFT	00003466	01/30/2020	1,812.80	VEHICLE MAINTENANCE PROGRAM
01	EFT	00003467	01/30/2020	4,089,870.00	WA ST TRANSIT INSURANCE POOL
01	EFT	00003468	01/30/2020	1,410.59	WAXIE SANITARY SUPPLY
01	EFT	00003469	01/30/2020	3,347.81	WESTERN FLUID COMPONENTS
01	EFT	00003470	01/30/2020	2,912.11	WESTERN PETERBILT
01	EFT	00003471	01/30/2020	85.15	WILLIAMS OIL FILTER
Total Payments				<u><u>\$12,173,883.40</u></u>	

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
SPECIAL STUDY SESSION
MINUTES**

January 13, 2020

CALL TO ORDER

Chair Woodards called the special Board meeting to order at 3:12 p.m.

ROLL CALL

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember (*arrived at 3:37 p.m.*)
Nancy Henderson, Town of Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Daryl Eidinger, City of Edgewood Mayor (*representing Fife/Milton//Edgewood*)
Bruce Dammeier, Pierce County Executive
Don Anderson, City of Lakewood Mayor
Robin Farris, Puyallup City Councilmember (*arrived at 3:18 p.m.*)

Commissioners excused:

(vacant), City of Tacoma Councilmember
Kent Keel, City of University Place Mayor

Staff present:

Sue Dreier, Chief Executive Officer
Deanne Jacobson, Clerk of the Board

PRESENTATION(S)

1. Recap on Limited Access Connection Projects

Business Partnership Administrator Penny Grellier presented on the item. She reviewed the data outcomes of the project such as the number of trips provided, ridership by zones of the service area served during the pilot program, average trip duration, and trip distance. The ridership data reflected an increase in ridership each month, with a slight dip during (*Commissioner Farris arrived at 3:18 p.m.*) summer months.

Ms. Grellier stated that staff recommends continuing the service in Spanaway, Parkland and Midland, contingent upon obtaining a second carrier to provide the service, which is required by the Federal Transportation Administration. The estimated costs are expected to be approximately \$25,000/year.

She reviewed the social media outreach strategies and tools utilized to educate the public about the service and responded to questions about the project and overall results of the data. (*Commissioner Campbell arrived at 3:37 p.m.*)

She reported that Pierce Transit will be surveying the riders and reviewing the data from the routes taken during the project to determine if any of this data supports new routes in the area.

Commissioner Farris requested a cost breakdown for what it would cost to provide service to the Puyallup Sounder Station/Puyallup area.

CEO Dreier noted that there are alternate services such as vanpool for customers to use in the Puyallup area.

DISCUSSION

1. Long Range Plan (Destination 2040) Review and Update, Including Input from Board Members

Executive Director of Planning and Community Development Ryan Wheaton briefly talked about the public outreach process for the Agency's Long-Range Plan. He informed the Board about the Agency's website that allows citizens to provide feedback about the Plan and that staff will be meeting with member cities and county staff members in the upcoming weeks to obtain feedback about the Plan.

Principal Planner Darin Stavish reviewed the data received from citizens using the Social Pinpoint tool, which is an interactive map that allows citizens to provide suggestions for improving service. It was noted that the draft Long Range Plan will be ready next Tuesday, January 21, 2020, and will be included in the public outreach process.

Commissioner Farris noted that the Puyallup area doesn't typically have a transit culture.

Mr. Stavish noted that the proposed Plan would increase frequency in the Puyallup area.

Commissioner Farris requested that bus times be added to bus signs in the Puyallup service area so citizens know when the bus should be arriving.

Commissioner Anderson commented that he is disappointed that Sound Transit abandoned its plan to create a spine. Pierce Transit could create a spine by creating a second BRT line in Lakewood/Springbrook/Joint Base Lewis McChord (JBLM)/Tillicum areas. All three of these areas have low economics and need lifeline services, and JBLM serves as a major employer in the area. He also noted that the State is looking at integrating Amtrak in the Lakewood area to connect this area.

ADJOURN

Commissioners Farris and Eidinger **moved** and seconded to adjourn the meeting at 3:59 p.m.

Motion **carried**, 7-0.

Deanne Jacobson
Clerk of the Board

Victoria Woodards, Chair
Board of Commissioners

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
MINUTES**

January 13, 2020

CALL TO ORDER

Chair Woodards called the Board meeting to order at 4:03 p.m.

PLEDGE OF ALLEGIANCE

For those attendees who chose to participate, Chair Woodards led attendees in the pledge of allegiance.

ROLL CALL

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Nancy Henderson, Town of Steilacoom Councilmember
(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*
Robin Farris, Puyallup City Councilmember
Don Anderson, City of Lakewood Mayor
Bruce Dammeier, Pierce County Executive

Commissioners excused:

City of Tacoma Councilmember (vacant)
Kent Keel, City of University Place Mayor

Staff present:

Sue Dreier, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Aaron Millstein, General Counsel from K&L Gates
Tom Wolfendale, General Counsel from K&L Gates

Introduction

CEO Sue Dreier introduced Tom Wolfendale and Aaron Millstein, attorneys for K&L Gates, who will be serving as the Agency's general counsel.

PRESENTATIONS

1. December 2019 Operator of the Month ~ Steve Hettinger

Transit Operator Assistant Manager Scott Gaines honored Operator Steve Hettinger for being selected Operator of the Month for December 2019. He detailed his

accomplishments and service to the community, stating that Mr. Hettinger always demonstrates a positive attitude and steps up to provide quality service to the community. He also noted that a suggestion provided by Mr. Hettinger to add reflective tape to bus stops has helped to alleviate operators from passing up stops. He reported that Mr. Hettinger will be starting a new job in the Communication Center serving as a Relief Communication Controller.

On behalf of the Board of Commissioners, Chair Woodards thanked Mr. Hettinger for his service to the community.

SPECIAL BUSINESS

1. FS 2020-001, Election to Puget Sound Regional Council Transportation (PSRC) Policy Board for Calendar Year 2020

Chair Woodards opened the floor to receive nominations for the primary representative on the PSRC Transportation Policy Board.

Commissioner Eidinger nominated Commissioner Anderson. No other nominations were provided.

Commissioners Eidinger and Henderson **moved** and seconded to close nominations.

Motion **carried**, 7-0.

Chair Woodards declared Commissioner Anderson the primary representative on the PSRC Transportation Policy Board.

Chair Woodards opened the floor to receive nominations for the alternate representative for the PSRC Transportation Policy Board.

Commissioner Henderson nominated Commissioner Eidinger to serve as the alternate representative on the PSRC Transportation Policy Board.

Commissioners Campbell and Dammeier **moved** and seconded to close nominations for the alternate representative on the PSRC Transportation Policy Board.

Motion **carried**, 7-0.

Chair Woodards declared Commissioner Eidinger the alternate representative for the PSRC Transportation Policy Board.

PUBLIC COMMENT

Chair Woodards provided directions for participating in public comment and the following individuals spoke:

- Jeanette Martin, Parkland, commented that people who live in the eastern corridor of Pierce County and in the Joint Base Lewis-McChord (JBLM) area have no

service. She hopes that transportation will be extended to areas such as Spring Brook and out towards JBLM. She noted that she is happy to see that the Agency is trying to provide ways to serve areas that are currently underserved. She encouraged the Agency to continue to make decisions that will improve connections to areas that have very little service or no service.

- Jay Haring, Tacoma, commented that public transit should be treated as a public utility. He reported that he tried to provide comments on the Long Range Plan (Destination 2040) through the Agency's website, but experienced issues with the system, and staff was unable to provide him with help because they were not aware of the website. He noted that he lives on the east side of the county and that he tries to use transit and it doesn't work well in Pierce County, particularly in Tacoma. He stated if people don't want service in the outlying areas, then service should be cut in those areas and then put more service in Tacoma. He stated a lot of people have been fired because there is not a lot of reliable transportation to and from work after 6:00 p.m. and on weekends.

He inquired about how many commissioners ride the bus after 6:00 p.m. and he encouraged commissioners to ride the bus in the evening. He noted that he would like to see an increase in weekend and late-night service.

Mr. Haring noted that surveys need to be done at transit centers on the weekends and after 6:00 p.m. He reported that most times it takes longer to get from 38th/Portland to Tacoma Dome Station than it takes to get from Tacoma Dome Station to Seattle and that just isn't right. He advocated for a simpler service/scheduling app.

- Julian Wheeler, Lakewood resident and Chair of the Pierce County Accessible Communities Advisory Committee, invited members to attend their next meeting on Tuesday, January 14, 2020. He encouraged Pierce Transit to submit transit-related projects to this committee for assistance with funding.

Public comment was closed.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

Commissioners Campbell and Anderson **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, December 1, 2019 to December 31, 2019
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90

Payment Nos. 372314 through 372604
Wire Nos. 2977 through 3190
Advance Travel Nos. 1435 through 1437
Total \$5,748,013.43

2. Minutes: December 9, 2019 Regular Board Meeting.
3. FS 2020-002, Authorized Pierce Transit staff to combine the Facilities Workorder Management System and Maintenance Management Systems into one project – EAM Replacement Project.
4. FS 2020-003, Approved Resolution No. 2020-002, amending the 2020 Capital Budget to include \$200,000 for miscellaneous capital equipment.
5. FS 2020-004, Approved Resolution No. 2020-003, authorizing the Chief Executive Officer to enter into and execute Amendment No. 5 to the Transit Service Direct Financial Partnership Agreement between King County, the City of Auburn, and Pierce Transit for Lakeland Hills-Auburn Sounder Station Service.
6. FS 2020-005, Approved Resolution No. 2020-004 amending the 2020 Budget to convert two (2) Limited Term Employee positions to two (2) Full Time Equivalent positions in Support of the refreshed Maintenance Apprentice Program as presented.

ACTION AGENDA

1. **FS 2020-006, Authorization to Execute a Reimbursable Agreement with WSDOT for Project Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project**

Senior Construction Project Manager Sean Robertson presented on the item, reviewing the scope of the project and discussing the services WSDOT will review for this project. (*The presentation was provided after the vote.*)

Commissioners Campbell and Dammeier **moved** and seconded to approve Resolution No. 2020-005 authorizing the Chief Executive Officer to execute a reimbursable agreement with an authorized total amount not to exceed \$70,000, and to further authorize the CEO to execute any amendments to this agreement up to the not to exceed amount of \$200,000.

Motion **carried**, 7-0.

2. **FS 2020-007, Authorization to Execute Contract No. PT-68-19 with Granite Construction for General Contractor/Construction Manager (GC/CM) Pre-Construction Services for the Bus Rapid Transit Pacific Avenue State Route 7 Corridor Project**

Senior Construction Project Manager Sean Robertson noted that staff from Granite is available today for questions if need be. He reviewed preliminary design concepts. He reported that the preliminary design considers potential roundabouts; that each intersection

must be reviewed for potential roundabouts and there is a potential for 7 to 8 roundabouts for the project.

He reviewed the criteria for utilizing the GC/CM contracting method and described the elements of work that Granite Construction will be assisting with the project. He noted Granite Construction has BRT project experience.

A discussion ensued between staff and various members of the Board about attracting local workers and Disadvantaged Businesses from the Pierce County area to work on this project.

A discussion also ensued about the Agency's policy for Disadvantaged Businesses. Commissioner Woodards noted that she would like to see the Agency's Disadvantaged Business Enterprise (DBE) program/policy come before the Board for consideration.

A representative from Granite Construction reported that his company is already working with local companies on this project. He noted that he believes that there will be opportunities for local companies to participate in this project.

Commissioner Farris and Henderson **moved** and seconded to authorize the Chief Executive Officer to enter into and execute Contract No. PT-68-19 with Granite Construction for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project Pre-Construction Services, with an authorized total amount/not to exceed amount of \$1,150,603.

Motion **carried**, 7-0.

3. FS 2020-008, Authorizing the Chief Executive Officer to Execute a Contract with Medstar to Provide Microtransit Pilot Services to Ruston Way for One Year

Business Partnership Administrator Penny Grellier presented on the item. She reviewed the proposed service area zone for the Ruston Way Microtransit service. She noted that this pilot program will be app based and will be an on-demand service with alternatives for citizens who do not have technology to access apps. The service would be available 7 days a week from 7:00 a.m. to 10:00 p.m., ADA services available, and a call center for those without cell phones.

Discussion ensued about the service area route, with some commissioners questioning why the route includes the east side near the Foss area in Tacoma and questioning if the service route could be expanded to include J Street and the Museum of Glass.

Ms. Grellier noted that the program does allow for modifications and indicated that the Foss area is being included to test whether service should be expanded to the Port of Tacoma.

Other details about the pilot project include the following:

- Wait times should be no more than 15 minutes;
- Vehicle capacity will be comparable to a Dodge Caravan;
- Vehicles that support mobility devices will be utilized when needed;
- Dynamic routing will allow for other riders to join in along the route; and

- The service is intended to be feeder service and not overlap with fixed route.

Commissioner Campbell and Anderson **moved** and seconded to authorize the Chief Executive Officer to enter into and execute a contract with Medstar in the amount of \$313,000 to provide Microtransit pilot service for one year to Ruston Way.

Motion **carried**, 7-0.

STAFF UPDATES/DISCUSSION

CEO's Report - CEO Dreier reported on the following:

- An appropriations bill that includes the 2020 Transportation and Housing and Urban Development spending bill was passed out of both houses in December. Division Q of the bill retroactively amends and extends the alternative fuel tax credit through December 31, 2020 and is retroactive for 2019. This is great news for Pierce Transit since 80 percent of its fleet runs on alternative fuels. Pierce Transit should receive the alternative fuel tax credit for 2019 and 2020.
- 2020 marks Pierce Transit's 40th anniversary. Prior to the Public Transportation Benefit Area (PTBA) language approved by the legislature in 1979, public transportation was provided by Tacoma Transit from 1941 to 1961, followed by Tacoma Transit System from 1961 to 1980. Then with the passage of the PTBA language and subsequent taxing authority votes Pierce Transit was born to all of Pierce County. Pierce Transit will be kicking off the celebration by thanking customers at transit centers, kicking off a big social media campaign, inviting community leaders including former and current Board members to celebration events. [40th anniversary pins were distributed to the Board Members.]
- Staff recently completed a project by updating approximately 2200 bus stop signs with white reflective signs showcasing bigger numbering and the new logo. Stops that signify a timepoint were marked with a blue reflector, an idea introduced by a transit operator.

Chair Woodards extended thanks and gratitude to staff for completing the project.

INFORMATIONAL BOARD ITEMS

Chair Report - Chair Woodards announced that the January 16, 2020, Executive Finance Committee meeting is being cancelled. The Board retreat meeting date has been set for March 5, 2020, from 1:00 p.m. to 5:00 p.m. in the Rainier Room.

Sound Transit Update – Commissioner Dammeier announced that Commissioner Keel was elected to Chair of the Sound Transit Board. He also reported that Connect 2020 is underway, which could impact commuters traveling to and from Seattle. He encouraged regular commuters to Seattle allow for extra time and check the Sound Transit website for updates.

PSRC Transportation Policy Board Update

Commissioner Anderson reported there was a meeting January 9, 2020, and the Transit caucus and PSRC Transportation Policy Board recommended for adoption the 2020 policy framework for distribution of PSRC federal funds for Fiscal Years 2023 and 2024 which amounts to about \$270 million in PSRC funding. The Executive Board will vote on it January 23.

Commissioners' Comments

Commissioner Anderson reported on a meeting he had with Senator Cantwell, who indicated that there would most likely be a replacement for the current transportation bill that is due to expire this year. There was uncertainty about what is in the bill and of how the funds would be distributed.

Commissioner Dammeier inquired if the Agency's three electric buses could be prioritized so that they operate in areas that have been underserved.

EXECUTIVE SESSION

None.

ADJOURN

Commissioners Campbell and Farris **moved** and seconded to adjourn the meeting at 5:14 p.m.

Motion **carried**, 7 -0.

Deanne Jacobson
Clerk of the Board

Victoria Woodards, Chair
Board of Commissioners

FOURTH QUARTER 2019
 Report to Board of Commissioners
 Sole Source Over \$10,000
 Contracts and Amendments - \$100,000 to \$200,000

There were no Sole Source Justifications for the 4th Quarter 2019.

Contracts and Amendments - \$100,000 to \$200,000 awarded from 10/1/2019 – 12/31/2019			
Name	Explanation	Amount	Eff. Date
A Customer's Point of View	PT-36-19 Contract for Mystery Shopper Services	\$164,840.00	10/1/2019
Technical Security Integration, Inc.	PT-54-19 Contract for Security System Maintenance and Testing Services	\$142,859.40	10/4/2019
Northwest Cascade, Inc. dba FloHawks	PT-62-19 Contract for On-Call Environmental Services	\$100,000.00	10/16/2019
Commonstreet Consulting, LLC	PT-16-19 Contract for Property Acquisition Services for BRT	\$150,000.00	10/30/2019

Sole Source: A circumstance when the vendor is the sole provider of licensed or patented goods or services, or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

Amendments: Master agreements sometimes have amendments. This could be due to time extensions to a contract, or a situation where changing a contractor before the work is complete could cause delays, hardships and/or added costs.

TITLE: A Resolution Amending Chapter 3.13.120 of the Pierce Transit Code Adding a New Section H – Miscellaneous Provisions, Delegating Authority to the Chief Executive Officer to Combine Capital Projects Similar in Nature

DIVISION: Finance

SUBMITTED BY: Brett Freshwaters, Executive Director
Finance

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution
Exhibit A, Proposed Code Changes

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION: N/A

BACKGROUND:

On several occasions, staff has asked for Board approval to combine capital project budgets for the purpose of efficiency and effectiveness in project delivery. For example, several Building 1 refurbishment projects were combined with the Base Master Plan project to improve the coordination and ensure correct timing of project implementation. In January, two software implementation projects for the Fleet and Maintenance Departments were combined when it was determined that existing software could be upgraded to meet the needs of both departments. None of these “project mergers” required adding budget or changing the overall scope. These are primarily administrative issues to improve project delivery.

Since the Board approves each capital project as part of the budget process, the Board must approve any changes to the individual project budgets, absent any delegated staff authority. The Board has previously delegated authority to the CEO to increase capital project budgets up to \$50,000 by transferring budget from another project or fund. This code revision would not change that authority. Rather, it would supplement that authority by allowing the CEO to combine capital projects without changing the combined project budgets.

STAFF RECOMMENDATION:

Approve the resolution to delegate authority to the Chief Executive Officer to Combine Capital Projects.

ALTERNATIVES:

Do not approve the resolution. This is not recommended since staff would continue to be required to seek Board approval to combine capital projects, which are essentially internal administrative changes.

PROPOSED MOTION:

Move to: Approve Resolution 2020-006, amending Chapter 3.13 of the Pierce Transit Code adding a new Paragraph H to Section 3.13.120 – Miscellaneous provisions, as presented in Exhibit A, delegating authority to the Chief Executive Officer to combine capital projects for projects similar in nature.

RESOLUTION NO. 2020-006

1 A RESOLUTION Amending Chapter 3.13.120 of the Pierce Transit Code Adding a New Section H -
2 Miscellaneous Provision, Delegating Authority to the Chief Executive Officer to Combine Capital
3 Projects Similar in Nature
4

5 WHEREAS, the Board of Commissioners annually adopts a Capital Project Budget that consists of several
6 individual projects; and

7 WHEREAS, from time to time staff find it necessary to combine capital projects to improve
8 implementation efficiency and effectiveness; and

9 WHEREAS, the Pierce Transit Code Chapter 3.13 provides a framework for the Board to delegate
10 authority to the Chief Executive Officer; and

11 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

12 Section 1. The Board of Commissioners hereby authorizes amending Chapter 3.13 of the Pierce
13 Transit code to add a new Paragraph H to Section 3.13-120 – Miscellaneous provisions, as presented in
14 Exhibit A, delegating authority to the Chief Executive Officer to combine capital projects of a similar nature
15 for the purpose of efficiency and effectiveness of delivering the finished project.

16 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
17 the 10th day of February 2020.

18 PIERCE TRANSIT

19 _____
20 Victoria Woodards, Chair
21 Board of Commissioners

22 ATTEST/AUTHENTICATED

23 _____
24 Deanne Jacobson, CMC
25 Clerk of the Board

EXHIBIT A

Add new paragraph H. to Section 3.13.120 – Miscellaneous provisions

H. The chief executive officer is authorized to combine capital projects of a similar nature for the purpose of efficiency and effectiveness of delivering the finished project.



Action Agenda

TITLE: Authority to Implement a Permit Parking Program at Pierce Transit Owned Transit Facilities That Meet Capacity Parameters of the Program Guidelines; Adding a New Section I to Pierce Transit Code Section 3.13.120 - Miscellaneous Provisions, Delegating Authority to the CEO to Manage the Parking Permit Program with Certain Parameters

DIVISION: Planning & Community Development

SUBMITTED BY: Sandy Johnson, Sr. Planner

RELATED ACTION: Resolution No. 2019-007, Authorizing the Implementation of an Optional Permit (Pilot) Program at Tacoma Dome Station.

ATTACHMENTS:

Proposed Resolution

Exhibit A, Permit Parking Program Guidelines

Exhibit B, Proposed Code Language

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION: N/A

BACKGROUND:

Tacoma Dome Station is the largest multi-modal transit garage in the region. The facility often reaches capacity in the early morning on weekdays. Customers often arrive earlier than necessary to ensure securing a parking space which can lead to over-crowded buses and trains.

Pierce Transit completed a survey of users of the Park and Ride facility in October 2018. 635 users responded to the survey. Respondents indicated the top three goals Pierce Transit and Sound Transit should prioritize when designing a parking management program should be to: (1) Ensure open parking space by managing demand; (2) Encourage riders to bike, walk, or carpool to transit; and (3) Recover the cost of managing and enforcing the program.

Staff presented a preliminary proposal for a Permit Parking Program at Tacoma Dome Station (the Program) at a public hearing at the March 11, 2019 Board of Commissioners meeting. During this time, a Title VI Equity Analysis was performed and determined that the Program will not cause a disparate impact on the minority population nor a disproportionate burden on low-income households. Subsequently, on April 8, 2019, the Board of Commissioners approved Resolution No. 2019-007, authorizing implementation of the pilot program at Tacoma Dome Station and directed staff to return to the Board with a report on the program.

Details for the Permit Parking Program Guidelines ("Guidelines") are attached as Exhibit A. The proposed Program and its Guidelines were motivated and shaped by input from transit riders, Tacoma Dome Station users, and regional transit partner agencies. The purpose and intent of the Program is to improve parking availability and the reliability of customer access to the transit system. As proposed, the Guidelines provide a framework for the Agency's support and management of Program infrastructure and facilities, with goals to increase ridership and to encourage convenient and safe connections to local and regional services through all access modes, including vehicles requiring parking. Key elements of the program include:

- Permits are required to park in designated spaces, only during defined periods;
- No more than 50% of facility spaces shall be allocated to permit parking;
- Permits for HOV are prioritized over SOV and incentivized, accordingly;
- Prices shall be set to recover costs of program and/or reflect market rates for SOV;
- The discount for SOV permits for ORCA LIFT customers will be no less than 33% of the full SOV permit price for the same facility;
- Pierce County residents will be given priority over non-residents for SOV permits;
- The number of customers on wait lists for HOV and SOV permits should not exceed 15% of the total quantity of such parking permits issued; and
- Verifiable transit usage to/from facility for which permit is issued is required by each permit participant, in order to maintain permit eligibility.

Sound Transit and King County Metro have already implemented a combination of High Occupancy Vehicle (HOV) and Single Occupancy Vehicle (SOV) permit programs at 27 facilities including Tukwila, Kent, Auburn, Federal Way, Sumner (HOV only), Puyallup and Lakewood.

During the pilot Program, Pierce Transit staff coordinated with the Agency's current parking management services vendor to, perform permit sales and issuance; transit trip validation; permit usage monitoring and enforcement; and measurement of program performance goals. The cost of parking management services to administer and enforce an initial rollout of 56 parking spaces averaged a blended rate of \$20.72 per permit. At the charged market rate price of \$80 per SOV permit, program costs were fully recovered. If the program is expanded to the maximum of 50% of the facility (approximately 1,200 stalls), administration and enforcement costs would rise, but program costs are expected to be recovered. Net revenues generated from permit parking sales at Tacoma Dome Station will be allocated to offset overall professional services for Tacoma Dome Station Parking Management, with balance allocated to the general fund. In accordance with current Operations and Maintenance Agreements, at which time that permit sales reach a quantity of 460, Sound Transit will pay a proportionate share of parking management costs and will receive a proportionate share of parking revenues at Tacoma Dome Station, with ratios based on annual surveys of garage users.

Based on feedback from customers and analysis of transit usage during launch of the pilot, a change was made to the Program Guidelines, extending Permit Parking hours to end at 9:00 a.m. instead of 8:00 a.m. allowing more customers to participate in the Program.

Based on experience and data from the pilot Program, input from users of the Tacoma Dome Station, and seeking to implement a program similar in nature to the regional permit parking programs at Sound Transit and King County Metro facilities, Pierce Transit staff recommends implementing a Permit Parking Program at Tacoma Dome Station and other transit facilities that meet capacity parameters of Program Guidelines.

STAFF RECOMMENDATION:

Staff recommends that the Board of Commissioners to 1) adopt the Permit Parking Program for Tacoma Dome Station and other transit facilities that meet capacity parameters of Program Guidelines; 2) authorize the Chief Executive Officer to modify the Program within certain parameters, and 3) to set initial permit pricing for Tacoma Dome Station parking

for SOV permits at \$80, ORCA LIFT qualifying customers at \$27, and no charge for HOV permits. adopting initial permit pricing for Tacoma Dome Station.

ALTERNATIVES:

1. Modify the Permit Parking Program, such as limiting the Program to High Occupancy Vehicles (HOV) users and/or adjusting the initial price of Single Occupancy Vehicles (SOV) permits.
2. Do not implement the proposed Optional Permit Parking Program at Tacoma Dome Station and continue to operate Tacoma Dome Station with no permit program.

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-007, 1) Authorizing the implementation of a Permit Parking Program at Pierce Transit Owned Transit facilities that meet facility capacity parameters, pursuant to the Program Guidelines presented in Exhibit A; 2) Setting the initial Permit Parking fee at Tacoma Dome Station at \$ _____ for Single Occupancy Vehicles and \$ _____ for ORCA LIFT qualifying customers; and no charge for High Occupancy Vehicles, and 3) Adding a new Section I to Pierce Transit Code Section 3.13.120 - Miscellaneous provisions, delegating authority to the Pierce Transit CEO to manage the Permit Parking Program pursuant to the parameters set forth in Exhibit A, attached hereto.

RESOLUTION NO. 2020-007

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing the Implementation of a Permit
2 Parking Program at Pierce Transit Owned Transit Facilities that Meet Capacity Parameters of the Program;
3 Setting the Initial Permit Parking Fees at Tacoma Dome Station; Adding a New Section I to Pierce Transit Code
4 Section 3.13.120 – Miscellaneous Provisions, Delegating Authority to the CEO to Manage the Parking Permit
5 Program with Certain Parameters
6

7 WHEREAS, accommodating safe and convenient customer access to the regional transit system is
8 integral to Pierce Transit's mission to improve people's quality of life by providing safe, reliable, and useful
9 transportation services that are locally based and regionally connected; and

10 WHEREAS, customers often arrive at Tacoma Dome Station (TDS) and other transit parking facilities
11 earlier than necessary to ensure securing a parking space which can lead to over-crowded buses and trains;
12 and

13 WHEREAS, in a September 2018 TDS survey, respondents' top priorities for Program design were: (1) ensure
14 open parking space by managing demand; (2) encourage riders to bike, walk, or carpool to transit; and (3) recover
15 the cost of managing and enforcing the Program; and

16 WHEREAS, staff presented a preliminary proposal for a Permit Parking (Pilot) Program at Tacoma Dome Station
17 at a public hearing at the March 11, 2019, Board of Commissioners meeting; and

18 WHEREAS, a Title VI Analysis was performed and determined that the Program will not cause disparate impact
19 on the minority population nor a disproportionate burden to low-income households; and

20 WHEREAS, the Board of Commissioners approved Resolution No. 2019-007 on April 8, 2019, authorizing
21 implementation of the pilot program at Tacoma Dome Station and directed staff to return to the Board with a report
22 on the program; and

23 WHEREAS, the purpose and intent of the Permit Parking Program ("Program") is to improve parking
24 availability at TDS and other Pierce Transit parking facilities, and improve the reliability of customer access to
25 the regional transit system; and

26 WHEREAS, Program goals are directly related to addressing common concerns received by Pierce Transit and
27 transit agency partners about the difficulty of finding space at TDS; and

28 WHEREAS, Program Guidelines have been established to provide a framework for the Agency's support and
29 management of Program infrastructure and facilities; and

1 WHEREAS, the Program offers permits for reserved parking spaces during times of peak facility demand,
2 permits for single-occupancy vehicles (SOVs) at prices adequate to cover permit Program costs and consistent with
3 local market rates for monthly parking, and reduced rates for ORCA LIFT qualified SOV customers and high-occupancy
4 vehicles (HOVs with two or more transit riders per vehicle); and

5 WHEREAS, permit issuance requires that participants use transit service, meeting an established threshold of
6 utilization and proof of fare payment; and

7 WHEREAS, permits are optional and transit customers without permits will continue to have access to a
8 portion of the facility at no charge; and

9 WHEREAS, Pierce Transit has performed a six-month Pilot at TDS and determined that the Program is
10 meeting goals and objectives outlined in Program Guidelines; and

11 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

12 Section 1. The Board of Commissioners authorizes implementation of a Permit Parking Program at Pierce
13 Transit owned facilities that meet facility capacity parameters of the Program pursuant to the Program Guidelines
14 presented in Exhibit A; and

15 Section 2. The Board of Commissioners hereby sets the initial Permit Parking fee at Tacoma Dome Station
16 at \$_____ for Single Occupancy Vehicles and \$_____ for ORCA LIFT qualifying customers and High Occupancy
17 Vehicle permits will be free of charge; and

18 Section 3. The Board of Commissioners hereby authorizes amending Section 3.13.120 of the Pierce Transit
19 Code adding a new Section I – Miscellaneous provisions, delegating authority to the Pierce Transit CEO to manage
20 the Permit Parking Program at Pierce Transit owned facilities as deemed necessary, pursuant to the parameters set
21 forth in the Program and attached hereto as Exhibit B.

22 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the
23 10th day of February 2020.

24 PIERCE TRANSIT

25 _____
26 Victoria Woodards, Chair
27 Board of Commissioners
28
29

30 ATTEST/AUTHENTICATED

31 _____
32 Deanne Jacobson, CMC
33 Clerk of the Board

Pierce Transit

Permit Parking Program Guidelines

February 10, 2020

Pierce Transit – Transit Development Dept.

Pierce Transit Permit Parking Program Guidelines

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Pierce Transit Permit Parking Program Guidelines

I. KEY FEATURES SUMMARY

- This document defines program parameters for a parking permit program, with the goals of improving parking availability, increasing transit ridership, and aligning with regional transit parking programs.
- The program offers permits for reserved parking spaces during times of peak facility demand, initially defined as the weekday morning peak commute hours of 4:00 am – 9:00 am. Use of any non-occupied reserved spots become available to all on a first-come, first-served basis after 9:00 am on weekdays and all day on weekends (except during special events).
- The program offers permits for single-occupancy vehicles (SOVs) at prices adequate to cover permit program costs and consistent with local market rates for monthly parking. Reduced rates will be offered to ORCA-LIFT qualified customers and high-occupancy vehicles (HOVs with two or more transit riders per vehicle).
- Permit issuance requires that participants use regional transit service, meeting a regionally established threshold of utilization (minimum of 12 transit trips per month). Transit trips are verified using ORCA (regional transit card) usage data or Pierce Transit agency Vanpool records.
- Permits are optional for all participating facilities. Transit customers without permits will still have access to a portion of participating lots at no charge, as non-permitted spaces will continue to be available on a first-come, first-served basis.
- The permit program may be expanded to any and all facilities meeting the regionally established threshold of utilization (90% or greater) for at least three consecutive months and if the facility is eligible for fee-based parking under WSDOT funding rules.
- The Pierce Transit Board of Commissioners establishes initial permit pricing. The Board delegates authority to Pierce Transit's CEO to establish permit fees and adjust the price as well as the quantity of monthly parking permits, permit and permit space use restrictions, and/or the number of permit restricted spaces offered at each station, as necessary to achieve program performance goals.
- Performance measures for management of parking facilities have been established and will be monitored to maintain alignment with program goals.

II. BACKGROUND

Accommodating safe and convenient customer access to the regional transit system is integral to Pierce Transit's mission to improve people's quality of life by providing safe, reliable, and useful transportation services that are locally based and regionally connected.

Many of the Pierce Transit Park and Ride facilities are currently operating near or at capacity. These facilities often reach capacity in the early morning on weekdays. Customers often arrive earlier than necessary to ensure securing a parking space

which can lead to over-crowded buses and trains.

These Pierce Transit Permit Parking Program Guidelines provide a framework for the agency's support and management of infrastructure and facilities to provide customer access to transit services, with goals to increase ridership, and to encourage convenient and safe connections to local and regional services through all access modes, including vehicles requiring parking.

To implement a permit parking program, transit agencies must have the authority to apply parking restrictions and make necessary changes to the parking facility (e.g. signage, pavement markings, and equipment installation).

By current state law, fee-based permit implementation must be excluded at state-owned facilities. However, permits may be issued free of charge at state-owned facilities.

Pierce Transit's permit parking program aligns with regional transit partner programs. The Sound Transit Board has approved the creation of a permit program for managing customer parking at Sound Transit facilities with high parking demand. Sound Transit currently operates the permit program at Link light rail stations, or agency-owned facilities with utilization at 90% or higher for the most recent three-month period. At these facilities, up to 50% of the available spaces can be reserved for permit holders only during peak morning commute hours. King County Metro Transit's permit parking programs follow the same guidelines.

III. PUBLIC INVOLVEMENT

This program and guidelines were motivated and shaped by input from transit riders, Park and Ride facility users, and regional transit partner agencies. The purpose and intent of the parking permit program is to improve parking availability and the reliability of customer access to the regional transit system, in response to comments by Pierce Transit and Sound Transit riders about the difficulty of finding parking at our Park and Ride facilities.

IV. PARKING PERMIT PROGRAM GOALS

The following goals have been established to guide the Pierce Transit Board in the management of parking facilities and the parking permit program:

- Improve parking availability by providing reliable access to parking for transit riders seeking to utilize the transit system throughout the AM peak period.
- Increase transit ridership by maximizing the number of daily transit riders per parking stall across all agency operated facilities.
- Align with regional transit parking programs to offer consistency in managing customer parking at facilities with high parking demand.

Program goals are directly related to addressing common complaints received by Pierce Transit and transit agency partners about the difficulty of finding space at Park and Ride facilities. Tacoma Dome Station survey respondents' top priorities for

program design were: (1) ensure open parking space by managing demand; (2) encourage riders to bike, walk, or carpool to transit; and (3) recover the cost of managing and enforcing the program.

V. PARKING PERMIT PROGRAM PARAMETERS

The following parameters have been established to guide the Pierce Transit Board regarding administration of the parking permit program:

- a) The CEO may issue parking permits and restrict through enforcement the use of selected parking spaces to permit holders only during defined periods of time such as the AM peak period, at selected Pierce Transit parking facilities.
- b) The CEO may issue parking permits for agency-operated parking facilities where average weekday utilization is 90% or higher for at least three consecutive months.
- c) The CEO may allocate up to 50% of the total number of parking stalls provided for transit rider use at any Pierce Transit facility for exclusive use of HOV and/or SOV parking permit holders during permit enforcement hours.
- d) To increase transit ridership, Pierce Transit will prioritize the marketing and issuance of HOV parking permits over SOV permits at all participating facilities.
- e) SOV parking permits will initially be made exclusively available to residents of the Pierce Transit Benefit Area, but the program may be expanded to allow non-residents to purchase permits at a price established by the CEO should the CEO determine it is in the best interests of Pierce Transit.
- f) The number of customers on the wait list for either SOV, or HOV parking permits at each facility should not exceed 15% of the total quantity of such parking permits issued.

VI. ESTABLISHING PERMIT PRICES AND AVAILABILITY

The following additional parameters have been established to guide the Pierce Transit Board in establishing initial permit prices and availability for HOV and SOV permits, including initial implementation of permit programs at future parking facilities:

- a) Permit prices are adequate to recover, at a minimum, the administrative and enforcement costs of the permit program at each permitted facility.
- b) SOV permit prices are established in consideration of market rates for monthly paid parking alternatives otherwise available to customers.
- c) SOV permit prices should remain competitive with market rates for monthly parking available to transit riders.
- d) Reduced-price SOV permits for ORCA-LIFT qualified customers will be no less than 33% and no more than 50% of the full SOV permit price for the same facility.

- e) HOV permit prices and availability will be established to incentivize use of HOV over SOV parking.

VII. INITIAL PERMIT PRICES

While authorizing the CEO to make administrative decisions regarding permit pricing will allow Pierce Transit to be more efficient and responsive to local market conditions in program administration, the following factors guide the initial rate-setting process consistent with the program goals and parameters established:

- a) An analysis conducted by Pierce Transit of market rates for monthly commuter parking permits at existing public and private parking facilities in the vicinity of Tacoma Dome Station shows an average rate of \$80 per month, varying between \$60 per month to \$100 per month depending on location.
- b) The regional rate for discounted permits issued to ORCA-LIFT qualified customers has been established as \$27 per month and represents a minimum of 33% of the SOV permit price, Title VI equity analysis performed by Pierce Transit staff showed a proportionate financial burden on low-income households in the Pierce County Benefit Area, (and with no disparate impact on the minority population).
- c) Monthly HOV permits will be issued at no charge. Providing permits at no monthly charge is an incentive for use of HOV permits over SOV permits, consistent with the goal of maximizing the number of transit riders per stall. It may also enable the HOV program to be implemented in the future at WSDOT facilities where no-charge permit parking is allowed by state law.

VIII. TITLE VI COMPLIANCE

Pierce Transit has performed a Title VI equity analysis of the permit parking program and determined that the program will not cause a disparate impact on the minority population nor a disproportionate burden on low-income households.

IX. PERFORMANCE EVALUATION AND MEASUREMENT

To evaluate the performance of the permit program in relation to system access policy goals and the goals and performance targets established in this guidelines document, and to inform the CEO's adjustment of program factors including permit quantity and price, Pierce Transit shall regularly monitor the utilization of all spaces (permit restricted and unrestricted) in all Pierce Transit owned and operated parking facilities. Pierce Transit will also conduct customer surveys of parking users and customers arriving at the facilities by other modes.

X. PROGRAM ADMINISTRATION

Pierce Transit will administer the permit-parking program at Pierce Transit-owned facilities. Pierce Transit will have the option of contracting parking administration with a vendor or utilizing the contract of a regional partner agency under that agency's contract for handling administration, including permit sales, customer service, signage management, facility monitoring and enforcement of the permit program.

XI. PRICING & ENFORCEMENT GUIDELINES

Purpose

To define and implement provisions regarding:

- establishment of permit parking user fees for Pierce Transit Park and Ride facilities;
- establishment of wait lists,
- enforcement of permit parking restrictions on Pierce Transit property;
- a process to appeal permit parking violations

Applicability and Audience

Pierce Transit staff; Park and Ride lot users; Pierce Transit parking permit holders; contracted Park and Ride lot management firms.

Definitions

"High Occupancy Vehicle," "HOV" or "carpool" means a vehicle containing two or more individuals arriving together and parking at a Park & Ride where the individuals continue their journey on public transportation (bus transit, rail transit, or vanpool).

"Park & Ride" means locations at which persons park their individual vehicles and transfer to a transit vehicle or carpool /vanpool vehicles.

"Parking Enforcement Staff" means the individuals authorized to enforce Pierce Transit parking rules including but not limited to Pierce Transit employees, employees of contracted parking management companies, or employees of such other firm as Pierce Transit may contract with from time to time to manage certain aspects of its parking facilities and permit parking program.

"Permit group" means all people associated with a HOV permit.

"Permit holder" or "Permittee" means a person holding a physical permit or virtual permit associated with a vehicle license plate number to park in Park & Ride facility stalls reserved for SOVs or HOVs.

"Single Occupancy Vehicle" or "SOV" means a vehicle with a single occupant (the driver) arriving alone and parking at a Park & Ride where the individual continues their journey on public transportation (bus transit, rail transit, or vanpool).

"Vanpool" means a prearranged group of at least five individuals who share their commute in a public agency-sponsored van.

1. Setting and Adjusting Permit Fees

- a) SOV permit fees will be established on a per lot basis depending on factors including local market prices for paid parking, parking

utilization, location along transit corridor, availability of frequent transit service, and coordination with other public transit service providers that own and operate Park and Rides. Pierce Transit will sell parking permits to ORCA LIFT eligible customers at a reduced rate. HOV parking permits will be provided free of charge

Pierce Transit SOV Parking Permit Fees (by Park and Ride Facility):

<u>Park and Ride Facility</u>	<u>SOV Monthly Permit Fee</u>	<u>ORCA LIFT Monthly Permit Fee</u>
Tacoma Dome Station	\$80	\$27

(future locations to be determined)

2. Waiting Lists

- a) Permits will be sold on a first come first serve basis. Where demand is higher than the number of permits available, the vendor tasked with administering the program will maintain a waiting list of customers seeking permits at each lot. Waiting lists will be kept with applicant names listed in chronological order based on when they submitted their permit application. If a permit becomes available, applicants will be notified of the opportunity to purchase a permit in the order in which they are on the waitlist.
- b) During the first thirty days of permit sales 10% of permits at each lot will be reserved for customers who meet the eligibility requirements for ORCA LIFT, to provide adequate time for those customers to verify their eligibility for ORCA LIFT. After the first month, and in the case of a waiting list at a lot, priority will be given to verified ORCA LIFT eligible customers for any permits that become available until the 10% ORCA LIFT target has been met. If there are no ORCA LIFT eligible customers on the waiting list, then the permits will be sold to customers on the waiting list who do not qualify for ORCA LIFT.

3. Enforcement of Permit Parking Restrictions

The following rules will guide enforcement of posted permit-parking restrictions at Pierce Transit Park & Ride facilities.

- a) If a vehicle is parked in a designated permit-area during the restricted time period (1) without a valid physical permit or virtual permit associated with the vehicle’s license plate, or (2) with an improperly displayed physical permit, or (3) with an invalid physical permit displayed, or (4) not properly parked within the marked parking stall, Parking Enforcement staff will record the license plate number of the vehicle and will cite the vehicle as being in non-compliance of permit parking rules.
- b) For vehicles registered with a SOV or HOV permit, any violation of rules listed in Section XI.3.a. will first result in a written warning to the permit holder. After 2 warning citations for any type of violation have occurred, a third occurrence of unauthorized parking in a

permit parking area will result in notification to Pierce Transit for action, with possible towing and impound of the vehicle under Pierce Transit Park and Ride Lots Rules and Regulations Resolution No. 90-152.

- c) Vehicles registered with a HOV permit that are observed parking in a permit area with only one person arriving and or exiting the vehicle will initially receive a warning citation that will be placed on the vehicle windshield. Carpool permit holders may receive up to two warning notices for violations of the 2+ person permit parking vehicle rule. A third violation will result in the carpool permit holder's account being suspended.
- d) A current, valid physical permit should be displayed either (1) by hanging it from the rear-view mirror and clearly visible from outside of the vehicle, or (2) by laying the permit face up on the driver's side dashboard with the bottom edge of the permit angled towards the driver's side front wheel. For vehicles permitted through a virtual permit, the vehicle license plate associated with the permit must be visible and legible from the outside of the vehicle.
- e) Examples of improperly-displayed physical permits include but are not limited to: leaving it on a dashboard face down; hanging it from the mirror but covering it with something else; leaving it on a seat; or displaying it in such a way that Parking Enforcement Staff cannot verify its validity from outside of the car.
- f) Examples of displaying an invalid permit include but are not limited to: Displaying an expired permit; or displaying a permit that is valid for parking at a facility other than the one in which the vehicle is located.
- g) Parking Enforcement Staff will photograph, document and specify the nature of any infraction that leads to a warning, citation, issuance of a monetary fine, issuance of any applicable late fees, and will include information about the process to appeal the citation, including contact information. A photo of the vehicle's license plate will be documented. The equipment utilized may change over time as technology advances and enforcement needs evolve.

4. Appealing a Citation

- a) If a vehicle owner wishes to contest a citation, the owner may appeal the citation directly to the Parking Management company that issued the citation.

XII. REQUIREMENTS FOR RENEWAL OF PARKING PERMITS

1. Permit Renewal Requirements

- a) **Transit Use Requirement:** Permits are renewed by Parking Enforcement Staff on a monthly basis. A permit will be renewed if

the SOV permit holder or if every member of the permit group is documented to have used the form of public transportation (bus transit, rail transit, or vanpool) associated with the permit at least 12 times per month in a 31 day consecutive period prior to the date of permit renewal, on a transit trip to or from the facility that the permit is issued for, and maintains a registered and paid vanpool account, if applicable. If a SOV permit holder or permit group fails to meet these requirements, then Parking Enforcement Staff will notify the permit holder or permit group via email that their monthly permit will be terminated. If a permit holder or member(s) of a permit group wishes to challenge this decision, he or she may do so in writing via email or mail. The permit will not be renewed, and parking privileges will not be available to permit holder or permit group unless and until the challenge is granted. A permit holder or permit group whose permit has been terminated and not renewed may always submit a request for a new permit. This rule does not address the initial issuance of new permits.

- b) **Payment:** SOV permits will be issued on a monthly basis to customers after payment is received by the vendor administering the program on behalf of Pierce Transit. All active accounts must be paid by the deadline set by the vendor. The vendor will provide one reminder by email if payment is not received by the established deadline. If payment is not received by the final deadline the vendor may close the account. Closed accounts may reapply for the permit program to be considered for reinstatement. For lots where there is a waiting list, permit holders will be provided with one instance where their permit will be held for up to four weeks during which time the permit holder can pay for their permit plus a late fee and reactivate their account. Parking privileges will not be available to permit holders until the permit and late fee has been paid. Deadline for payment will be established by the vendor as needed to allow a reasonable amount of time for processing, permit issuance, and related administrative tasks. The vendor shall communicate the fees and deadlines on their webpage and notify permit holders in writing by mail or email at least one month in advance of any changes.

XIII. PARKING PERMIT TERMINATION REVIEW PROCESS

1. Review of Permit Termination

This section outlines the reasons and procedures to renew a terminated permit. A terminated permit will not be renewed for any reason other than those set forth in this section. A permit holder or permit group whose permit has been terminated and cannot be renewed may always apply for a new permit.

- a) **Absence:** Permittees are allowed two months each calendar year in which one or more ORCA cards or vanpool logs may fall below the required transit ridership threshold. If a permittee is challenging termination on the grounds that a SOV permit holder or one or more members of the permit group was absent due to vacation or medical reasons during the noncompliance period for which the permit was terminated, then the following process will apply:
 - i) The permittee(s) must email or mail the Parking Enforcement

Staff a letter including names and ORCA card numbers, Vanpool Commuter ID, or account names associated with the permit, and the dates of absence that resulted in insufficient ridership. The letter should be sent to the address identified in the letter or email by which the Parking Enforcement Staff initially notified the permit holder or permit group that their permit was terminated.

- ii) The Parking Enforcement Staff will create a record associated with the permit holder or permit group indicating that it has used one of the two allowable months in the calendar year when ridership can dip below required levels as a result of absence (each, an "Absence Exception").
 - iii) The Parking Enforcement Staff will renew the permit up to two times per calendar year following an Absence Exception. If the permit holder or permit group has used both Absence Exceptions for a given calendar year, then the permit will not be renewed.
- b) **New ORCA Card Numbers**. Permittees are allowed two instances per calendar year in which they dip below the required ridership threshold as a result of not updating the ORCA numbers associated with their permit to reflect newly-issued ORCA numbers. A permit group is entitled to two instances per year per group. If a permittee is challenging termination on the grounds that a SOV permit holder or one or more members of the permit group received a new ORCA number during the noncompliance period for which the permit was terminated, then the following process will apply:
- i) The permittee(s) must email or mail the Parking Enforcement Staff a letter including names, the old ORCA numbers and any updated ORCA numbers associated with the permit. The letter should be sent to the address identified in the letter or email by which the Parking Enforcement Staff initially notified the permit holder or permit group that their permit was terminated.
 - ii) The Parking Enforcement Staff will create a record associated with this permit holder or permit group indicating that it has used a month in the calendar year when ridership can dip below required levels as a result of failure to update ORCA information (the "ORCA Update Exception").
 - iii) The Parking Enforcement Staff will renew the permit up to two times per calendar year following an ORCA Update Exception. If the permit holder or permit group has used its two ORCA Update Exceptions for a given calendar year, then the permit will not be renewed.
- c) **ORCA Equipment Failure or Data Error**. Pierce Transit recognizes that a broken ORCA reader or other ORCA equipment failure could lead to under-reporting of ridership, or that an ORCA record might not properly reflect actual ridership or instances in which the ORCA card was used (each, an "ORCA System Failure"). Using the process outlined below, permittees may renew a terminated permit due to an ORCA System Failure. If a permittee is challenging termination on the grounds that there was an ORCA System Failure during the period when the permit was terminated, then the following process will apply:

- i) The permittee(s) must email or mail the Parking Enforcement Staff a letter including name(s) and ORCA number(s) associated with the permit and asserting that the SOV permit holder or all members of permit group did meet the ridership threshold. The letter should be sent to the address identified in the letter or email by which the Parking Enforcement Staff initially notified the permit holder or permit group that their permit was terminated.
 - ii) If the Parking Enforcement Staff confirms the ORCA System Failure or failures, then the Parking Enforcement Staff will create a record associated with this permit and the Parking Enforcement Staff will renew the permit. If the Parking Enforcement Staff do not confirm the ORCA System Failure, then the Parking Enforcement Staff will not renew the permit.
 - iii) If a permit holder or permit group experiences repeated problems with an ORCA card, the permit holder or a member of the permit group should contact Pierce Transit Customer Service by calling (253) 581-8000 (option 1) or 1-800-562-8109, or in person at the Pierce Transit Customer Information Office located at 505 E. 25th St, Tacoma WA., referencing the ORCA card number to staff for manual verification.
- d) **Failure to Properly Maintain Vanpool Account.** Permittees are allowed one instance per calendar year in which they may renew a permit that was terminated for lack of a registered and paid vanpool account with a transit agency (each, a “Vanpool Account Maintenance Failure”). A permit group is entitled to one instance per year per group. If a HOV permit holder or permit group is challenging termination on the grounds that an otherwise-valid permit was terminated due to a Vanpool Account Maintenance Failure, and that they are currently a registered and paid member in a vanpool, then the following process will apply:
- i) Permittee(s) must email or mail Parking Enforcement Staff a letter including name, vanpool account name or van number, and vanpool Commuter ID number associated with the permit, and asserting that the permit holder or member of a permit group is in good standing with a registered and paid vanpool account with the relevant transit agency. The letter should be sent to the address identified in the letter or email by which the Parking Enforcement Staff initially notified the permit holder or permit group that their permit was terminated.
 - ii) If the Parking Enforcement Staff verifies that there is a valid, registered and paid vanpool account with the relevant transit agency, then the Parking Enforcement staff will create a record associated with the permit holder or permit group indicating that it has used its Vanpool Account Maintenance Failure exception for the calendar year and renew the permit. If the Parking Enforcement Staff cannot verify that there is valid, registered and paid vanpool account with the relevant transit agency, or if the permit holder or permit group has used its Vanpool Account Maintenance Failure exception for the calendar year, then the Parking Enforcement Staff will not renew the permit.
 - iii) If a permit holder or permit group experiences repeated difficulties with its vanpool account registration or payment

status, then the permit holder or a member of the permit group should contact the relevant transit agency that sponsors the vanpool group.

XIV. IMPLEMENTATION PLAN

This program becomes effective upon ratification by the Pierce Transit Board of Commissioners. Pierce Transit is responsible for the implementation of this program.

Resolution No. 2020-007
Exhibit B

3.13.120 – Miscellaneous provisions.

I. Parking Permit Program for Pierce Transit Owned Facilities - The Pierce Transit Board of Commissioners delegates certain authority to Pierce Transit CEO to modify or adjust permit fees, permit parking hours, quantity of permits issued, space locations, signage, space use restrictions and quantity of spaces at each location, to achieve program goals within the following parameters:

1. Only during defined periods;
2. Average weekday facility utilization is 90% or higher for at least 3 consecutive months;
3. No more than 50% of the total number of parking stalls provided for transit rider use at any Pierce Transit parking facility may be allocated for the exclusive use of HOV and/or SOV parking permit holders during permit enforcement hours;
4. HOV requests are prioritized over SOV and incentivized accordingly;
5. Prices set to recover costs of program and/or reflect market rates for SOV;
6. Provide 33-50% discount for SOV low-income ORCA Lift pass holders;
7. Pierce County residents will be given priority over non-residents for SOV permits;
8. The number of customers on wait lists for HOV and SOV permits should not exceed 15% of the total quantity of such parking permits issued;
9. Verifiable transit usage to/from facility for which permit is issued is required by each permit participant in order to maintain permit eligibility.

TITLE: A Resolution Amending Chapter 3.13 of the Pierce Transit Code Setting the Same Authority Levels for Board-Delegated Committees

DIVISION: Finance

SUBMITTED BY: Brett Freshwaters, Executive Director
Finance

RELATED ACTION:

Resolution No. 2019-012, Establishing Operating Procedures for the Executive Finance Committee

Resolution No. 2019-013, Establishing a New Committee of the Board – Service Delivery and Capital Committee and Establishing Committee Operating Procedures

ATTACHMENTS: Proposed Resolution
Exhibit A, Proposed Code Changes

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION: N/A

BACKGROUND:

On May 13, 2019, the Board approved Resolution No. 2019-012, establishing Operating Procedures and specific authority levels for the Executive Finance Committee (EFC) and the Board also approved Resolution No. 2019-013 establishing a new Service Delivery and Capital Committee (SDCC) and Operating Procedures and specific authority levels for this committee. Both committees' authority levels were delegated very similar authority levels with just minor differences in their respective authority levels.

Since the implementation of the SDCC in May 2019, staff has determined that the board's delegated committees could operate more efficiently and there would be more flexibility in conducting Agency business if the authority levels for the board-delegated committees were the same.

The proposed code changes in Exhibit A would set the authority levels the same for the Agency's board-delegated committees, which currently consist of the EFC and SDCC, and will also revise Section 3.13 of the Pierce Transit Code so that it is consistent with the Agency's practices.

Should the Board approve the proposed code changes presented in Exhibit A, the Operating Procedures for the board-delegated committees will be amended so that they are consistent with the amendments proposed in Exhibit A and will be placed on the March 9, 2020, Pierce Transit Board meeting consent agenda as a housekeeping item.

STAFF RECOMMENDATION:

Approve the resolution to revise the proposed code language so that the authority levels for board-delegated committees are the same so that Agency business can be conducted in a more flexible and efficient manner.

ALTERNATIVES:

Do not approve the code revisions. This is not recommended as setting the authority levels the same for board-delegated committees would improve efficiency and give the Agency more flexibility to conduct business.

PROPOSED MOTION:

Move to: Approve Resolution 2020-008, amending Chapter 3.13 of the Pierce Transit Code as presented in – Exhibit A, setting the authority levels the same for board-delegated committees.

RESOLUTION NO. 2020-008

1 A RESOLUTION Amending Chapter 3.13 of the Pierce Transit Code Setting the Same Authority Levels for Board
2 Delegated Committees
3

4 WHEREAS, pursuant to Resolution No. 1984-098, committees of the Board shall be created from time
5 to time by act of the Board as needed to facilitate the conduct of business; and

6 WHEREAS, the Board of Commissioners adopted Resolution No. 2008-026 authorizing Rules and
7 Operating Procedures for Board Committees; and

8 WHEREAS, pursuant to Resolution No. 2019-012, the Board established specific Operating Procedures
9 for the Executive Finance Committee (EFC) that better defines the role and responsibilities of the committee
10 and sets formal guidelines and rules in which the committee will operate; and

11 WHEREAS, pursuant to Resolution No. 2019-013, the Board established the Service Delivery and Capital
12 Committee (SDCC) and related Operating Procedures that defines the role and responsibilities of the committee
13 and sets formal guidelines and rules in which the committee will operate; and

14 WHEREAS, both committees' authority levels were delegated very similar authority levels with just
15 minor differences in their respective authority levels; and

16 WHEREAS, staff recommends that the authority levels of its board-delegated committees be the same
17 for the efficient operations of conducting Agency business.

18 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

19 Section 1. The Board of Commissioners hereby authorizes amending Chapter 3.13 of the Pierce
20 Transit Code as presented in Exhibit A, which is attached hereto, setting the same authority levels for board-
21 delegated committees.

22 Section 2. The Board of Commissioners directs staff to amend the Operating Procedures for the
23 board-delegated committees so that the authority levels are the same and are consistent with the proposed
24 code changes in Exhibit A and to bring said Operating Procedures of the board-delegated committees back
25 to the March 9, 2020, Board Meeting for approval on the consent agenda.

26 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
27 the 10th day of February 2020.

28 PIERCE TRANSIT

29
30 _____
31 Victoria Woodards, Chair
32 Board of Commissioners

1 ATTEST/AUTHENTICATED

2

3

4 _____
Deanne Jacobson, CMC

5 Clerk of the Board

EXHIBIT A
Resolution No. 2020-008

Section 3.13.010 - Delegated authority

- D. As permitted by law, the board's ~~executive-finance-delegated~~ committees ~~is-are~~ hereby authorized to approve all contracts proposed for award and all contracts for Pierce Transit to acquire or use property of others or to allow the use of Pierce Transit property by others which exceed the chief executive officer's award authority up to a maximum amount of one million dollars or as otherwise required by law. Such approval shall be by motion based on written facts provided by the chief executive officer.

Section 3.13.090 - Change order administration

- A. Construction contracts (public work) and capital equipment purchases: The chief executive officer may execute change orders in any amount, up to his/her purchasing authority, so long as the cumulative change order amount does not exceed the approved project contingency. Change orders exceeding \$200,000 and up to \$1,000,000 may be approved by the ~~Executive-finance-board's delegated~~ committees. Change orders exceeding \$1,000,000 ~~and any change order requiring a budget amendment~~ must be approved by the board. The board delegated committees may approve capital project budget amendments up to \$500,000, but no more than twice during the course of a capital project.
- B. Professional services contracts: The chief executive officer may execute change orders in any amount, so long as the cumulative change order amount plus the ~~original-total Board-approved~~ contract amount does not exceed his/her purchasing authority. Change orders exceeding \$200,000 and up to \$1,000,000 may be approved by the ~~executive-finance-board's delegated~~ committees. Change orders exceeding \$1,000,000 and any change order requiring a budget amendment must be approved by the board.

(all other code provisions in these sections shall remain the same)

TITLE: Authority to Execute an Interlocal Agreement with the City of Tacoma for Public Art Commissioning and Management at the Commerce Turnaround Facility

DIVISION: Planning & Community Development

SUBMITTED BY: Janine Robinson, Senior Planner

RELATED ACTION: N/A

ATTACHMENTS:

RELATION TO STRATEGIC PLAN: Customer

Proposed Resolution
 Exhibit A, Proposed Interlocal Agreement (to be provided)

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Commerce Refurbishment Project

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ \$285,000	\$265,000 will come from the existing Commerce Refurbishment Project. \$2,000 per year will be budgeted in the Operating budget for up to 10 years.
Grant/Other Amounts	\$ -	
Total Expenditure	\$ 285,000	

BACKGROUND:

Pierce Transit's Commerce Street Turnaround Facility was completed in 1993. The Commerce Tunnel Refurbishment Project is intended to provide essential mid-life maintenance and repairs so that the facility can continue to operate as a bus turnaround facility, operators' lobby and transit center. The facility's large-scale water fountain has been inoperable since 2018 and needs decommissioning. The Interlocal Agreement with the City of Tacoma (City) would allow Pierce Transit to access the City's professional public art management services to commission a public artist to contribute to the decommissioning by recreating the former fountain as a space that uses color, light, pattern, sculptural forms, and/or plant materials to create an environment that feels welcoming, exciting, and safe.

The City's Office of Arts and Cultural Vitality has an established process to solicit, select, site and provide maintenance oversight for public art in coordination with several public agencies. The City provides professional public art management services to ensure that projects include artists of the highest caliber who meet the needs of the Project. The goal is to commission artists to create artwork that reflects the demands of the Project. Artists will be engaged in a professional manner consistent with best practices to integrate and include artwork within the design and

construction process. Construction on mechanical, electrical and civil mid-life repairs to the facility will begin this summer and the artist’s work will be coordinated with the facility contractor’s work.

Between 2016 and 2018 Pierce Transit partnered with the City of Tacoma and Broadway Center for the Performing Arts (now Tacoma Arts Live) to develop the Tacoma Theater District Placemaking Plan. During that project’s outreach and engagement process, the community told us:

- They want the theater district to be active and vibrant, all the time;
- They know transit is important to the district, but they don’t feel comfortable and safe on Commerce Street, and they want all the public spaces to be more inviting and better cared for.
- They see that artists are key to strengthening the district.

The interlocal with the City of Tacoma to manage a public artist to reimagine the former fountain spaces embraces these community desires and helps Pierce Transit to provide a place where people want to use transit while reducing maintenance and refurbishment costs associated with the waterwall.

The overall project budget for the waterwall public art is \$265,000. The ILA provides for the City of Tacoma to be paid 10% of the overall budget for public art for management services: \$26,500. In addition, the ILA provides for a payment of \$2,000 per year for up to 10 years for maintenance oversight, including deaccession (removal) services. The public art budget breakdown is as follows:

Description	Amount
City of Tacoma Public Art Solicitation, Selection, Contracting, Installation Management, Communication, Outreach Services	\$ 26,500
Public Artist Commission	\$239,500
Total Capital Funds	\$265,000
City of Tacoma Maintenance, Communications, Removal Oversight	\$2,000 per year (for up to 10 years)
Total Operating Funds	\$ 20,000 (over 10 years)
Total Expenditure	\$285,000

STAFF RECOMMENDATION:

Approve Resolution 2020-008, authorizing execution of an interlocal agreement with the City of Tacoma for Public Art Commissioning and Management at the Commerce Turnaround Facility.

ALTERNATIVES:

An alternative would be to have Pierce Transit manage the artist solicitation and selection, siting and maintenance oversight. However, the City has an established process and expertise in this field, has provided such services for other public agencies, and provides the services at a reasonable cost. Another alternative is to use landscaping to decommission the fountain area, however, staff has pursued this design alternative and the estimate for that alternative has a significantly higher cost and does not have the potential to create the visual and experiential impact that a public art project is anticipated to create for the space.

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-009, authorizing the Chief Executive Officer to enter into and execute an Interlocal Agreement with the City of Tacoma for Public Art Commissioning and Management at the Commerce Turnaround Facility in an amount not to exceed \$285,000.

RESOLUTION NO. 2020-009

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing the Chief Executive Officer to Enter
2 into and Execute an Interlocal Agreement with the City of Tacoma for Public Art Commissioning and
3 Management at the Commerce Turnaround Facility
4

5 WHEREAS, Pierce Transit’s Commerce Street Turnaround Facility was built in 1993 and needs mid-life
6 maintenance and repairs; and

7 WHEREAS, the Commerce Street Turnaround Facility’s large-scale water fountain has been inoperable
8 since 2018 and needs decommissioning; and

9 WHEREAS, as Pierce Transit improves the Commerce Street Turnaround Facility, it plans to solicit an
10 artwork that reimagines the former fountain as a space that uses color, light, pattern, sculptural forms, and/or
11 plant materials to create an environment that feels welcoming, exciting, and safe; and

12 WHEREAS, the City of Tacoma Office of Arts and Cultural Vitality has an established process to solicit,
13 select, site and provide maintenance oversight for public art in coordination with public agencies; and

14 WHEREAS, the City of Tacoma provides professional public art management services to ensure that
15 projects include artists of the highest caliber who meet the needs and demands of the Project; and

16 WHEREAS, Pierce Transit agrees to fund the public art solicitation and selection process and actual
17 artwork not to exceed \$285,000; and

18 WHEREAS, the City of Tacoma will develop and implement an artist selection process, contract with
19 the selected artist, manage the public art project development and implementation including: review,
20 approvals, installation, public communications and outreach; and

21 WHEREAS, the City of Tacoma will provide maintenance oversight and deaccession (removal) services
22 for up to 10 years; and

23 WHEREAS, Pierce Transit agrees to pay the City of Tacoma \$2,000 per year for up to 10 years for
24 maintenance oversight and deaccession services.

25 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

26 Section 1. The Board of Commissioners authorizes the Chief Executive Officer to enter into and
27 execute an Interlocal Agreement with the City of Tacoma for Public Art Commissioning and Management
28 at the Commerce Turnaround Facility.

29 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
30 the 10th day of February 2020.

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Victoria Woodards, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board